Reporting Dates and Deadlines
FY2020-2021

July
06    National Board Process Cost Fee/Moving Expense Reimbursement
13    Request for Funds

August
05    National Board Process Cost Fee/Moving Expense Reimbursement
12    Request for Funds
15    Budget Certification Form
15    Original Budget FY2021 (combined and combining-signed)
26    EEF Procurement Card FY2021 Final Count

September
08    National Board Process Cost Fee/Moving Expense Reimbursement
14    Request for Funds
30    Annual Report of Tax Revenue (Department of Revenue)

October
01    Ad valorem Tax Request Worksheet
05    National Board Process Cost Fee/Moving Expense Reimbursement
12    Request for Funds
15    Financial Exchange Transaction System (FETS) Data
15    Revenue Verification Form
15    Fund Balance Report from school district accounting software
15 Cash Flow Report
15 Amended Budget FY2020 (combined & combining-signed)
15 Master Teacher Certification input into MSIS for full salary supplement
15 Revenue Reconciliation Form
16 School Recognition Form A

November
05 National Board Process Cost Fee/Moving Expense Reimbursement
12 Request for Funds

December
04 National Board Process Cost Fee/Moving Expense Reimbursement
04 Request for Funds
04 Personnel Accreditation Data Report by 12noon

January
05 National Board Process Cost Fee/Moving Expense Reimbursement
12 Request for Funds

February
05 National Board Process Cost Fee/Moving Expense Reimbursement
12 Request for Funds
15 Master Teacher Certification input into MSIS for pro-rated salary supplement
March
05 National Board Process Cost Fee/Moving Expense Reimbursement
12 Request for Funds
31 EEF Procurement Card FY2021 spending deadline

April
05 National Board Process Cost Fee/Moving Expense Reimbursement
12 Request for Funds

May
05 National Board Process Cost Fee/Moving Expense Reimbursement
06 Tax assessment information for FY2023 released for review
12 Request for Funds

June
03 EEF Procurement Card FY2022 Initial Count
07 National Board Process Cost Fee/Moving Expense Reimbursement
14 Request for Funds