

 **FILE**

Office of Child Nutrition
Scott Clements
Director

January 31, 2019

MAILED

Quitman County School District
Dr. Evelyn W. Jossell, Superintendent
Post Office Drawer E
310 Pecan St.
Marks, MS 38646

on 2/4/19 by sw

Dear Dr. Jossell:

The State Agency completed an Administrative Review of the National School Lunch Program (NSLP) and School Breakfast Program (SBP) during the week of December 18, 2018. The regulations governing the Administrative Review (7 CFR 210.18) reference two Critical Areas of performance: Performance Standard 1, as well as several General Areas of Review. Over the course of the review, **the State Agency identified one (1) finding related to Performance Standard 1 as well as four (4) findings related to General Areas of Review.** All findings are described below.

Meal Access and Reimbursement (Performance Standard 1)

- The SFA could not produce documentation at the time of the Review to support the State Agency's (SA) validation of the Identified Student Percentages and claiming percentages which are necessary for Community Eligibility Program (CEP) approval. In order to document corrective action, the district must re-establish this base year and obtain SA validation and approval. (7 CFR 245.9 (h) (3)).

General Program Compliance (General Areas of Review)

- The Local School Wellness Policy Assessment was not properly documented (7 CFR 210.31). In order to document corrective action, the SFA should provide a completed copy of the assessment in the Mississippi Application and Reimbursement System (MARS).
- The non-discrimination statement located on the menus was incorrect (FNS Instruction 113-1). The child nutrition director corrected the Non-discrimination statement on-site during the review. No further action is necessary.
- The Reviewer observed at the review site that there were no bulb cover for two of the light fixtures attached to the vent hood (7 CFR 210.13(c)). In order to document corrective action, the SFA must attach a work order or a copy of an invoice in MARS indicating that the issue has been corrected.

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- The Reviewer observed weak shelving at the review site in the pantry as well as rusted shelving in the large cooler (7 CFR 210.13(c)). In order to document corrective action, the SFA must attach a work order or a copy of an invoice in MARS indicating that the issue has been corrected.

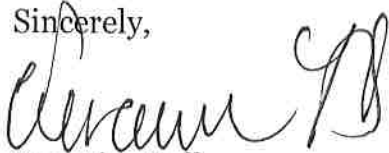
We provided technical assistance (TA) in several areas to the Child Nutrition Director. These comments are located in MARS, specifically in the comments section of the On-Site Assessment Tool. These comments are provided for the improvement of program operations.

Your corrective action response must be entered in MARS by the Child Nutrition Director by **February 28, 2019**.

I would like to thank Ms. Wiley, School Food Administrator as well as all staff for an excellent job they do in planning and providing reimbursable meals for the children of the Quitman County School District. Ms. Wiley does an excellent job with the Child Nutrition program and her dedication is appreciated.

If you have any questions, please email me at vbolls@mdek12.org or call Mary Burks or me at (601) 576-4955.

Sincerely,



Veronica Bolls, Program Specialist
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2018

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 **FILE**

Office of Child Nutrition
Scott Clements
Director

March 5, 2019

MAILED

Quitman County School District
Dr. Evelyn Jossell, Superintendent
P O Drawer E
Marks, MS 38646

on 3/8/19 by sw

Dear Dr. Jossell:

Your response to the findings of our Administrative Review of your 2018-2019 National School Lunch Program (NSLP) and School Breakfast Program (SBP) has been received and accepted. We are closing the file on this review.

If you have any questions concerning this review or need assistance, please call Mary Burks or me at (601) 576-4955. Thank you for your continued support of the Child Nutrition Programs.

Sincerely,



Veronica Bolls, Program Specialist
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2018

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