

Operating CN Programs under special Circumstances

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mdek12.org



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EDUCATION

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What is a special circumstance?

What are we even talking about in this breakout?

- Year round school
- Intercessions
- Saturday School
- When should I operate SSO? SFSP? NSLP?



Does that 180 day thing really matter?

Not really

- 180 days of instruction required by MDE
- USDA doesn't have any sort of regulation about the number of days of instruction
- You can operate NSLP during Summer School if you want, although generally speaking SSO or SFSP are more attractive alternatives



Factors Affecting Whether or not you can operate

| Program | Eligibility Factors | Other Factors |
|---------------|---|--|
| NSLP | Is virtual or in person instruction offered by the district on the day you want to serve? Is instruction vital to graduation or promotion Is instruction available to everyone in the district Are these kids “enrolled” (have an MSIS number) | Are you willing to take meal applications (if not CEP /Prov 2)? Are willing to be closed enrolled? |
| SBP | *Same as NSLP* Is this site offering NSLP on the same day? | *Same as NSLP* |
| SSO | Is the site Area eligible? Is this a Summer School? Is this a camp requiring 3 meals a day? How many meals a day do you want to serve? | Are you willing to serve NSLP/SBP meal pattern? Are you willing to accept NSLP/SBP reimbursement rates? Does this site need to be closed enrolled or can it be open? |
| SFSP | Is the site Area eligible? Is this a Summer School? Is this a camp requiring 3 meals a day? How many meals a day do you want to serve? | Are you willing to conduct necessary training and monitoring visits? Does this site need to be closed enrolled or can it be open? |
| CACFP At Risk | Is the site Area eligible? | How many components do you want to offer? |

Which Program Should I operate?

Flowchart



- NSLP / SBP
- SSO
- SFSP
- CACFP At Risk

LET'S PRACTICE!

When would you use this?

- Feed your enrolled summer schools kids, but you aren't eligible for SSO or SFSP
- Saturday School
- Remedial sessions during Fall Break or Spring Break, but you aren't eligible for SSO



Request to Provide Meals through the NSLP/SBP when School is not in session

Must Complete a Form



Request to Provide Meals through the NSLP/SBP/ASCP on Instructional Days Outside the Regular School Year

This form should be completed by SFAs (that are not RICCs) that want to provide meals through the NSLP/SBP/ASCP to enrolled students on days when instruction is offered outside of the academic year (e.g. the 180 instructional days required by MOE). This could include weekend meals, remedial sessions during fall or spring break periods, or academic summer schools.

School District Name: _____
Site(s): _____

Describe instruction provided:

Describe frequency instruction provided (e.g. Every Saturday)

Start Date: _____ End Date: _____

Indicate meals provided: NSLP SBP ASCP


LEA CERTIFICATION

Instruction provided is an integral part of the curriculum or an actual extension of the local education program and not simply a school affiliated extracurricular event or activity (such as football, band, or choral activity)

Participation in the instruction is necessary for graduation or promotion to the next grade

All students enrolled in the LEA are eligible to participate in the instruction provided

Name of Authorized LEA Representative Submitting Form: _____
Signature of Authorized LEA Representative Submitting Form: _____
Title Authorized LEA Representative Submitting Form: _____
Date: _____

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Request to Provide Meals through the NSLP/SBP/ASCP on Instructional Days Outside the Regular School Year

SFA CERTIFICATION

I understand that the NSLP/SBP/ASCP meal pattern must be followed, including CWS requirements for High School students.

I understand that meals must be provided in a congregate setting

I understand that all income eligibility requirements still apply and that claims will be reimbursed at current free/reduced/paid rates

I understand that I must maintain an accurate meal count and POS system


I understand that meals may only be provided to enrolled children

Name of Authorized SFA Representative Submitting Form: _____
Signature of Authorized SFA Representative Submitting Form: _____
Title Authorized SFA Representative Submitting Form: _____
Date: _____

STATE AGENCY USE ONLY

Signature of Approving Official: _____
Date Approved: _____

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Number of Meals you can serve in a day

May determine which program is right for you

- SSO – limited to two
- SFSP – generally limited to two
- Camps – can be reimbursed 3 meals a day in the SFSP, BUT you must take meal apps to get that 3rd meal.



What age group do you use for SSO?

Identify most common age group

- SSO requires you to use the NSLP/SBP meal pattern which have age groups....but what do you do if you are operating an open SSO site?
- Should make every effort to follow the age grade group requirements
- Use a single age/grade group for the most common age/grade group attending the site



Contact SA immediately!

- SA has limited ability to grant certain waivers
- School **continues to offer virtual instruction** during unanticipated closure
 - SA may be able to approve a non-congregate waiver for NSLP/SBP
- School is offering **no instruction** during unanticipated closure
 - SA may be able to approve implementation of SFSP





What Questions do you have?



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Full Non-Discrimination Statement link:



USDA United States Department of Agriculture



AND JUSTICE FOR ALL

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To file a program discrimination complaint, a complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form, which can be obtained online, at <https://www.iasc.usda.gov/sites/default/files/USDA-CASCR%20P-Complaint-Form-0508-0002-008-11-28-17%20Mail.pdf>, from any USDA office, by calling (800) 658-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

mail:
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or

fax:
(800) 255-1055 or (202) 690-7442;

email:
program.intake@usda.gov.

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Para presentar una queja por discriminación en el programa, el reclamante debe completar un formulario AD-3027, Formulario de queja por discriminación del programa del USDA, que se puede obtener en línea, en <https://www.iasc.usda.gov/sites/default/files/USDA-CASCR%20P-Complaint-Form-0508-0002-008-11-28-17%20Mail.pdf>, en cualquier oficina del USDA, llamando al (800) 658-9992, o escribiendo una carta dirigida al USDA. La carta debe contener el nombre, la dirección y el número de teléfono del reclamante, y una descripción escrita de la supuesta acción discriminatoria con suficiente detalle para informar al Subsecretario de Derechos Civiles (ASCR, por sus siglas en inglés) sobre la naturaleza y la fecha de la presunta violación de los derechos civiles. La carta o el formulario AD-3027 completado debe enviarse al USDA por medio de:

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correo electrónico:
program.intake@usda.gov.

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Form AD-3027 - Revised Public Release September 2016