

# Verification

Memo SP 14 2021 Q & A

Friday, November 13, 2020



MISSISSIPPI  
DEPARTMENT OF  
EDUCATION

**Mary Burks, Marianna Chauvin, & Charles Crawford**

Division of School Support  
Office of Child Nutrition

## VISION

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To create a world-class educational system that gives students the knowledge and skills to be successful in college and the workforce, and to flourish as parents and citizens

## MISSION

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To provide leadership through the development of policy and accountability systems so that all students are prepared to compete in the global community



# Timelines and Deadlines

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Timeline examples shared today are **RECOMMENDATIONS ONLY!**

As long as you complete verification by USDA's deadline, you are compliant.

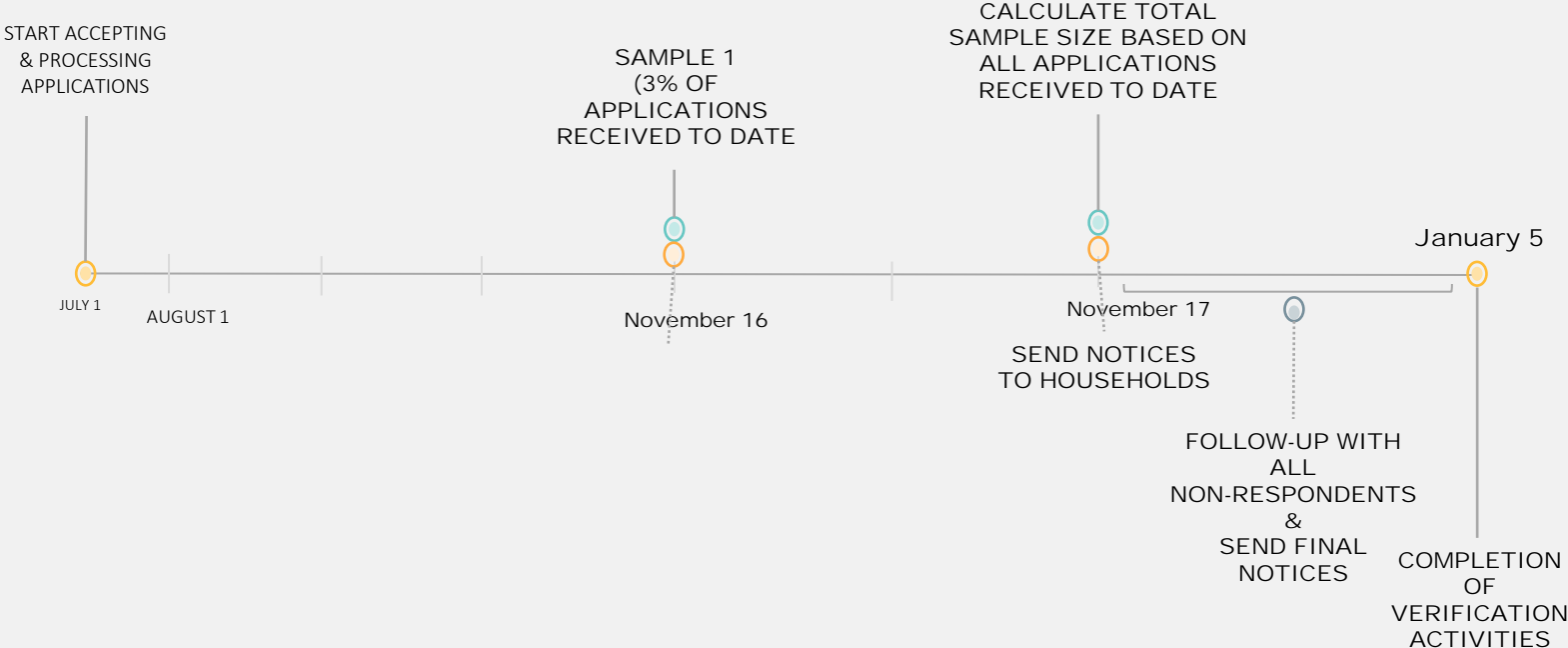


# Verification Deadline SY 2020-2021

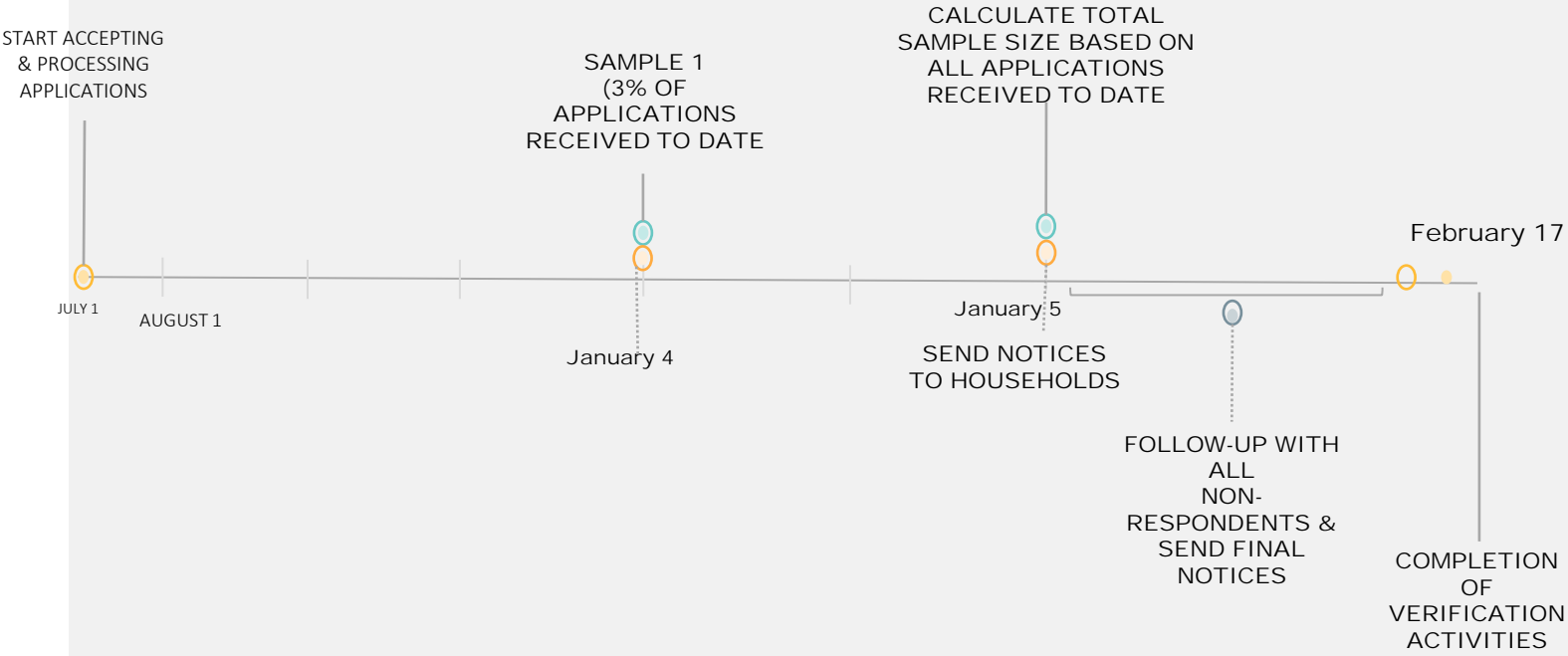
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- We will share examples of how the LEA can conduct verification (in regard to timelines for completion).
- LEA sets a verification process that best suits their needs.
- USDA mandated completion date - **February 28, 2021**.
- We recommend – complete verification within 45 days of selection (typically occurs Oct 1).
- If you have not pulled yet for verification, your software can most likely create a back-dated report.

# Verification Timeline- Example -1



# Verification Timeline- Example -2



# Who is required to do verification?

- If you are a CEP or a non-base year Provision school, you are **NOT** required to conduct verification activities.
- If you are a Pricing school or in your Base Year of Provision, you **ARE** required to conduct verification activities.
- **EVERYONE**, regardless of whether or not you conduct verification activities, **MUST** submit a verification report in MARS.



## Community Eligibility Provision (CEP)

- No Applications
- No Verification

### Reporting is required! What are you reporting?

- Number sites participation in CEP
- Total enrollment

# Provisions 2 or 3 – BASE YEAR

- Must we verify free and reduced-price meals applications in the base year? YES!
- Applications collected - verification is required!

