Date

Vendor’s Name

Address

City, State, Zip

Dear Contact Name:

Thank you for submitting a response to the solicitation to provide services for services. After a thorough pre-review, the response submitted by name of vendor did not meet the following requirements below as specified in the solicitation. On page # it states:

Copy and paste from the solicitation requirement(s) not met

The Mississippi Department of Education (MDE) greatly appreciates your interest in working with the State of Mississippi. Please review the [MDE Request for Bids page](mailto:https://www.mdek12.org/PN/RFP) often to take advantage of other contract opportunities.

Sincerely,

Your Name and Title