

May 18, 2022

Okolona Public Schools
Mr. Chad Spence, Executive Officer
411 West Main Street
Okolona, MS 38860-0000

Dear Mr. Spence:

The State Agency (SA) completed an Administrative Review (AR) of the National School Lunch Program (NSLP), School Breakfast Program (SBP), and After School Care Program (ASCP) during the week of February 28, 2022. An exit conference was conducted on May 6, 2022. The regulations governing the Administrative Review (7 CFR 210.18) require the SA to review two Critical Areas: Performance Standard 1 (Meal Access and Reimbursement) and Performance Standard 2 (Meal Pattern and Nutritional Quality). The Review additionally covers several General Areas of Review. Over the course of the SA Review, **three (3) total findings were identified relating to Performance Standard 1 and 2.** The findings which were identified are described below.

Performance Standard 1 (Meal Access & Reimbursement)

- In accordance with 7 CFR 210.18 (g)(1)(ii), the process used by the SFA to count, record, consolidate, and report the number of reimbursable meals served to eligible children must yield correct claims. The Reviewer noted that SFA has an overclaim for the review period of one thousand four hundred and twenty three (1423) breakfast meals. The SFA has already submitted a claim adjustment to correct this error. In order to implement and document corrective action, the SFA must submit a corrective action plan to ensure the accuracy of future claims, this could include a second party check.

Rate desc.	Rate	Meals Claimed	Meals Verified	Paid Amount	Corrected Amount	Difference
Breakfast Reimbursement Rate	\$2.605	3167	1744	\$8250.0350	\$4543.1200	\$3706.9150
TOTAL OVERCLAIMED						\$3706.9150

Performance Standard 2 (Meal Pattern and Nutritional Quality)

- Meals served must follow the meal pattern in accordance with 7 CFR 210.10 (c). Over the course of the Review, the SFA did not offer enough vegetables from the following subgroups: red orange and other. Furthermore, the SFA did not meet the daily minimum requirements for grain. The SA will not seek fiscal action in this matter to align with

USDA guidance (COVID-19 Child Nutrition Response #100). In order to implement and demonstrate corrective action, the SFA must submit a planned menu and nutrient analysis to the SA indicating that the meals are in compliance with the meal pattern.

- Meals served must follow the meal pattern in accordance with 7 CFR 210.8 (f) and 7 CFR 210.10 (f). Over the course of the review period, the SFA did not provide enough calories for lunch, and for breakfast the calories were too high. Furthermore, the SFA exceeded the saturated fat limitation. The SA will not seek fiscal action in this matter to align with USDA guidance (COVID-19 Child Nutrition Response #100). In order to demonstrate corrective action, the SFA must submit a planned menu and nutrient analysis to the SA indicating that the menu is in compliance with the meal pattern.

The School Food Authority (SFA) **must provide a corrective action response to all findings** of the Review by **June 20, 2022**. This response must be entered into the Mississippi Application and Reimbursement System (MARS) by an authorized signatory for the Child Nutrition Programs. If an authorized signatory is unable to access the Compliance module in MARS, the district must submit a corrective action plan on District letterhead that is signed by an authorized signatory.

Pursuant to regulations, an organization has the right to appeal a monetary assessment imposed. Any appeal of a monetary assessment must be filed with the SA within fifteen (15) calendar days of receipt of this letter. Please refer to the enclosed copy of appeal procedures.

In addition to conducting the AR, one of the functions of the SA is to provide Technical Assistance (TA). During the course of the review, the SA Reviewer provided TA in several areas to the CND. TA is documented in MARS, specifically in the “Technical Assistance” section of the “Compliance” Module. TA is provided for the improvement of the program operations and is not considered a finding.

The SA would like to commend the SFA for being well prepared and working diligently to provide required documentation.

If you have any questions regarding this review, or if you would like to request additional assistance, please email me at yfulton@mdek12.org or call Mary Burks or me at (601) 576-5000.

Sincerely,



Yumetrice Fulton, Program Specialist
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2021/2022
Vanetta Sykes, Child Nutrition Director

This institution is an equal opportunity provider.

July 18, 2022

Okolona Public Schools
Mr. Chad Spence, Executive Officer
411 West Main Street
Okolona, Ms. 38860-0000

Dear Mr. Spence:

Your response to the findings of our Administrative Review of your 2021-2022 National School Lunch Program (NSLP), School Breakfast Program (SBP), and After School Care Program (ASCP) has been received and accepted in the Mississippi Application and Reimbursement System (MARS). We are closing the file on this review.

If you have any questions concerning this review or need assistance, please call Marianna Chauvin or me at (601) 576-5000. Thank you for your continued support of the Child Nutrition Programs.

Sincerely,



Yumetrice Fulton, Program Specialist
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2021-2022
Vanetta Sykes, Child Nutrition Director

This institution is an equal opportunity provider.