## Reporting

- Number of pulled for verification base on 3% of applications submitted
- Number of sites participating
- Total enrollment

# Provisions 2 or 3 – NON BASE YEAR

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- No application
- No verification

## Reporting is required

- Number sites participation in Provision 2 or 3
- Total enrollment

# Alternate Sample Size

- If you would like to utilize an alternate sample size, you **MUST** receive approval from the State Agency before you pull for verification.





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# ***“Template Letters”***

**Presented by:**

**Marianna Chauvin**

**mdek12.org**



# Template Letters Revised

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## Two (2) Templates

- Notification of Verification Letter
- Results of Verification Letter

Letter templates will be emailed to you after the training.

# Template Letters

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- There will be no adverse action for non-response to verification, because students will continue to eat free under the SFSP.
- The best we can do is ***encourage*** them to complete verification.



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# ***“Reporting Requirements”***

**Presented by:**

**Charles Crawford**

**mdek12.org**





# Reporting Requirements

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- Deadline to complete verification for **SY 2020-2021** is **February 28, 2021**.
- Verification **must** be completed before this date.
- Yes, the number of applications to be verified will be smaller than normal.
- Not all households submitted an application before the announcement of the transition to the SFSP.

# Reporting Requirements

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- Remember, utilizing Direct Certification may reduce the number of determinations based on income applications and reduce the number of applications to be verified.



**Thanks for serving Mississippi's children!**

# Non- Discrimination Statement

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This institution is an equal opportunity provider.

## Full Statement

<http://www.mde.k12.ms.us/docs/child-nutrition/usda-nondiscrimination-statement-2016.pdf?sfvrsn=2>

# Questions

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