

December 15, 2022

Oxford School District  
Dr. Bradley Roberson, Superintendent  
1637 Highway 30 East  
Oxford MS, 38655

Dear Dr. Roberson:

The State Agency (SA) completed an Administrative Review (AR) of the National School Lunch Program (NSLP) and School Breakfast Program (SBP) during the week of November 8, 2022. An exit conference was conducted on November 28, 2022. The regulations governing the Administrative Review (7 CFR 210.18) require the SA to review two Critical Areas: Performance Standard 1 (Meal Access and Reimbursement) and Performance Standard 2 (Meal Pattern and Nutritional Quality). The Review additionally covers several General Areas of Review. Over the course of the SA Review, **one (1) total finding was identified.** The SA is pleased to report that **none of the findings have resulted in fiscal action.** The findings which were identified are described below.

### **SFA Level Findings**

- None

### **LEA/District Level Finding**

- In accordance with MDE State Board Policy 17.10(1), foods and beverages cannot be sold an hour before meal time and during meal serving time. The Reviewer noted that during the lunch service, the vending machines came back on before lunch ended. The SFA must ensure that there is no competition between lunch and snacks. In order to demonstrate corrective action, the SFA must provide documentation showing that vending machines are not on an hour before meal serving times and during meal service.

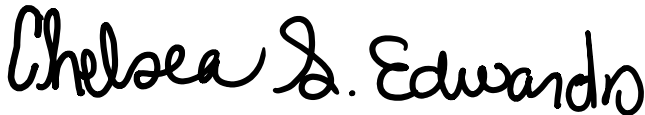
The School Food Authority (SFA) **must provide a corrective action response to all findings** of the Review by **January 24, 2023**. This response must be entered into the Mississippi Application and Reimbursement System (MARS) by an authorized signatory for the Child Nutrition Programs. If an authorized signatory is unable to access the Compliance module in MARS, the district must submit a corrective action plan on District letterhead that is signed by an authorized signatory.

In addition to conducting the AR, one of the functions of the SA is to provide Technical Assistance (TA). During the course of the review, the SA Reviewer provided TA in several areas to the CND. TA is documented in MARS, specifically in the “Technical Assistance” section of the “Compliance” Module. TA is provided for the improvement of the program operations and is not considered a finding.

The SA would like to commend the SFA and staff for being well prepared and working diligently to provide required documentation. Also, the SA would like to commend both sites on how well they work together and their willingness to cooperate and accommodate the staff.

If you have any questions regarding this review, or if you would like to request additional assistance, please email me at [chedwards@mdek12.org](mailto:chedwards@mdek12.org) or call Marianna Chauvin or me at (601) 576-5000.

Sincerely,

A handwritten signature in black ink that reads "Chelsea S. Edwards". The signature is written in a cursive, flowing style.

Chelsea Edwards, Program Specialist  
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2022/2023

*This institution is an equal opportunity provider.*