

**Commission on Teacher and Administrator Education,
Certification and Licensure and Development
South Pointe Business Park Building
Multi-Purpose Room
Clinton, MS
10:00 a.m.
July 8, 2016**

In accordance with Miss. Code Ann. § 37-3-2(3) and § 25-41-5, the members of the Commission on Teacher and Administrator Education, Certification and Licensure and Development (Commission) met at 10:00 a.m. on Friday, July 8, 2016, in the Multi-Purpose Room of the South Pointe Business Park Building, 500 Clinton Center Drive, Clinton, Mississippi.

Members Attending:

Kelly Fuller	Kenny Goza	Pamela Manners
Debra Mays-Jackson	Cindy Melton	Doris Perkins
Susan McClelland	Patrick Gray	Mary Margaret King
Ginger Tedder	Corey Welch	

Members Absent:

Shannon Doughty	Cylesha Hopkins	Rilla Jones
LaToya Lee		

Mississippi Department of Education (MDE) Personnel Attending:

Paula Vanderford	Rhonda Smith	Michael Martin
James Thompson	Demetrice Watts	Crystal Womack
Tracey Miller		
Erin Meyer, Special Assistant Attorney General		

I. Call to Order

Dr. Cindy Melton, Chair of the Commission, called the meeting to order.

II. Establishment of a Quorum

A roll call was taken as follows:

Shannon Doughty	Absent
Kelly Fuller	Present
Kenny Goza	Present
Cylesha Hopkins	Absent
Rilla Jones	Absent
Pamela Manners	Present, via teleconference, Biloxi, MS

Debra Mays-Jackson	Present
Cindy Melton	Present
Doris Perkins	Present
Susan McClelland	Present, via teleconference, Oxford, MS
Patrick Gray	Present, via teleconference, Hattiesburg, MS
Mary Margaret King	Present, via teleconference, New Albany, MS
Ginger Tedder	Present, via teleconference, Starkville, MS
LaToya Lee	Absent
Corey Welch	Present

Dr. Cindy Melton announced that a quorum of the Commission existed.

III. Approval of the minutes of the May 1, 2015, Meeting of the Commission on Teacher and Administrator Education, Certification, and Licensure and Development

Dr. Cindy Melton asked the Commission members to review the minutes from the May 1, 2015, Commission meeting. On a motion by Kenny Goza and seconded by Doris Perkins, the Commission unanimously approved the minutes of the May 1, 2015, Commission meeting. The votes were as follows:

Members voting aye:

Kenny Goza
 Pamela Manners
 Debra Mays-Jackson
 Cindy Melton
 Doris Perkins
 Susan McClelland
 Mary Margaret King
 Ginger Tedder
 Patrick Gray
 Corey Welch

Members Abstaining: None

Members voting nay: None

Members absent:

Shannon Doughty
 Kelly Fuller (not present for vote)
 Cylesha Hopkins
 Rilla Jones
 LaToya Lee

IV. Approval of the minutes of the September 3, 2015, Meeting of the Commission on Teacher and Administrator Education, Certification, and Licensure and Development

Dr. Cindy Melton asked the Commission members to review the minutes from the September 3, 2015, Commission meeting. On a motion by Doris Perkins and seconded by Debra Mays-Jackson, the Commission unanimously approved the minutes of the September 3, 2015, Commission meeting. The votes were as follows:

Members voting aye:

Kelly Fuller
Kenny Goza
Pamela Manners
Debra Mays-Jackson
Cindy Melton
Doris Perkins
Susan McClelland
Mary Margaret King
Ginger Tedder
Patrick Gray
Corey Welch

Members Abstaining: None

Members voting nay: None

Members absent:

Shannon Doughty
Cylesha Hopkins
Rilla Jones
LaToya Lee

V. Approval of the minutes of the September 10, 2015, Special-Called Teleconference Meeting of the Commission on Teacher and Administrator Education, Certification, and Licensure and Development

Dr. Cindy Melton asked the Commission members to review the minutes from the September 10, 2015, Commission meeting. On a motion by Debra Mays-Jackson and seconded by Doris Perkins, the Commission unanimously approved the minutes of the September 10, 2015, Commission meeting. The votes were as follows:

Members voting aye:

Kelly Fuller
Kenny Goza
Pamela Manners
Debra Mays-Jackson
Cindy Melton
Doris Perkins
Susan McClelland
Mary Margaret King
Ginger Tedder
Patrick Gray
Corey Welch

