|  |  |  |
| --- | --- | --- |
| **CFDA Number** | **Title of Federal Program** | **Federal Award Number** |
| **#** | **Name of Grant** | **#** |
|  |  |  |

**CONTRACT # Program affix Contract Number**

**(Please delete or replace red text)**

**INDEPENDENT CONTRACT MODIFICATION SIGNATURE SHEET**

**THE MISSISSIPPI DEPARTMENT OF EDUCATION**

**P. O. BOX 771**

**JACKSON, MISSISSIPPI 39205**

|  |  |
| --- | --- |
| **1. Contractor's Name and Address** |  **2. Contractor's Contact Person and Telephone** **Number: name and #** **3. Effective Date: date contract modification begins or for SBE/PPRB approval date** **4. The MDE Tracking Number: program office determines** **5. Modification Number: #** **6. Contract Beginning and Ending Dates: Date contract signed/July 1/SBE/PPRB approval date** **7. Page: 1 of #**  |

 **8. As a result of this modification, funds obligated are changed as follows:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **GENERAL FUNDS** | **FEDERAL/OTHER FUNDS** | **TOTAL** |
| **FROM:** | total amount awarded | total amount awarded | total amount awarded |
| **CHANGE (+/-):** | amount not expended | amount not expended | amount not expended |
| TO: | total amount paid | total amount paid | total amount paid |

 **9. This contract is hereby modified as follows:** The purpose of this modification is to terminate contract due to specific reason for termination.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **10. Except as hereby modified, all terms and conditions of the contract remain unchanged.**

|  |  |
| --- | --- |
| **11. Approved for the MS Department of Education****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_** **Signature Date** **Name:** **Title: Chief Officer** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_****Signature Date****Name: Monique Corley****Title: Director, Office of Procurement** | **12. Approved for Contractor** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_**  **Signature Date** **Name:**  **Title:**  |

**INTRODUCTION**

The contract between the Mississippi Department of Education (hereinafter referred to as the “MDE”) and contractor’s name (hereinafter referred to as the “Contractor or contractor name”) is for the purpose of mutually agreeing to terminate said contract in an amount not to exceed $.

This contract is hereby terminated due to the (review Standard Terms & Conditions clause and affix here.)

**PRIORITY - (For RFP/Q) - delete**

The contract consists of the original agreement and any modification thereafter, the MS Department of Education’s Request for Proposals/Qualifications for Name of Solicitation including the Questions and Answers document (hereinafter referred to as “RFP/Q” and/or “Attachment 1”), and the response proposal/qualifications by Name of Vendor (hereinafter referred to as “Proposal/Qualifications” and/or “Attachment 2”). Any ambiguities, conflicts or questions of interpretations of this contract shall be resolved by first by reference to this agreement and its’ modifications in order of effective date and, if still unresolved, by reference to RFP/Q and, if still unresolved, by reference to the Proposal/Qualifications. Omission of any term or obligation from this agreement, modifications, or incorporated attachments shall not be deemed an omission from this contract if such term or obligation is provided for elsewhere in this contract.

 **OR**

**PRIORITY (For Quotes) - delete**

The contract consists of the original agreement and any modification thereafter, the MS Department of Education’s Request for Quotes for Name of Solicitation including the Questions and Answers document (hereinafter referred to as “RFQ” and/or “Attachment 1”), and the response quote by Name of Vendor (hereinafter referred to as “Quote” and/or “Attachment 2”). Any ambiguities, conflicts or questions of interpretations of this contract shall be resolved by first by reference to this agreement and its’ modifications in order of effective date and, if still unresolved, by reference to RFQ and, if still unresolved, by reference to the Quote. Omission of any term or obligation from this agreement, modifications, or incorporated attachments shall not be deemed an omission from this contract if such term or obligation is provided for elsewhere in this contract.

**Compensation and Financial Reports**

The contractor will be paid in accordance with the payment provisions of the contract for services rendered and travel expenses incurred, if applicable, prior to the effective date of termination. There will be no further obligation on the part of either party to perform any service or pay any expenses from and after the date of termination of the above referenced contract.

**CONTRACT BUDGET SUMMARY**

**THE MISSISSIPPI DEPARTMENT OF EDUCATION**

**P. O. BOX 771**

**JACKSON, MISSISSIPPI 39205**

|  |  |
| --- | --- |
| **1. Contractor's Name and Address** | **2. The MDE Tracking Number: MDE Contract #****3. Contract Beginning and Ending Dates: Date contract signed/July 1/SBE/PPRB approval date****4. Modification Number: #****5. Page # of #** |

 **COST CATEGORY TOTAL FUNDS**

|  |  |
| --- | --- |
| **1. Fee for Services** | **1. \_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **2. Travel (see travel policy)** **a. in-state** **b. out-of-state** | **2.**  **a.**  **b.**  |
| **3. Contractual Services** **a. postage** **b. telephone** **c. rental of buildings and floor space** **d. rental of EDP and computer equipment** **e. other contractual services** | **3.**  **a.**  **b.**  **c.**  **d.**  **e.**  |
| **4. Commodities** | **4.**  |
| **5. Equipment** **a. office machines, furniture, fixtures** **and equipment** **b. data processing and computer** **equipment** **c. other equipment** | **5.**  **a.**  **b.**  **c.**  |
| **6. \*Indirect Cost (Rate )** | **6.**  |
| **GRAND TOTAL** |  **Total amount of contract**  |

**\*Copy of Indirect Cost Plan must be on file in The Mississippi Department of Education.**