

December 21, 2018

**MAILED**

Dr. Ray Morgigno, Superintendent  
Pearl Public School District  
3375 Hwy 80 East  
P.O. Box 5750  
Pearl, MS 39288-5750

on 1/4/19 by sw

Dear Dr. Morgigno:

The State Agency completed an Administrative Review of the National School Lunch Program (NSLP), School Breakfast Program (SBP), and Afterschool Care Program (ASCP) during the week of December 17, 2018. The regulations governing the Administrative Review (7 CFR 210.18) reference two Critical Areas of performance: Performance Standard 1 and Performance Standard 2, as well as several General Areas of Review. The following finding(s) were identified:

### **General Program Compliance**

**Professional Standards:** In violation of 7 CFR 210.30(g), the School Food Service Administrator (SFSA) created a spreadsheet that did not contain all requisite information, specifically job titles and duties. The Professional Standards manual and a list of required information was provided to the SFSA. The School Food Authority (SFA) must submit documentation of the revised tracking sheet to the State Agency (SA) by January 21, 2019 .

**Food Safety and storage:** In violation of 7 CFR 210.13(c), personal food items were not labeled and stored in a designated area at Pearl Upper Elementary School. Dented cans were not in a designated area for non-use, returned, or discarded food. Additional training in proper storage and food safety must be conducted. The SFA must submit documentation indicating that it has corrected the issue at the site as directed by the Mississippi State Health Code. Once training is conducted, documentation of that training must be made available to the SA by January 21, 2019.

### **Other Federal Programs**

**After School Care Program (ASCP):** In violation of 7 CFR 210.10, snack meal components were not listed for each day to include the corresponding portion size and component contribution. The SFA must submit documentation of a month of ASCP production records to demonstrate that meal components are being listed each day to include the corresponding portion size.

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**ASCP:** In violation of 7 CFR 210.10, the Reviewer noted that on 11/6/2018, pudding was listed as a one of the components served. The SFA must demonstrate a clear understanding of the ASCP meal pattern. The SFA must submit documentation of a monthly snack menu to the SA that lists reimbursable snacks by January 21, 2019.

### **Food Service Management Company (FSMC)**

In accordance with 7 CFR 250.51(a)(b), contracts must ensure that the FSMC credits the SFA for the full value of all USDA Foods received for use in the SFA's meal service in the school year. All forms of crediting must include clear documentation of the value of USDA Foods received, regardless of the contract type (fixed price or cost-reimbursable). Based on the State Agency's review of documentation, there is not clear documentation that crediting of USDA Foods occurred. The SFA must provide documentation of the crediting for USDA Foods by January 21, 2019.

The Child Nutrition Director **must provide a corrective action response, in the MS Application and Reimbursement System (MARS), to the findings of this review by January 21, 2019.** Technical assistance (TA) was provided to the Child Nutrition Director regarding areas where program operations could be improved. These comments are located in MARS, in the Technical Assistance section of the Review Dashboard for the Administrative Review.

If you have any questions regarding this review or need additional assistance, please contact me or Mary Burks via phone at 601-576-4955, or via email at [aedney@mdek12.org](mailto:aedney@mdek12.org).

Sincerely,



Alvin Edney, Program Specialist  
Office of Child Nutrition, School Support Division

cc: File

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February 7, 2019

MAILED

Dr. Raymond Morgigno  
Pearl Public School District  
3375 Hwy 80 East  
P.O. Box 5750  
Pearl, MS 39288-5750

on 2 / 8 / 19 by sw

Dear Dr. Morgigno:

The State Agency completed an Administrative Review of the National School Lunch Program (NSLP), School Breakfast Program (SBP), and Afterschool Care Program (ASCP) during the week of December 17, 2018. The response to the findings of our Administrative Review has been received and accepted. We are closing the file on this review.

If you have any questions, please contact Mary Burks or me at (601) 576-4955.

Sincerely,



Alvin Edney, Program Specialist  
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2018

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