

December 6, 2019

Pontotoc County School District
Mr. Brock Puckett, Superintendent
354 Center Ridge Drive
Pontotoc, MS 38863-0000

Dear Mr. Puckett:

The State Agency (SA) completed an Administrative Review (AR) of the National School Lunch Program (NSLP) and School Breakfast Program (SBP) during the week of December 2, 2019. The regulations governing the Administrative Review (7 CFR 210.18) require the SA to review two Critical Areas of performance: Performance Standard 1 (Meal Access and Reimbursement) and Performance Standard 2 (Meal Pattern and Nutritional Quality). The Review additionally covers several General Areas of Review. Over the course of the SA Review, **three (3) total findings were identified** and are described below. The SA is pleased to report that **none of the findings have resulted in fiscal action.**

General Program Compliance (General Areas of Review)

- In accordance with 7 CFR 210.11 (c) and 7 CFR 210.11(b)(4), competitive food items sold to students during the school day, including food items sold as part of a fundraiser, must meet general nutrition requirements (must be “*Smart Snack Compliant*”). While in the Pontotoc County School District, the Reviewers noted several Smart Snack violations. Examples of non-compliant products sold to students during the school day include: products sold in school stores at South Pontotoc Middle and High School during break (Skittles, Kar’s Sweet & Salty mix, 12 oz Powerade 80 calorie beverage, Nature Valley Snack Mix, Pepperidge Farm Cracker, Lance Peanut Butter Crackers, Lays Potato Chips, CheeZit Crackers, Smart Pop, and Quaker Chewy Dippys); a Candy Cane fundraiser at South Pontotoc Middle School; and an soft drink fundraiser at the CTE Center. In order to implement and document corrective action: the South Pontotoc Middle and High Schools should submit a list of all products sold during break as well as documentation of Smart Snack compliance; a plan should be developed to immediately purge the existing stock of non-compliant products and to ensure compliance of all products sold in the future; additionally, the District should submit a plan to ensure all future fundraisers comply with Smart Snack regulations.
- In accordance with FNS 113-1, program materials should contain the correct non-discrimination statement. The Reviewer noted that the incorrect non-

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discrimination statement was included on program documents. This issue was corrected on site. As such, no further action is necessary.

- In accordance with 210.15 (b) (5), The School Food Authority (SFA) must maintain records to demonstrate compliance with the food safety program including temperature records. While on site at South Pontotoc Attendance Center, the Reviewer noted that temperature logs were not maintained for the milk coolers. This issue was corrected on site. As such, no further action is necessary.

The SFA's response to all areas requiring corrective action must be entered into the Mississippi Application and Reimbursement System (MARS) by the Child Nutrition Director (CND) by **January 6, 2019**.

In addition to conducting the AR, one of the functions of the SA is to provide Technical Assistance (TA). During the course of the review, the SA Reviewer provided TA in several areas to the CND. TA is documented in MARS, specifically in the "Technical Assistance" section of the "Compliance" Module. TA is provided for the improvement of the program operations and is not considered a finding.

The SA would like to commend the CND for being extremely organized and well-prepared for the review. The Reviewers were also impressed with the recent remodel of the South Pontotoc cafeteria, specifically the murals and the modern seating which create a truly inviting atmosphere. It is apparent that the staff takes great pride in the quality of the food prepared, which was delicious. The site should also be commended for the implementation of a grab-and-go breakfast line.

If you have any questions regarding this review, or if you would like to request additional assistance, please email me at mchauvin@mdek12.org or call Mary Burks or me at (601) 576-5000.

Sincerely,

Original Signed

Marianna Chauvin, Division Director II
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2019/20

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January 7, 2020

Pontotoc County School District
Mr. Brock Puckett, Superintendent
354 Center Ridge Drive
Pontotoc, MS 38863-0000

Dear Mr. Puckett:

Your response to the findings of our Administrative Review of your 2019-2020 National School Lunch Program (NSLP), School Breakfast Program (SBP) has been received and accepted in the Mississippi Application and Reimbursement System (MARS). We are closing the file on this review.

If you have any questions concerning this review or need assistance, please call Mary Burks or me at (601) 576-5000. Thank you for your continued support of the Child Nutrition Programs.

Sincerely,

Original Signed

Marianna Chauvin, Division Director II
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2019/20

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