

October 13, 2021

Jackson Public School District  
Dr. Erick Greene, Superintendent  
PO Box 2338  
Jackson, MS 39225-2338

Dear Dr. Greene:

The State Agency (SA) completed an Administrative Review (AR) of the National School Lunch Program (NSLP), School Breakfast Program (SBP), and After School Care Program (ASCP) during the week of September 20, 2021. An exit conference was conducted on October 13, 2021. The regulations governing the Administrative Review (7 CFR 210.18) require the SA to review two Critical Areas: Performance Standard 1 (Meal Access and Reimbursement) and Performance Standard 2 (Meal Pattern and Nutritional Quality). The Review additionally covers several General Areas of Review. Over the course of the SA Review, **three (3) total findings were identified, including two (2) relating to Performance Standard 2.** The SA is pleased to report that **none of the findings have resulted in fiscal action.** The findings which were identified are described below.

### **Performance Standard 2 (Meal Pattern and Nutritional Quality)**

- In accordance with 7 CFR 210.10 (c), 7 CFR 220.8, and 7 CFR 210.10 (a)(3), meals served must meet the meal pattern, and production records must show how meals contribute to the meal pattern. Upon Review of the production book at Kirksey, it is unclear that sufficient vegetables were offered at on 8/25/21. Additionally, it is unclear that sufficient fruit was offered at breakfast on 8/26/21. The SA will not seek fiscal action on this as allowable by USDA waiver. In order to implement corrective action, the SFA must provide training to managers regarding meal pattern and proper recording procedures in the production book. Documentation of compliance should include training sign in sheets and agendas.
- In accordance with 7 CFR 210.10 (c), meals served must meet the meal pattern including vegetable subgroups, age groups, and milk requirements. During the meal observation at Kirksey, the reviewer noted that the 5-day food boxes sent home for parent pick up did not contain all vegetable subgroups, the same menu was served to all students regardless of age, and only one choice of milk was available. As a result of the SA observation, the SFA has already applied for and received a meal pattern waiver for meals served in 5-day meal boxes. As such, no further action is necessary.

## General Program Compliance (General Areas of Review)

- During the meal observation at Van Winkle, the reviewer noted that grain-based desserts are regularly served on the menu. In accordance with 7 CFR 220.8 (o) (2) and SP 01 2018, grain-based desserts cannot count toward the grain requirement in the pre-k meal pattern. In order to implement corrective action, the SFA must rewrite the pre-k menu to include appropriate grain items. Documentation of compliance should include updated menus and production records indicating that the issue has been resolved.

The School Food Authority (SFA) **must provide a corrective action response to all findings** of the Review by **November 15, 2021**. This response must be entered into the Mississippi Application and Reimbursement System (MARS) by an authorized signatory for the Child Nutrition Programs. If an authorized signatory is unable to access the Compliance module in MARS, the district must submit a corrective action plan on District letterhead that is signed by an authorized signatory.

In addition to conducting the AR, one of the functions of the SA is to provide Technical Assistance (TA). During the course of the review, the SA Reviewer provided TA in several areas to the CND. TA is documented in MARS, specifically in the “Technical Assistance” section of the “Compliance” Module. TA is provided for the improvement of the program operations and is not considered a finding.

The SA would like to commend the SFA, particularly the Northwest Middle site, for their creative serving displays. It was also observed, at all reviewed sites, that staff had positive interactions with students (helping students with dropped trays, etc).

If you have any questions regarding this review, or if you would like to request additional assistance, please email me at [mchauvin@mdek12.org](mailto:mchauvin@mdek12.org) or call Mary Burks or me at (601) 576-5000.

Sincerely,



Marianna Chauvin, Division Director II  
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2021/2022  
Marc Rowe, CND  
Joseph Albright, COO

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November 18, 2021

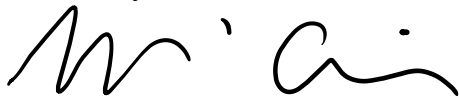
Jackson Public School District  
Dr. Errick Greene, Superintendent  
PO Box 2338  
Jackson, MS 39225-2338

Dear Dr. Greene:

Your response to the findings of our Administrative Review of your 2019-2020 National School Lunch Program (NSLP), School Breakfast Program (SBP), and After School Care Program (ASCP) has been received and accepted in the Mississippi Application and Reimbursement System (MARS). We are closing the file on this review.

If you have any questions concerning this review or need assistance, please call Mary Burks or me at (601) 576-5000. Thank you for your continued support of the Child Nutrition Programs.

Sincerely,



Marianna Chauvin, Division Director II  
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2021/2022  
Marc Rowe, CND  
Joseph Albright, COO

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