

March 14, 2022

Moss Point School District  
Dr. Shannon Vincent-Raymond, Superintendent  
4924 Church Street  
Moss Point, MS 39563-2645

Dear Dr. Vincent-Raymond:

The State Agency (SA) completed an Administrative Review (AR) of the National School Lunch Program (NSLP), School Breakfast Program (SBP), After School Care Program (ASCP), and Fresh Fruit and Vegetable Program (FFVP) during the week of January 20, 2022. An exit conference was conducted on February 18, 2022. The regulations governing the Administrative Review (7 CFR 210.18) require the SA to review two Critical Areas: Performance Standard 1 (Meal Access and Reimbursement) and Performance Standard 2 (Meal Pattern and Nutritional Quality). The Review additionally covers several General Areas of Review. Over the course of the SA Review, **six (6) total findings were identified, including four (4) relating to Performance Standard 1 and 2. As a result of these findings, fiscal action is being assessed in the total amount of \$657.12.** The findings which were identified are described below.

### **Performance Standard 1 (Meal Access and Reimbursement)**

- In accordance with 7 CFR 210.18 (g)(1)(ii), the process used by the SFA to count, record, consolidate, and report the number of reimbursable meals served to eligible children must yield correct claims. The Reviewer noted that SFA has an overclaim for the review period of eighty-one (81) breakfast meals and one hundred and six (106) lunch meals. In order to implement and document corrective action, the SFA must submit a corrective action plan to ensure the accuracy of future claims, this could include a second party check.

Due to a violation of 7 CFR 210.18 (g)(1)(ii), the SA has determined that the following reimbursed meals are unallowable for December 2021. These funds will be recouped through a claim adjustment which will be processed by the SA.

Rate desc.	Rate	Meals Claimed	Meals Verified	Paid Amount	Corrected Amount	Difference
Breakfast Reimbursement Rate	\$2.4625	4007	3926	\$9867.2375	\$9667.7750	\$199.4625
Lunch Reimbursement Rate	\$4.3175	4200	4094	\$18133.5000	\$17675.8450	\$457.6550
TOTAL OVERCLAIMED						\$657.1175

## Performance Standard 2: Meal Pattern and Nutritional Quality

- In accordance with 7 CFR 210.10 (a)(3), SFAs must keep production records that indicate how the meals offered contribute to the meal pattern. While on site at Magnolia Middle, the Reviewer noted that the manager is not completing the contribution column correctly in the production book. In order to implement and demonstrate corrective action, the SFA must provide additional training to the manager and furthermore provide documentation of production records that have been completed correctly.
- Sites implementing OVS must follow the regulations as outlined in 7 CFR 220.8(e). While on site at Magnolia Middle, the Reviewer noted improper implementation of OVS at breakfast. The site is providing a grab bag for breakfast with all items except for milk included. Students were allowed to refuse the milk, but no other component. The error was immediately corrected on the DOR and all students were given all components including the milk. In order to demonstrate and implement corrective action, the SFA must provide relevant staff with additional training on meal pattern and OVS. Documentation of training should be provided to the SA.
- The SFA is required to serve breakfast meals in accordance with the meal pattern at 7 CFR 220.8 (f)(1). The nutrient analysis revealed that the target site has exceeded the calorie range at breakfast by fourteen (14) calories. In order to demonstrate and implement corrective action, the SFA must revise the planned menu to ensure calories are compliant with the meal pattern.

## General Program Compliance

- In accordance with FNS 113-1, The SFA must prominently display the USDA “And Justice for All Poster” at the point of service delivery. The Reviewer noted that the Magnolia Middle site does not have an AJFA poster displayed for snack service. In order to demonstrate and implement corrective action, the SFA must provide documentation that poster is placed on the cart or in the classrooms.

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- In accordance with 7 CFR 210.13 (d), SFAs should ensure that facilities for the storage of food products should safeguard against theft, spoilage, and other loss. While on site at Magnolia Middle, the Reviewer noted significant ice build-up in the freezer, posing both a food safety hazard as well as a physical safety or trip hazard. This issue was corrected on site. SA Reviewers observed maintenance on site to correct the problem prior to leaving the site. As such no further action is necessary.

The School Food Authority (SFA) **must provide a corrective action response to all findings** of the Review by **April 14, 2022**. This response must be entered into the Mississippi Application and Reimbursement System (MARS) by an authorized signatory for the Child Nutrition Programs. If an authorized signatory is unable to access the Compliance module in MARS, the district must submit a corrective action plan on District letterhead that is signed by an authorized signatory.

In accordance with the criteria established in the regulations, a total of **\$657.12** is being assessed. **In order to recoup these funds, the Office of Child Nutrition (OCN) will adjust future claims through the NSLP and SBP until the full amount is recouped.** Pursuant to regulations, an organization has the right to appeal a monetary assessment imposed. Any appeal of a monetary assessment must be filed with the SA within fifteen (15) calendar days of receipt of this letter. Please refer to the enclosed copy of appeal procedures.

In addition to conducting the AR, one of the functions of the SA is to provide Technical Assistance (TA). During the course of the Review, the SA Reviewer provided TA in several areas to the CND. TA is documented in MARS, specifically in the “Technical Assistance” section of the “Compliance” Module. TA is provided for the improvement of the program operations and is not considered a finding.

SA would like to commend the CN staff on site for being so accommodating and responsive. Also, the food was delicious! It is obvious the staff take pride in producing a superior product.

If you have any questions regarding this review, or would like to request additional assistance, please email me at [nsmith@mdek12.org](mailto:nsmith@mdek12.org) or call Mary Burks or me at (601) 576-5000.

Sincerely,



Natalie Smith, Program Specialist  
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2021/2022  
Jessica McCoverly, Child Nutrition Director

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May 3, 2022

Moss Point School District  
Dr. Shannon Vincent-Raymond, Superintendent  
4924 Church Street  
Moss Point, MS 39563-2645

Dear Dr. Vincent-Raymond:

Your response to the findings of our Administrative Review of your 2021-2022 National School Lunch Program (NSLP), School Breakfast Program (SBP), Fresh Fruit and Vegetable Program (FFVP), and After School Care Program (ASCP) has been received and accepted in the Mississippi Application and Reimbursement System (MARS). We are closing the file on this review.

If you have any questions concerning this review or need assistance, please call Mary Burks or me at (601) 576-5000. Thank you for your continued support of the Child Nutrition Programs.

Sincerely,



Natalie Smith, Program Specialist  
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2021/2022  
Jessica McCovery

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