Welcome!

2014 Mississippi Business and Technology Framework Webinar

MISSISSIPPI DEPARTMENT OF EDUCATION

Ensuring a bright future for every child
Sound Check

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Participant Window

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Raise Hand Icon
Mute line option
This Webinar Will be Recorded and Archived
2014 Mississippi Business and Technology Framework
Webinar
August 20, 2014

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Associate Superintendent of Secondary Education
Mississippi Department of Education

Dr. Leanne Long
Assistant Research Professor
Mississippi State University
Research & Curriculum Unit
Agenda

• Overview of the 2014 Business and Technology Education (BTE) Framework
• Implementation and Transition to 2014 BTE Framework
• Endorsement Requirements
• Licensing Process
• Registering for a Course in MyPLC
• Contacts
• Q & A
Overview of 2014 BTE Framework

• BTE curriculum, suggested crosswalk, and FAQs online: http://www.mde.k12.ms.us/curriculum-and-instruction/business-and-technology

• Content of the 18 BTE courses selected from CTE framework

• Reflected in MSIS after the system reboot for 2014-2015

• Framework will be updated by June 1 each year to maintain alignment across BTE and CTE courses
### Implementation and Transition

#### 2014-2015 School Year
- Districts can offer courses from 2004 and 2014 BTE frameworks
- A business teacher can teach either framework with current endorsements
- Apply for a 3-year 405 Business Management or 411 Business Technology endorsement
- Can begin the process to complete the requirements for new endorsements (have 3 years to complete requirements)

#### 2015-2016 School Year
- **ONLY** 2014 BTE framework course can taught
- Exceptions: Keyboarding and Computer Applications available until the end of the 2015-2016 school year
- Must have applied for a 3-year 405 Business Management or 411 Business Technology endorsement to teach new courses.
Licensure Application

Submit licensure application for three-year 405 or 411 endorsements:

1. Log in to the Educator Licensure Management System* (ELMS): [https://sso.mde.ms.gov/Login/Login.aspx](https://sso.mde.ms.gov/Login/Login.aspx)

2. Select the “supplemental endorsement” application and choose “approved program” from the drop-down menu and submit.

* A printable application is available at:
Endorsement Requirements

1. Must hold a current 5-year standard teaching license in one of the following subject areas:
   - 405: Business Education (105) or Marketing (318) or Economics (193)
   - 411: Computer Applications (111) or Computer Education (113) or Industrial Technology (118)

2. Must be able to validate competency in the field of instructional technology (IC\(^3\) or other certification approved by MDE)

3. Must successfully complete a certification for online teaching (C.O.O.L.)

4. Must successfully complete a teacher preparation training based on the curriculum to be taught (Methods of Business Management (405) or Methods of Business Technology (411))

5. After successful completion of endorsement requirements, apply for the five-year endorsement

- Have 3 years to complete requirements 2-4 above
- A more detailed description of each endorsement requirement can be found online in the 2014-2015 Business Technology Courses Memo and Crosswalk at http://www.mde.k12.ms.us/curriculum-and-instruction/business-and-technology
## Endorsement Training and Cost

<table>
<thead>
<tr>
<th>Description</th>
<th>Course Name</th>
<th>Start Date</th>
<th>End Date</th>
<th>Register By</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instructional Technology Certification (RCU Testing Center)*</td>
<td>IC3 Certification Test (all 3 modules)</td>
<td>9/29/2014</td>
<td>9/29/2014</td>
<td>9/28/2014</td>
<td>$105</td>
</tr>
<tr>
<td>Teacher Preparation Training**</td>
<td>Methods of Business Management (405)</td>
<td>9/2/2014</td>
<td>12/19/2014</td>
<td>FULL</td>
<td>$200</td>
</tr>
<tr>
<td></td>
<td>Methods of Business Technology (411)</td>
<td>9/2/2014</td>
<td>12/19/2014</td>
<td>8/26/2014</td>
<td>$200</td>
</tr>
</tbody>
</table>

*For local testing sites, go to [http://www.certiport.com/Locator](http://www.certiport.com/Locator)

**Additional sections of each course will be available in October, 2014 and subsequent semesters.
## Endorsement Descriptions

<table>
<thead>
<tr>
<th>Endorsement</th>
<th>Courses Eligible to Teach</th>
</tr>
</thead>
<tbody>
<tr>
<td>405 - Business Management</td>
<td>• Business Law&lt;br&gt;• Entrepreneurship&lt;br&gt;• Accounting Fundamentals&lt;br&gt;• Management Fundamentals&lt;br&gt;• International Business&lt;br&gt;• Sales &amp; Distribution&lt;br&gt;• Personal Finance&lt;br&gt;• Business Finance&lt;br&gt;• Business Fundamentals I&lt;br&gt;• Management Essentials&lt;br&gt;• Marketing Essentials</td>
</tr>
<tr>
<td>411 - Business Technology</td>
<td>• Information &amp; Communication Technology I &amp; II (Academic Only)&lt;br&gt;• Graphic Design I &amp; II&lt;br&gt;• Web Design and Media Rich Content&lt;br&gt;• Introduction to Information Technology&lt;br&gt;• Technology Foundations (Academic Only)</td>
</tr>
</tbody>
</table>
Registering for a Course in MyPLC

