

March 12, 2020

Hazlehurst City School District
Mr. Cloyd Garth, Superintendent
119 Robert McDaniel Drive
Hazlehurst, MS 39083-0000

Dear Mr. Garth:

The State Agency (SA) completed an Administrative Review (AR) of the National School Lunch Program (NSLP), School Breakfast Program (SBP), and After School Care Program (ASCP) during the week of February 24, 2020. The regulations governing the Administrative Review (7 CFR 210.18) require the SA to review two Critical Areas of performance: Performance Standard 1 (Meal Access and Reimbursement) and Performance Standard 2 (Meal Pattern and Nutritional Quality). The Review additionally covers several General Areas of Review. Over the course of the SA Review, **one (1) finding was identified** and is described below. The SA is pleased to report that **the finding has not resulted in fiscal action.**

General Program Compliance (General Areas of Review)

- In accordance with 7 CFR 210.15 (b) (5), the School Food Authority (SFA) is required to maintain temperature logs for a period of at least six (6) months. While on site at Hazlehurst High School and Hazlehurst Elementary/Middle School, Reviewers noted that the sites had not maintained proper temperature logs. In order to implement corrective action, the SFA should provide training to all staff regarding maintenance of temperature logs. In order to document corrective action, the SFA must send copies of training agendas and sign in sheets, as well as a week's worth of temperature logs, at each site, for all food and relevant equipment to the SA.

The SFA's response to all areas requiring corrective action must be entered into the Mississippi Application and Reimbursement System (MARS) by the Child Nutrition Director (CND) by **April 12, 2020.**

In addition to conducting the AR, one of the functions of the SA is to provide Technical Assistance (TA). During the course of the review, the SA Reviewer provided TA in several areas to the CND. TA is documented in MARS, specifically in the "Technical Assistance" section of the "Compliance" Module. TA is provided for the improvement of the program operations and is not considered a finding.

The SA would like to commend the SFA for their efficiency, organization, and professionalism. They demonstrate genuine concern for providing the students the best service possible.

If you have any questions regarding this review, or if you would like to request additional assistance, please email me at jmay@mdek12.org or call Mary Burks or me at (601) 576-5000.

Sincerely,

Original Signed

Jimmy May, Program Specialist
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2019/20

This institution is an equal opportunity provider.

VIA ELECTRONIC DELIVERY

April 14, 2020

Hazlehurst City School District
Mr. Cloyd Garth, Superintendent
119 Robert McDaniel Dr
Hazlehurst, MS 39083-0000
cgarth@hazlehurst.k12.ms.us

Dear Mr. Garth:

Your response to the findings of our Administrative Review of your 2019-2020 National School Lunch Program (NSLP), School Breakfast Program (SBP), and After School Care Program (ASCP) has been received and accepted in the Mississippi Application and Reimbursement System (MARS). We are closing the file on this Review.

If you have any questions concerning this Review or need assistance, please call Mary Burks or me at (601) 576-5000. Thank you for your continued support of the Child Nutrition Programs.

Sincerely,

Original Signed

Jimmy May, Program Specialist
Division of School Support
Office of Child Nutrition

C: 2019/2020 AR File
Mona Fauver, Child Nutrition Director

This institution is an equal opportunity provider.