

December 6, 2019

Resurrection Catholic School
Mr. Aron Frederic, Principal
3704 Quinn Drive
Pascagoula, MS 39581

Dear Mr. Frederic:

The State Agency (SA) completed an Administrative Review (AR) of the National School Lunch Program (NSLP), School Breakfast Program (SBP), and After School Care Program (ASCP) during the week of November 11, 2019. The regulations governing the Administrative Review (7 CFR 210.18) require the SA to review two Critical Areas of performance: Performance Standard 1 (Meal Access and Reimbursement) and Performance Standard 2 (Meal Pattern and Nutritional Quality). The Review additionally covers several General Areas of Review. Over the course of the SA Review, **five (5) total findings were identified, including one (1) relating to Performance Standard 1 and one (1) relating to Performance Standard 2.** The SA is pleased to report that **none of the findings have resulted in fiscal action.** The findings which were identified are described below.

Performance Standard 1 (Meal Access and Reimbursement)

- In accordance with 7 CFR 245.6 (a) (6), eligibility determinations for free and reduced priced meals must be based on the correct household size. The Reviewer identified four (4) applications that were missing the household size. In addition to this error, the Reviewer noted that the SFA marked every student as Categorically Eligible, including those students that were determined eligible through an application. In order to demonstrate compliance with the regulation, the SFA must submit a corrective action plan to the SA by January 6, 2020.

Performance Standard 2 (Meal Pattern & Nutritional Quality)

- In accordance with 7 CFR 220.8 (c), the K-12 meal pattern for school breakfasts requires one (1) cup of the fruit component if the site has elected not to implement Offer Versus Serve (OVS) as described in 7 CFR 220.8 (e). While on site at the Elementary School, the Reviewer noted that the students were being served a half (1/2) cup of fruit, which is not a full component. Because the Elementary School has elected not to implement OVS, the full serving of the fruit component must be on every tray. This issue was corrected immediately on site and did not result in any non-reimbursable meals. However, in order to demonstrate on-going compliance with the regulation, the SFA must submit a corrective action plan to the SA by January 6, 2020.

General Program Compliance (General Areas of Review)

- In accordance with 7 CFR 210.31 (e), the SFA is required to assess its implementation of the Local School Wellness Policy (LSWP) at least once every three (3) years and to make

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the results of the assessment available to the public. The Reviewer noted that no assessment had been completed. In order to implement and document corrective action, the SFA must conduct an assessment of the wellness policy and submit a copy to the SA by January 6, 2020.

- In accordance with 7 CFR 245.5, benefit issuance and verification letters are required to have the full USDA Non-discrimination Statement. The Reviewer noted that the non-discrimination statement was missing from the benefit issuance and verification letters. In order to implement and document corrective action, the SFA must correct the prototype letters and submit copies to the SA by January 6, 2020.
- In accordance with the Eligibility Manual for School Meals, the SFA's Notice of Adverse Action (Verification letter) must contain certain key elements. The Reviewer noted that the Notice of Adverse Action letter does not contain the required information, specifically the notification of the right to appeal. In order to implement and document corrective action, the SFA must correct the prototype letter and submit a copy to the SA by January 6, 2020.

The SFA's response to all areas requiring corrective action must be entered into the Mississippi Application and Reimbursement System (MARS) by the Child Nutrition Manager by **January 6, 2020**.

In addition to conducting the AR, one of the functions of the SA is to provide Technical Assistance (TA). Over the course of the review, the SA Reviewer provided TA in several areas to the Child Nutrition Staff. TA is documented in MARS, specifically in the "Technical Assistance" section of the "Compliance" Module. TA is provided for the improvement of the program operations and is not considered a finding.

The SA would like to commend the managers and staff of both sites for the care they put into the meal preparation, and for their attention to making the meals appealing to students.

If you have any questions regarding this review, or if you would like to request additional assistance, please email me at mburks@mdek12.org, or call Ginger Gibson or me at (601) 576-5000.

Sincerely,

Original Signed

Mary Burks, Director
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2019/20

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January 15, 2020

Resurrection Catholic
Aron Frederic, Principal
3704 Quinn Drive
Pascagoula, MS 39581

Dear Mr. Frederic:

Your response to the findings of our Administrative Review of your 2019-2020 National School Lunch Program (NSLP), School Breakfast Program (SBP), and After School Care Snack Program (ASCP) has been received and accepted in the Mississippi Application and Reimbursement System (MARS). We are closing the file on this review.

If you have any questions concerning this review or need assistance, please call Ginger Gibson or me at (601) 576-5000. Thank you for your continued support of the Child Nutrition Programs.

Sincerely,

Original Signed

Mary Burks, Director
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2019/20

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