

February 18, 2022

Biloxi Public School District
Mr. Marcus Boudreaux, Executive Officer
PO Box 168
Biloxi, MS 39533-0000

Dear Mr. Boudreaux:

The State Agency (SA) completed an Administrative Review (AR) of the National School Lunch Program (NSLP) and School Breakfast Program (SBP) during the week of December 13, 2021. An exit conference was conducted on February 2, 2022. The regulations governing the Administrative Review (7 CFR 210.18) require the SA to review two Critical Areas: Performance Standard 1 (Meal Access and Reimbursement) and Performance Standard 2 (Meal Pattern and Nutritional Quality). The Review additionally covers several General Areas of Review. Over the course of the SA Review, **three (3) total findings were identified, including two (2) relating to Performance Standard 2.** The SA is pleased to report that **none of the findings have resulted in fiscal action.** The findings which were identified are described below.

District/LEA Level Findings

- In accordance with 7 CFR 210.11 (c), competitive food items sold to students during the school day must meet general nutrition requirements (must be “*Smart Snack Compliant*”). The Reviewer noted that snacks that are sold as a fundraiser did not meet the Smart Snack Guidelines. The Reviewer tested three items (Cheetos, Gatorade, and Fritos). None of the three items were smart snack compliant. The District/LEA must submit a corrective action plan to ensure that all items sold to students during the school day are smart snack compliant. This plan should include retention of documentation of smart snack compliance for each item sold.

SFA Level Findings

Performance Standard 2: Meal Pattern and Nutritional Quality

- In accordance with 7 CFR 220.8 (a)(3), sites must maintain production records indicating how meals contribute to the meal pattern. The reviewer noted that milk is not recorded correctly in the production book to clearly indicate how it contributes to the meal pattern. It is obvious to the SA that milk is being served

daily, it is just not being recorded correctly. In order to implement corrective action, the SFA must train staff on proper documentation in the production book.

- In accordance with 7 CFR 210.10(c)(5), SFAs must develop and follow standardized recipes. The Reviewer noted that although the staff followed the standardized recipes for the majority of the meal preparation, they did not follow the standardized recipes during the meal service, specifically on the wrap station. No portion control was utilized to produce the wrap. In order to implement corrective action, the SFA should train staff on following the standardized recipes.

The School Food Authority (SFA) **must provide a corrective action response to all findings** of the Review by **March 23, 2022**. This response must be entered into the Mississippi Application and Reimbursement System (MARS) by an authorized signatory for the Child Nutrition Programs. If an authorized signatory is unable to access the Compliance module in MARS, the district must submit a corrective action plan on District letterhead that is signed by an authorized signatory.

In addition to conducting the AR, one of the functions of the SA is to provide Technical Assistance (TA). During the course of the review, the SA Reviewer provided TA in several areas to the CND. TA is documented in MARS, specifically in the “Technical Assistance” section of the “Compliance” Module. TA is provided for the improvement of the program operations and is not considered a finding.

The SA would like to commend the SFA on a job well done! The Director and Staff work very well together. The staff has built a rapport with students. They also demonstrate a sincere care and concern for the students. Keep up the Great Work!!

If you have any questions regarding this review, or if you would like to request additional assistance, please email me at jmay@mdek12.org or call Mary Burks or me at (601) 576-5000.

Sincerely,



Jimmy May, Program Specialist
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2021/2022
Vanessa Ladnier, Child Nutrition Director

This institution is an equal opportunity provider.

March 30, 2022

Biloxi Public School District
Mr. Marcus Boudreaux, Executive Officer
PO Box 168
Biloxi, MS 39533-0000

Dear Mr. Boudreaux:

Your response to the findings of our Administrative Review of your 2021-2022 National School Lunch Program (NSLP) and School Breakfast Program (SBP) has been received and accepted in the Mississippi Application and Reimbursement System (MARS). We are closing the file on this review.

If you have any questions concerning this review or need assistance, please call Mary Burks or me at (601) 576-5000. Thank you for your continued support of the Child Nutrition Programs.

Sincerely,

+



Jimmy May, Program Specialist
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2021/2022
Vanessa Ladnier, Child Nutrition Director

This institution is an equal opportunity provider.