

July 14, 2022

Aberdeen School District  
Dr. Andrea Pastchal-Smith, Superintendent  
PO Drawer 607  
Aberdeen, MS 39730-0000

Dear Dr. Pastchal-Smith:

The State Agency (SA) completed an Administrative Review (AR) of the National School Lunch Program (NSLP) and School Breakfast Program (SBP) during the week April 25, 2022. An exit conference was conducted on July 1, 2022. The regulations governing the Administrative Review (7 CFR 210.18) require the SA to review two Critical Areas: Performance Standard 1 (Meal Access and Reimbursement) and Performance Standard 2 (Meal Pattern and Nutritional Quality). The Review additionally covers several General Areas of Review. Over the course of the SA Review, **five (5) total findings were identified, including three (3) relating to Performance Standard 2.** The SA is pleased to report that **none of the findings have resulted in fiscal action.** The findings which were identified are described below.

### **Performance Standard 2 (Meal Pattern and Nutritional Quality)**

- Unless implementing OVS, sites are required to serve the breakfast meal pattern in accordance with 7 CFR 220.8 (c). A review of production records reveals improper implementation of OVS. The site should be implementing "straight plate" instead of OVS at breakfast, but production records indicate not enough milk was served. The SA will not seek fiscal action in this matter to align with USDA guidance (COVID-19 Child Nutrition Response #100). In order to demonstrate corrective action the SFA must provide training to all staff and teachers responsible for distributing meals so that they understand the meal pattern and what constitutes a reimbursable meal at breakfast.
- In accordance with 7 CFR 220.8 (d), fluid milk must be available in two required varieties. The SA observed that students were not offered a choice of two varieties of milk. Fat Free chocolate and Low Fat white milk were available, but the server was handing the milk out to the students without giving them the opportunity to choose. In order to demonstrate corrective action the SFA must provide training to all staff responsible for distributing meals so that they understand the requirements regarding milk.

- In accordance with 7 CFR 210.30(d)(3), all staff with responsibility for school nutrition programs, including identification of reimbursable meals at the point of service, must receive annual training. The SA noted that teachers who are responsible for handing out breakfast meals have not been trained on what constitutes a reimbursable meal. After interviewing teachers, it was indicated that the children are allowed to "take what they want" and "milk is not required". Teachers also confirmed that they have received no training. In order to demonstrate corrective action the SFA must provide training to all staff and teachers responsible for distributing meals so that they understand the meal pattern and what constitutes a reimbursable meal at breakfast.

### **General Program Compliance (General Areas of Review)**

- In accordance with SP 24-2017, food marketing, including depictions of food products on vending machines and coolers and other equipment, cannot promote non-compliant products. The SA could not verify that every good humor product advertised on the side was compliant, even though some of the good humor products are similar to the Rich's products that are actually being sold. In order to demonstrate corrective action, the SFA must remove or obscure the advertisement.
- 7 CFR 210.13 requires that the SFA shall ensure that food service is in accordance with the sanitation and health standards established under state and local regulations. During classroom breakfast delivery, the SA observed that CN staff left breakfasts in bags on the hallway floor for students to pick up and deliver to classroom teachers. This is a violation of the state health code. In order to demonstrate corrective action, the SA must implement a plan to ensure food is not left on the floor.

The School Food Authority (SFA) **must provide a corrective action response to all findings** of the Review by **August 15, 2022**. This response must be entered into the Mississippi Application and Reimbursement System (MARS) by an authorized signatory for the Child Nutrition Programs. If an authorized signatory is unable to access the Compliance module in MARS, the district must submit a corrective action plan on District letterhead that is signed by an authorized signatory.

In addition to conducting the AR, one of the functions of the SA is to provide Technical Assistance (TA). During the course of the review, the SA Reviewer provided TA in several areas to the CND. TA is documented in MARS, specifically in the "Technical Assistance" section of the "Compliance" Module. TA is provided for the improvement of the program operations and is not considered a finding.

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The SA would like to commend the SFA for its innovative extra sale system. Also, staff was very accommodating and easy to work with.

If you have any questions regarding this review, or if you would like to request additional assistance, please contact me via email [nsmith@mdek12.org](mailto:nsmith@mdek12.org), or via phone at 601-576-5000.

Sincerely,

A handwritten signature in black ink that reads "Natalie Smith". The signature is written in a cursive, flowing style.

Natalie Smith, Program Specialist  
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2021/2022  
Latosha Hubbard, Child Nutrition Director

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August 29, 2022

Aberdeen School District  
Dr. Andrea Pastchal-Smith, Superintendent  
PO Drawer 607  
Aberdeen, MS 39730-0000

Dear Dr. Pastchal-Smith:

Your response to the findings of our Administrative Review of your 2021-2022 National School Lunch Program (NSLP) and School Breakfast Program (SBP) has been received and accepted in the Mississippi Application and Reimbursement System (MARS). We are closing the file on this review.

If you have any questions concerning this review or need assistance, please contact Marianna Chauvin or myself at (601) 576-5000. Thank you for your continued support of the Child Nutrition Programs.

Sincerely,



Natalie Smith, Program Specialist  
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2021/2022  
Latosha Hubbard

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