1. Create MyPLC account (if you don’t already have one):
   a. Access the MyPLC system at [https://myplc.rcu.msstate.edu](https://myplc.rcu.msstate.edu).
   b. Click on "Request a Guest ID" link.
   c. Complete the entire Guest ID form. The ID should be the teacher’s first initial and last name and the last four (4) digits of the social security number (i.e., jdoe1234)
   d. When account is activated *(usually within 24 hours)*, you will receive an email with login instructions.

2. Login to MyPLC

3. Click on Courses, then Course Catalog.

4. Search for “405” or “411”. Select the appropriate course.
Registering for a Course in MyPLC (cont.)

To pay with a school purchase order, click here to download a PO form and follow the instructions. To pay with credit or debit card, click register in the right hand corner.

The registration fee for this workshop is $200.00. This is for the new 405 endorsement for Business Management. Courses you will be eligible to teach once you receive the new endorsement include Business Law, Entrepreneurship, Accounting Fundamentals, Management Fundamentals, International Business Sales & Distribution, Personal Finance, Business Finance, Business Fundamentals I, Management Essentials, and Marketing Essentials.

Fees are due at the time of registration. You may pay by purchase order or credit/debit card. Your registration will be cancelled if payment is not received within 30 minutes of registration.

For questions concerning course registration, cancellation, or transfer of fees, please contact the RCU Helpdesk at helpdesk@rcu.msstate.edu or 662.325.2510.

Questions concerning payment should be directed to:
Pam Stafford, Business Operations Manager 662-325-3510 pam.stafford@rcu.msstate.edu
PO Drawer DX
Mississippi State, MS 39762

Register By 8/19/2014
Audience Academic Business Educators
Documents None.
Presenter(s) Leanne Long & Marilyn Bowen &
Topic Training
Prerequisite(s) None.

<table>
<thead>
<tr>
<th>Sessions</th>
<th>Start_Date</th>
<th>Start_Time</th>
<th>End_Time</th>
<th>Facility</th>
<th>Room</th>
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</thead>
<tbody>
<tr>
<td>Start_Date</td>
<td>8/28/2014</td>
<td>3:00 AM</td>
<td>4:00 AM</td>
<td>Learning Management System (LMS)</td>
<td>LMS</td>
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<tr>
<td>End_Date</td>
<td>12/30/2014</td>
<td>4:00 AM</td>
<td>5:00 AM</td>
<td>Learning Management System (LMS)</td>
<td>LMS</td>
</tr>
</tbody>
</table>

Availability There are 11 seats available in this course.

Waiting List There are no participants on the waiting list at this time.

Required Fee $290.00 Payment will be collected by online payment service.

Research and Curriculum Unit Purchase Order Submission Instructions

To pay by purchase order, complete the information below and mail or fax this form with purchase order to:
Research and Curriculum Unit
Attn: Business Office
PO Drawer DX
Mississippi State, MS 39762
662.325.3296 (fax) 662-325-2510 (phone)

A PURCHASE ORDER MUST BE ATTACHED TO THIS FORM FOR REGISTRATION TO BE PROCESSED

School Name (required): ____________________________
Business Office Contact (required): __________________
Email (required): __________________ Phone (required): __________________

Participant Name __________________ Course: ____________
Section: ____________ Course Fee: ____________

Participant Name __________________ Course: ____________ Section: ____________ Course Fee: ____________

Participant Name __________________ Course: ____________ Section: ____________ Course Fee: ____________

Purchase Order Number: __________________ Total amount of Purchase Order: __________________

Participants will be registered and notified upon receipt of this form with purchase order attached. If the section requested is filled, the participant will be placed in the next available section. The school will be invoiced for payment upon receipt of purchase order. Course completion and CEUs will not be awarded for delinquent accounts.

All refund requests must be submitted PRIOR to the class start date. A refund request form is available by e-mailing Vickie Hampton at vhampton@rcu.msstate.edu. For refunds will be approved after the class start date.

Forms not completed in full with purchase order attached may cause a processing delay.

A W-2 can be obtained by e-mailing your request and fax number to Vickie Hampton at vhampton@rcu.msstate.edu.
MDE Contacts

• Angela Kitchens  
  Business Programs Supervisor  
  akitchens@mde.k12.ms.us

• Jean Massey  
  Associate Superintendent for Office of Secondary Education  
  jmassey@mde.k12.ms.us
Q and A

Please share any comments or questions you have.