

March 5, 2020

Long Beach School District  
Dr. Jay Smith, Superintendent  
19148 Commission Road  
Long Beach, MS 39560-0000

Dear Dr. Smith:

The State Agency (SA) completed an Administrative Review (AR) of the National School Lunch Program (NSLP), School Breakfast Program (SBP), and After School Care Program (ASCP) during the week of February 18, 2020. The regulations governing the Administrative Review (7 CFR 210.18) require the SA to review two Critical Areas of performance: Performance Standard 1 (Meal Access and Reimbursement) and Performance Standard 2 (Meal Pattern and Nutritional Quality). The Review additionally covers several General Areas of Review. Over the course of the SA Review, **two (2) total findings were identified**. The SA is pleased to report that **none of the findings have resulted in fiscal action**. The findings which were identified are described below.

### **General Areas of Review**

- In accordance with CFR 245.6a and the Eligibility Manual, the verification letter must contain the full USDA Nondiscrimination Statement. The Reviewer noted that the verification letter had the incorrect non-discrimination statement. This issue was corrected on-site. As such, no further action is necessary.
- In accordance with 7 CFR 210.9 (c) (7) the ASCP must be monitored two (2) times a year, with the first review taking place within the first four (4) weeks of program operation. The Reviewer noted that the SFA has not conducted monitoring reviews of the ASCP. In order to implement and document corrective action, the SFA must submit a plan to conduct a monitoring review within the required time frames during subsequent school years. Additionally, the SFA must conduct a monitoring review of the ASCP and send a copy of the completed monitoring form to the SA.

The SFA's response to all areas requiring corrective action must be entered into the Mississippi Application and Reimbursement System (MARS) by the Child Nutrition Director (CND) by **April 6, 2020**.

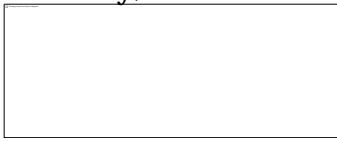
In addition to conducting the AR, one of the functions of the SA is to provide Technical Assistance (TA). During the course of the review, the SA Reviewer provided TA in several areas to the CND. TA is documented in MARS, specifically in the "Technical

Assistance” section of the “Compliance” Module. TA is provided for the improvement of the program operations and is not considered a finding.

The SA would like to commend the CND for having all of the program files ready for the reviewers, which made it easy to review all required documents quickly. The reviewers also observed great team work among the cafeteria staff and teachers, specifically their efforts to keep the dining area clean throughout the meal service.

If you have any questions regarding this review, or if you would like to request additional assistance, please email me at [bwilkerson@mdek12.org](mailto:bwilkerson@mdek12.org) or call Mary Burks or me at (601) 576-5000.

Sincerely,

A rectangular box with a thin black border, used to redact the signature of Bobby Wilkerson.

Bobby Wilkerson, Program Specialist  
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2019/20

*This institution is an equal opportunity provider.*

VIA ELECTRONIC DELIVERY

April 3, 2020

Long Beach School District  
Dr. Jay Smith, Superintendent  
19148 Commission Road  
Long Beach, MS 39560-0000  
[jay.smith@lbsdk12.com](mailto:jay.smith@lbsdk12.com)

Dear Dr. Smith:

Your response to the findings of our Administrative Review of your 2019-2020 National School Lunch Program (NSLP), School Breakfast Program (SBP), and After School Care Program (ASCP) has been received and accepted in the Mississippi Application and Reimbursement System (MARS). We are closing the file on this review.

If you have any questions concerning this review or need assistance, please call Mary Burks or me at (601) 576-5000. Thank you for your continued support of the Child Nutrition Programs.

Sincerely,

**Original Signed**

Bobby Wilkerson, Program Specialist  
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2019/20  
Deedee Hurt, Child Nutrition Director

*This institution is an equal opportunity provider.*

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