

June 13, 2022

Leflore Legacy Academy Charter School  
Dr. Tamala Boyd Shaw, Superintendent  
500 West Washington Street  
Greenwood, MS 38930-4238

Dear Dr. Shaw:

The State Agency (SA) completed an Administrative Review (AR) of the National School Lunch Program (NSLP), School Breakfast Program (SBP), and After School Care Program (ASCP) during the week of April 19, 2022. An exit conference was conducted on May 26, 2022. The regulations governing the Administrative Review (7 CFR 210.18) require the SA to review two Critical Areas: Performance Standard 1 (Meal Access and Reimbursement) and Performance Standard 2 (Meal Pattern and Nutritional Quality). The Review additionally covers several General Areas of Review. Over the course of the SA Review, **three (3) total findings were identified relating to Performance Standard 2.** The SA is pleased to report that **none of the findings have resulted in fiscal action.** The findings which were identified are described below.

### **Performance Standard 2: Meal Pattern and Nutritional Quality**

- Meals planned and served as part of the SBP must align with the meal pattern as described in 7 CFR 220.8 (c). A review of the production record indicates that the site offers only a 1/2 cup of fruit for breakfast which is insufficient. The SA will not seek fiscal action in this matter to align with USDA guidance (COVID-19 Child Nutrition Response #100). In order to demonstrate corrective action, the SFA must retrain staff on the meal pattern requirements. The SFA must submit proof of training to the SA.
- In accordance with 7 CFR 210.10 (a)(3), SFAs must keep production records for the meals they produce. These records must show how the meals offered contribute to the required food components and food quantities for each age/grade group. Production records must be maintained daily in accordance with FNS guidance. A review of the production records at the site revealed missing or incomplete production records. The SA will not seek fiscal action in this matter to align with USDA guidance (COVID-19 Child Nutrition Response #100). The SFA must retrain staff on how to complete the production book and

the importance of completing it daily. The SFA must submit the training agenda and sign in sheets.

- Meals planned and served as part of the NSLP must align with the meal pattern as described in 7 CFR 210.10 (c). During the on site observation, the SA noted that the staff were not using the correct portion control device for the vegetables to ensure the appropriate amount was served in accordance with the meal pattern. The SA will not seek fiscal action in this matter to align with USDA guidance (COVID-19 Child Nutrition Response #100). In order to demonstrate corrective action, the SFA must retrain staff on the meal pattern requirements.

The School Food Authority (SFA) **must provide a corrective action response to all findings** of the Review by **July 13, 2022**. This response must be entered into the Mississippi Application and Reimbursement System (MARS) by an authorized signatory for the Child Nutrition Programs. If an authorized signatory is unable to access the Compliance module in MARS, the district must submit a corrective action plan on District letterhead that is signed by an authorized signatory.

In addition to conducting the AR, one of the functions of the SA is to provide Technical Assistance (TA). During the course of the review, the SA Reviewer provided TA in several areas to the CND. TA is documented in MARS, specifically in the “Technical Assistance” section of the “Compliance” Module. TA is provided for the improvement of the program operations and is not considered a finding.

The SA would like to commend the SFA on a job well done! The Staff adjusted well to meal service changes that were made due to inclement weather. They are very knowledgeable of their prospective areas and show a great love for the children. Keep up the Great Work!!

If you have any questions regarding this review, or if you would like to request additional assistance, please email me at [jmay@mdek12.org](mailto:jmay@mdek12.org) or call Marianna Chauvin or me at (601) 576-5000.

Sincerely,



Jimmy May, Program Specialist  
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2021/2022

*This institution is an equal opportunity provider.*

June 17, 2022

Leflore Legacy Academy Charter School  
Dr. Tamala Boyd Shaw, Executive Director  
500 West Washington Street  
Greenwood, MS 38930-4238

Dear Dr. Shaw:

Your response to the findings of our Administrative Review of your 2021-2022 National School Lunch Program (NSLP), School Breakfast Program (SBP), and After School Snack Program (ASCP) has been received and accepted in the Mississippi Application and Reimbursement System (MARS). We are closing the file on this review.

If you have any questions concerning this review or need assistance, please call Marianna Chauvin or me at (601) 576-5000. Thank you for your continued support of the Child Nutrition Programs.

Sincerely,



Jimmy May, Program Specialist  
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2021/2022

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