Members Abstaining: None

Members voting nay: None

Members absent:

Shannon Doughty
Cylesha Hopkins
Rilla Jones
LaToya Lee

VI. Approval of the minutes of the May 6, 2016, Meeting of the Commission on Teacher and Administrator Education, Certification, and Licensure and Development

Dr. Cindy Melton asked the Commission members to review the minutes from the May 6, 2015, Commission meeting. On a motion by Debra Mays-Jackson and seconded by Doris Perkins, the Commission unanimously approved the minutes of the May 6, 2015, Commission meeting. The votes were as follows:

Members voting aye:

Kelly Fuller
Kenny Goza
Pamela Manners
Debra Mays-Jackson
Cindy Melton
Doris Perkins
Susan McClelland
Mary Margaret King
Ginger Tedder
Patrick Gray
Corey Welch

Members Abstaining: None

Members voting nay: None

Members absent:

Shannon Doughty
Cylesha Hopkins
Rilla Jones
LaToya Lee

VII. Approval of the minutes of the May 11, 2016, Special-Called Teleconference Meeting of the Commission on Teacher and Administrator Education, Certification, and Licensure and Development

Dr. Cindy Melton asked the Commission members to review the minutes from the May 11, 2016, Commission meeting. On a motion by Kenny Goza and seconded by Debra Mays-Jackson, the Commission unanimously approved the minutes of the May 11, 2016, Commission meeting. The votes were as follows:

The following minutes were approved by the subcommittee members as follows:

Members voting aye:

Kelly Fuller
Kenny Goza
Pamela Manners
Debra Mays-Jackson
Cindy Melton
Doris Perkins
Susan McClelland
Mary Margaret King
Ginger Tedder
Patrick Gray
Corey Welch

Members Abstaining: None

Members voting nay: None

Members absent:

Shannon Doughty
Cylesha Hopkins
Rilla Jones

LaToya Lee

VIII. Approval of the minutes of the June 13, 2016, Special-Called Teleconference Meeting of the Commission on Teacher and Administrator Education, Certification, and Licensure and Development

Dr. Cindy Melton asked the Commission members to review the minutes from the June 13, 2016, Commission meeting. On a motion by Debra Mays-Jackson and seconded by Corey Welch, the Commission unanimously approved the minutes of the June 13, 2016, Commission meeting. The votes were as follows:

Members voting aye:

Kelly Fuller
Kenny Goza
Pamela Manners
Debra Mays-Jackson
Cindy Melton
Doris Perkins
Susan McClelland
Mary Margaret King
Ginger Tedder
Patrick Gray
Corey Welch

Members Abstaining: None

Members voting nay: None

Members absent:

Shannon Doughty
Cylesha Hopkins
Rilla Jones
LaToya Lee

IX. Approval of the hearing subcommittee minutes of May 11, 2016

Dr. Cindy Melton asked the Commission members to review the subcommittee hearing minutes from the May 11, 2016, Commission meeting. On a motion by Pamela Manners and seconded by Patrick Gray, the Commission unanimously approved the minutes for the May 11, 2016, Commission subcommittee hearing. The votes were as follows:

Members voting aye:

Pamela Manners
Doris Perkins
Patrick Gray

Members Abstaining: None

Members voting nay: None

Members absent: None

X. Approval of the hearing subcommittee minutes of May 12, 2016

Dr. Cindy Melton asked the Commission members to review the subcommittee hearing minutes from the May 12, 2016, Commission meeting. On a motion by Kelly Fuller and seconded by Mary Margaret King, the Commission unanimously approved the minutes of the May 12, 2016, Commission subcommittee hearing. The votes were as follows:

Members voting aye:

Pamela Manners
Kelly Fuller
Mary Margaret King

Members Abstaining: None

Members voting nay: None

Members absent: None

XI. Approval of the hearing subcommittee minutes of June 8, 2016

Dr. Cindy Melton asked the Commission members to review the subcommittee hearing minutes from the June 8, 2016, Commission meeting. On a motion by Doris Perkins and seconded by Pamela Manners, the Commission unanimously approved the minutes of the June 8, 2016, Commission subcommittee hearing. The votes were as follows:

Members voting aye:

Pamela Manners
Doris Perkins

Members Abstaining: None

Members voting nay: None

Members absent:

