

November 15, 2019

Coahoma County School District
Dr. Ilean Richards, Superintendent
1555 Lee Drive
Clarksdale, MS 38614

Dear Dr. Richards

The State Agency (SA) completed an Administrative Review (AR) of the National School Lunch Program (NSLP), School Breakfast Program (SBP), and Fresh Fruit and Vegetable Program (FFVP) during the week of November 12, 2019. The regulations governing the Administrative Review (7 CFR 210.18) require the SA to review two Critical Areas of performance: Performance Standard 1 (Meal Access and Reimbursement) and Performance Standard 2 (Meal Pattern and Nutritional Quality). The Review additionally covers several General Areas of Review. Over the course of the SA Review, two **(2) total findings were identified**. The SA is pleased to report that **none of the findings have resulted in fiscal action**. The findings which were identified are described below.

General Program Compliance (General Areas of Review)

- The Local School Wellness Policy (LSWP) requirement was established by the Child Nutrition and WIC Reauthorization Act of 2004, and further strengthened by the Healthy, Hunger-Free Kids Act of 2010. The Reviewer noted that LSWP requirements are not being met due to the fact that the LSWP does not include the following required elements: goals for nutrition education, physical activity, and nutrition promotion; other school-based activities to promote student wellness; nutrition guidelines for all foods available on the school campus; a plan for measuring implementation; and the designation of one or more officials in charge of school compliance oversight. Additionally, a triennial assessment of the implementation of the LSWP must be completed. The School Food Authority (SFA) has taken preliminary steps toward implementation of a LSWP, however, in order to document corrective action, the SFA must send a copy of a board-approved LSWP to the SA.
- According to 7 CFR 210.13(d), the SFA shall ensure that the necessary facilities for storage, preparation, and service of food are maintained to properly safeguard against theft, spoilage, and other loss. The Reviewer noted that the inventory at Coahoma County High School was excessive and therefore vulnerable to theft, spoilage, and loss. The SFA should take immediate action to reduce the inventory on hand. Additionally, the Child Nutrition Director (CND) should implement more stringent internal controls over excessive inventory and unnecessary ordering. The SFA must submit a corrective action plan to the SA.

The SFA's response to all areas requiring corrective action must be entered into the Mississippi Application and Reimbursement System (MARS) by the Child Nutrition Director (CND) by **December 16, 2019**.

In addition to conducting the AR, one of the functions of the SA is to provide Technical Assistance (TA). During the course of the review, the SA Reviewer provided TA in several areas to the CND. TA is documented in MARS, specifically in the "Technical Assistance" section of the "Compliance" Module. TA is provided for the improvement of the program operations and is not considered a finding.

The SA would like to commend the SFA for their dedication to continuous quality improvement in the child nutrition program. It is evident that the staff works very hard and work well together.

If you have any questions regarding this review, or if you would like to request additional assistance, please email me at ccrawford@mdek12.org or call Mary Burks or me at (601) 576-5000.

Sincerely,

Original Signed

Charles Crawford, Division Director II
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2019

This institution is an equal opportunity provider.

December 23, 2019

Coahoma County School District
Dr. Ilean Richards, Superintendent
1555 Lee Drive
Clarksdale, MS 38614

Dear Dr. Richards:

Your response to the findings of our Administrative Review of your 2019-2020 National School Lunch Program (NSLP), School Breakfast Program (SBP) and Fresh Fruit & Vegetable Program (FFVP) has been received and accepted in the Mississippi Application and Reimbursement System (MARS). We are closing the file on this review.

If you have any questions concerning this review or need assistance, please call Mary Burks or me at (601) 576-5000. Thank you for your continued support of the Child Nutrition Programs.

Sincerely,

Original Signed

Charles Crawford, Division Director II
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2019

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