

**Mississippi Department of Education  
Office of Child Nutrition  
CACFP Non-Congregate Meal Form for COVID-19 Closures**

- Pre-approval is not required to begin implementing the non-congregate meals. However, to claim meals for reimbursement during this time, sponsors **must** complete this form including all active centers/institutions/ providers. Only list approved sites from the 2019-2020 Sponsor Application Packet.
- Claims will not be accepted for any center/institution/provider that is not listed on the CACFP Non-Congregate Meal Form for COVID-19 Closures.
- Once completed, upload completed form into MARS and press the **Submit for Approval** button.
- **Forms must be submitted by April 15, 2020.**

**Organization Name:** \_\_\_\_\_

**Organization ID Number:** \_\_\_\_\_

**Complete the chart below for each approved site on your CACFP application:**

MARS Site ID Number	MARS Site Name	Site Is Currently Open or Closed (O or C)	If Closed, Date Site Closed	Will Site Be Serving Non-Congregate Meals (Y or N)	Start Date of Non-Congregate Meal Service	Meal Types That Sponsor Will Serve:		
						Breakfast AM Snack	Lunch PM Snack	Supper Evening Snack
						<input type="checkbox"/> May not serve more than 2 meals, 1 snack or 2 snacks, 1 meal	<input type="checkbox"/> At Risk Program providers may not serve more than 1 snack and 1 meal.	<input type="checkbox"/> MARS must accurately reflect meals being served.
						Breakfast AM Snack	Lunch PM Snack	Supper Evening Snack
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						Breakfast AM Snack	Lunch PM Snack	Supper Evening Snack
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**Submitted by:** Name: \_\_\_\_\_ Title: \_\_\_\_\_

Date Uploaded into MARS: \_\_\_\_\_