Cylesha Hopkins

XII. Approval of the hearing subcommittee minutes of June 9, 2016

Dr. Cindy Melton asked the Commission members to review the subcommittee hearing minutes from the June 9, 2016, Commission meeting. On a motion by Kenny Goza and seconded by Kelly Fuller, the Commission unanimously approved the minutes of the June 9, 2016, Commission subcommittee hearing. The votes were as follows:

Members voting aye:

Cindy Melton
Kenny Goza
Kelly Fuller

Members Abstaining: None

Members voting nay: None

Members absent: None

XIII. Adoption of Agenda

Dr. Cindy Melton discussed the items on the agenda and asked for the Commission members to review the agenda presented. On a motion by Doris Perkins and seconded by Kelly Fuller, the Commission unanimously adopted the agenda. The votes were as follows:

Members voting aye:

Kelly Fuller
Kenny Goza
Pamela Manners
Debra Mays-Jackson
Cindy Melton
Doris Perkins
Susan McClelland
Mary Margaret King
Ginger Tedder
Patrick Gray

Corey Welch

Members Abstaining: None

Members voting nay: None

Members absent:

Shannon Doughty

Cylesha Hopkins

Rilla Jones

LaToya Lee

XIV. MDE Update

Dr. Paula Vanderford discussed MDE updates. She stated the next meeting for the Educator Misconduct Task Force is set for July.

She also noted that she and Dr. Hand met with Dr. Susan Lee from the Institution of Higher Learning to discuss the CAEP protocol, the education preparation program guidelines and procedures, RFP for the alternate route plans for September, and the Licensure Guidelines.

XV. Mississippi Association of Colleges of Teacher Education (MACTE) Updates

Dr. Cindy Melton stated that Dr. David Rock was not able to attend the Commission meeting; therefore, Dr. Melton spoke on his behalf about their last meeting. She noted during the MACTE meeting with the deans, a representative from CAEP attended the last MACTE meeting and spoke to the deans about CAEP.

Dr. David Hand from Belhaven University stated that he appreciates and thanks the Commission for consideration of approving and making a recommendation to the State Board for educators to be allowed to be granted Special, Nonrenewable Licenses while meeting the requirements of their program.

XVI. Information/Action Items

1. Establish Ad Hoc Committee to address standard score setting for the Braille Praxis II

Dr. Vanderford discussed the following item. Dr. Cory Murphy was unable to make it to the Commission meeting; however, he left the material for the Commission members to review. He has asked for the Commission members to establish a committee for the Braille Praxis II test. The committee will need to consist of at least three (3) members and he can meet with the committee once the

committee has been formed. He has suggested that he is available to meet with the members on any of the following dates: July 26th, July 27th, July 28th, and July 29th.

The following Committee members were nominated to be members on the committee to address the standard score setting for the Braille Praxis II:

Susan McClelland
Pamela Manners
Cindy Melton
Paula Vanderford

Doris Perkins motioned to approve the nominated members to serve on the committee to address the standard score setting for the Braille Praxis II. Kelly Fuller seconded the motion. And the Commission unanimously voted to appoint the members to serve on the committee. The votes were as follows:

Members voting aye:

Kelly Fuller
Kenny Goza
Pamela Manners
Debra Mays-Jackson
Cindy Melton
Doris Perkins
Susan McClelland
Mary Margaret King
Ginger Tedder
Patrick Gray
Corey Welch

Members Abstaining: None

Members voting nay: None

Members absent:

Shannon Doughty
Cylesha Hopkins
Rilla Jones
LaToya Lee

2. Update of Educator Misconduct Task Force Meeting held June 14, 2016

Dr. Paula Vanderford provided updates on the Educator Misconduct Task Force Meeting that was held on June 14th.

Dr. Vanderford stated that the request for information was made to CCSSO, ECS, and SREB for available data such as legislation, policy, and/or procedures in other states on the following:

- Educator code of ethics
- Process of reinstating a license
- Process for suspension of a license if a local education agency has dismissed or suspended an employee

3. Discussion of issues and concerns during open discussion at the Educator Misconduct Task Force Meeting held June 14, 2016

Dr. Vanderford stated that at the Educator Misconduct Task Force Meeting, there was an open discussion that addressed some issues and concerns in reference to the misconduct training and professional development, revising the Code of Ethics and Misconduct Standards, how the information is handled and reported at the district level, and the process of improvement.

4. Update on the June 24, 2016, Licensure Commission Training

Dr. Vanderford and Dr. Melton provided an update for the members who did not attend the Licensure Commission training on June 24, 2016. The Commission members discussed solutions for educator misconduct and the possibility of permanent ratification. There was also a discussion on administrator accountability.

