

FILE

Office of Child Nutrition
Scott Clements
Director

MAILED

January 31, 2019

St. James Elementary
Jennifer Broadus, Principal
603 West Avenue
Gulfport, MS 39507

on 2/4/19 by sw

Dear Mrs. Broadus:

The State Agency completed an Administrative Review of the National School Lunch Program (NSLP) and School Breakfast Program (SBP) during the week of January 14, 2019. The regulations governing the Administrative Review (7 CFR 210.18) reference two Critical Areas of performance: Performance Standard 1 and Performance Standard 2, as well as several General Areas of Review. Over the course of the review, **one (1) finding was identified**. However, the State Agency (SA) is pleased to report that **no fiscal action is being assessed**. The finding which was identified is described below.

General Areas of Review

- The Non-Discrimination statement on the verification notification letter did not include all of the required information. The District corrected the non-discrimination statement while the Reviewer was on site on the day of review. No further action is necessary.

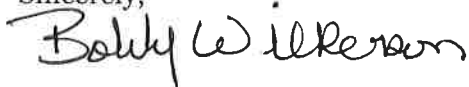
We provided technical assistance (TA) in several areas to the Child Nutrition Director. These comments are located in the Mississippi Application and Reimbursement System (MARS), in the comments section of the On-site Assessment Tool. These comments are provided for the improvement of the program operations.

A corrective action response to the findings of this review is due by **February 25, 2019**. The corrective action response must be entered in MARS by the Child Nutrition Director. The SFA must provide written notification and supporting documentation to the SA certifying that it has completed the corrective action required for each finding, as well as corresponding dates of completion.

The SA would like to commend the SFA because the staff was very interested in learning how to make their program better for the students that they feed everyday. Teamwork was observed, and they all worked well together.

If you have any questions, please email me at bwilkerson@mdek12.org, or call Mary Burks or me at (601) 576-4955.

Sincerely,



Bobby Wilkerson, Program Specialist
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2019

This institution is an equal opportunity provider

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 **FILE**

Office of Child Nutrition
Scott Clements
Director

March 28, 2019

St. James Elementary
Jennifer Broadus, Principal
603 West Avenue
Gulfport, MS 39507

MAILED

on 4/1/19 by sw

Dear Mrs. Broadus:

Your response to the findings of our Administrative Review of your 2018-2019 National School Lunch Program (NSLP) and After School Care Snack Program (ASCSP) has been accepted in the Mississippi Application and Reimbursement System (MARS). We are closing the file on this review.

If you have any questions concerning this review or need additional assistance, please call Mary Burks or me at (601) 576-4955. Thank you for your continued support of the Child Nutrition Programs.

Sincerely,



Bobby Wilkerson, Program Specialist
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2019

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