



November 16, 2018

MAILED

Mr. Bill Brand, Superintendent  
North Tippah Consolidated School District  
Box 65, 24111  
Highway 15 N.  
Tiptersville, MS 38674

on 11/26/18 by sw

Dear Mr. Brand:

The State Agency (SA) completed an Administrative Review of the National School Lunch Program (NSLP), and School Breakfast Program (SBP) during the week of November 5, 2018. The regulations governing the Administrative Review (7 CFR 210.18) require the SA to review two Critical Areas of performance - Performance Standard 1 (Meal Access and Reimbursement) and Performance Standard 2 (Meal Pattern and Nutritional Quality) - as well as several General Areas of Review. Over the course of the SA review, **four (4) findings were identified** and are described below. The SA is pleased to report that **none of the findings have resulted in fiscal action.**

#### **Meal Access & Reimbursement (Performance Standard 1)**

- The reviewer identified two (2) meal applications that were missing an adult signature and one (1) meal application that was missing the last four digits of the adult's SSN [7 CFR 245.6(a)(6)-(7)]. These errors were corrected by the Child Nutrition Director before the end of the review, and as such no fiscal action is necessary.

#### **General Program Compliance**

- The school store was not in compliance with the regulatory requirements of products sold to students. The G2 Gatorade products sold in the school store are not zero calories and are not Smart Snack compliant as outlined in 7 CFR 210.11. In order to document corrective action, the school must certify that it will no longer sell items in the school store that are not Smart Snack compliant.
- Opened food items which were stored in the refrigerator were not properly dated [7 CFR 210.13 (d)]. This error was corrected on-site by the program manager; however, the Child Nutrition Director should conduct on-site monitoring to ensure that food storage and prep areas adhere to food safety standards.

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- The SFA did not give a family ten (10) operating days advance notice of adverse action when the child moved from free to paid status as a result of verification [7 CFR 245.6a(j)]. In order to document corrective action, the SFA should demonstrate, at the culmination of 2018-2019 Verification activities, that all families subject to adverse action were given appropriate advance notice.

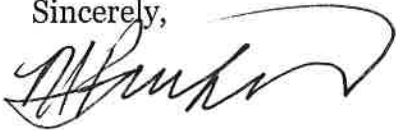
During the course of the review, the SA reviewer provided Technical Assistance (TA) in several areas to the Child Nutrition Director. TA is documented in the Mississippi Application and Reimbursement System (MARS), specifically in the comment section of the On-site Assessment Tool. TA is provided for the improvement of the program operations, and while these comments are not considered findings, the SA will continue to work with the SFA in these areas to ensure corrective action.

The SFA must provide written notification and supporting documentation to the SA certifying that it has completed the corrective action required for each finding, as well as corresponding dates of completion, by attaching the documents in MARS.

A corrective action response to the findings of this review is **due by December 20, 2018**, and must be entered into MARS by the Child Nutrition Director.

If you have any questions, please email me at [mburks@mdek12.org](mailto:mburks@mdek12.org) or call Ginger Gibson or me at (601) 576-4955.

Sincerely,



Mary Burks, Director  
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2019

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 **FILE**

Office of Child Nutrition  
**Scott Clements**  
Director

December 21, 2018

**MAILED**

Mr. Bill Brand, Superintendent  
North Tippah Consolidated School District  
Box 65, 24111  
Highway 15 N.  
Tiplersville, MS 38674

on 12/21/18 by sw

Dear Mr. Brand:

Your response to the findings of our Administrative Review of your 2018-2019 National School Lunch Program (NSLP) and School Breakfast Program (SBP) has been received and accepted in the Mississippi Application and Reimbursement System (MARS). We are closing the file on this review.

If you have any questions concerning this review or need assistance, please call Mary Burks or Ginger Gibson at (601) 576-4955. Thank you for your continued support of the Child Nutrition Programs.

Sincerely,



Mary Burks, Director  
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2019

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