Kenny Goza shared an example of an educator wanting to reinstate his license during a hearing and he had to provide evidence of rehabilitation; however, there was not enough evidence and the Committee members felt the educator was not fully rehabilitated to be reinstated.

Doris Perkins stated that an evaluation should be in place to determine if an individual is fit to perform in a classroom.

The Commission members asked if there is a possibility of a permanent revocation. Dr. Vanderford stated that a consideration of a technical amendment of a permanent revocation could be discussed at the next Misconduct Task Force meeting. Dr. Melton can speak to the Misconduct Task Force on behalf of the Commission to express the concern of the Commission members on the possibility of a permanent revocation.

A question was asked if there is a reference anywhere in the statute regarding an educator not providing enough proof after an appeal. Erin Meyer replied that it is up to the educator to supply the evidence based on the statute.

Kelly Fuller asked if the Commission is causing a burden on themselves. Dr. Melton stated that there will need to be a stiffer penalty. Pamela Manners agreed.

James Thompson stated that they are there to protect the children and not to provide rehabilitation.

A motion was made by Corey Welch and seconded by Kelly Fuller for Cindy Melton to provide a summary to the task force and a discussion on a technical amendment of a permanent ratification.

The votes were as follows:

Members voting aye:

Kelly Fuller
Kenny Goza
Pamela Manners
Debra Mays-Jackson
Cindy Melton
Doris Perkins
Susan McClelland
Mary Margaret King
Ginger Tedder
Patrick Gray
Corey Welch

Members Abstaining: None

Members voting nay: None

Members absent:

Shannon Doughty
Cylesha Hopkins
Rilla Jones
LaToya Lee

5. Report from the Office of Educator Misconduct

Michael Martin presented the report from the Office of Educator Misconduct. He noted that 38 cases were opened prior to 2016. Sixteen (16) cases are waiting to be presented to the Commission and 31 are waiting to be heard through hearings.

In addition, he stated that August 10, 2016, hearings are filled while the August 11th hearing needs Commission members to volunteer to serve on the panel.

6. Discussion and/or approval of ratifications of voluntary surrenders

Michael Martin stated on May 11, 2016, that Mr. Felix Ray Burroughs, license # 134963, has been suspended for a period of three (3) years based on clear and convincing evidence that the Respondent violated Miss. Code Ann. 37-3-2(12)(h).

On May 12, 2016, Mr. Doyle Ellett, license #125363, has been placed on probation based on clear and convincing evidence that the Respondent violated district and state policy in engaging in text communication with a student, a violation of Miss. Code Ann. 37-3-2(12)(h). Specifically, that Doyle Ellett, at his own expenses, shall be required to complete a minimum of one (1) seminar or course work related to ethical teacher/student relationships. The Respondent shall submit proof of his attendance and successful completion of the required course of study by December 31, 2016. The failure of the Respondent to complete the required training or coursework and within the time provided shall automatically result in the immediate suspension of the Respondent's #125363 for a period of one (1) year.

Also, on May 12, 2016, Mr. Derrick Holmes, license #203955, was suspended for a period of one (1) school year, specifically the 2016-2017 school year, based on the violation of Miss Code Ann. 37-3-2(12)(a) and 37-9-57 and Standard 10.a. of the Mississippi Educator Code of Ethics Standards of Conduct. Upon the submission of a licensure reinstatement application, this license shall be reinstated at the end of the suspension period in accordance with Miss. Code Ann. 37-3-2(14)(a) without the necessity of a hearing.

On June 8, 2016, in the case of Lenell Brown, license #170414, the Respondent admitted to violating Miss. Code Ann. 37-3-2(12)(h), and requested the Commission Hearing Subcommittee accept and ratify the Voluntary Surrender.

Also, on June 8, 2016, Larry Wilson, license # 199538, was placed on probation based on clear and convincing evidence that the Respondent violated Miss. Code Ann. 37-3-2(12)(h) and Miss. Code Ann. 37-3-2(13)(a). Specifically, the Respondent, at his own expense, shall complete a minimum of one (1) seminar or course work in classroom management, a minimum of one (1) seminar or course work in anger management, and a minimum of one (1) seminar or course work in ethics in education. The Respondent shall submit proof of his attendance and successful completion of the required coursework by May 31, 2017. Additionally, the Respondent shall provide a notarized copy of the summative M-STAR evaluation for the 2016-2017 school year, by May 31, 2017. The failure of the Respondent to complete the required course within the time provided, shall

automatically result in the immediate suspension of the Respondent's License # 199538 for a period of one (1) year.

On June 8, 2016, Jennifer Anderson, license # 192154, was revoked for a period of five (5) years, based on the violation of Miss Code Ann. 37-3-2(12)(h) and Miss. Code Ann. 37-3-2(13)(a). Additionally the Respondent, at her own expense, shall be required to complete a minimum of one (1) seminar of coursework in ethics in education prior to petition for her license to be reinstated.

On June 9, 2016, in the case of Arthur Martin, license # 267206, Mr. Martin was suspended for five (5) years based on the violation of Miss Code Ann. 37-3-2(12)(h) and Miss. Code Ann. 37-3-2(13)(a). The Respondent may petition for reinstatement of his educator license pursuant to Miss. Code Ann. 37-3-2(14)(a) and the Rules of Procedure Governing Disciplinary Proceedings of the Commission. Prior to petitioning the Commission for reinstatement, the Respondent, at his own expense, shall complete a minimum of one (1) seminar or course work related to ethics in education and shall submit proof of his attendance and successful completion of the required course of study. The Commission, in its discretion, may reinstate the Respondent's educator licensure only by a majority vote of all members of the Commission present at the meeting called for that purpose upon the Respondent's satisfactory showing of evidence of rehabilitation.

Mr. Martin also noted that as of July 8, 2016, there were educators who surrendered their license. Those educators were:

- Holly Kisner, license #239458, who has been suspended for one (1) year and may apply for reinstatement after a period of one (1) year.
- Scott Sullender, license #132170, has voluntarily and permanently surrendered his license effective July 8, 2016.

Mr. Martin has asked for the Commission members to consider approval of the ratifications mentioned.

The votes were as follows:

Members voting aye:

Kelly Fuller
Kenny Goza
Pamela Manners
Debra Mays-Jackson
Cindy Melton
Doris Perkins

Susan McClelland
Mary Margaret King
Ginger Tedder
Patrick Gray
Corey Welch

Members Abstaining: None

Members voting nay: None

Members absent:

Shannon Doughty
Cylesha Hopkins
Rilla Jones
LaToya Lee

VII. Information Items:

1. Dr. Vanderford noted to the Commission members that the Mississippi Department of Education staff will be moving back to the Central High School building located in Jackson, Mississippi. She also mentioned that the space has been remodeled and that the Office of Educator Licensure will be moving on July 18, 2016.
2. Dr. Vanderford stated that the next Commission meeting will be on September 9, 2016, at the Central High School building.

VIII. Adjourn

On a motion made by Kenny Goza and seconded by Kelly Fuller, the Commission unanimously approved the motion to adjourn. The votes were as follows:

Members voting aye:

Kelly Fuller
Kenny Goza
Pamela Manners
Debra Mays-Jackson
Cindy Melton
Doris Perkins
Susan McClelland
Mary Margaret King
Ginger Tedder
Patrick Gray

Corey Welch

Members Abstaining: None

Members voting nay: None

Members absent:

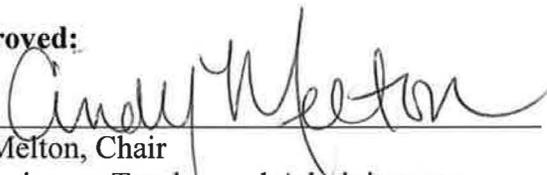
Shannon Doughty

Cylesha Hopkins

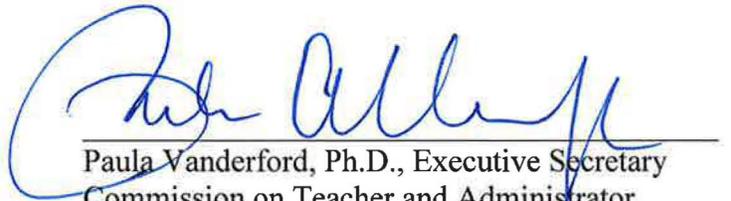
Rilla Jones

LaToya Lee

Approved:



Cindy Melton, Chair
Commission on Teacher and Administrator
Education, Certification and Licensure and
Development



Paula Vanderford, Ph.D., Executive Secretary
Commission on Teacher and Administrator
Education, Certification and Licensure and
Development