

May 3, 2019

North Bolivar Consolidated County School District
Maurice Smith, Superintendent
204 North Edwards Street
Mound Bayou, MS 38762-0000

Dear Mr. Smith:

The State Agency (SA) completed an Administrative Review (AR) of the National School Lunch Program (NSLP), School Breakfast Program (SBP), and After School Care Program (ASCP) during the week of April 29, 2019. The regulations governing the Administrative Review (7 CFR 210.18) require the SA to review two Critical Areas of performance: Performance Standard 1 (Meal Access and Reimbursement) and Performance Standard 2 (Meal Pattern and Nutritional Quality). The Review additionally covers several General Areas of Review. Over the course of the SA review, **four (4) total findings were identified, including two (2) relating to Performance Standard 2.** The SA is pleased to report that **none of the findings have resulted in fiscal action.** The findings which were identified are described below.

Performance Standard 2 (Meal Pattern and Nutritional Quality)

- In accordance with 7 CFR 220.8 and 7 CFR 220.3, required meal components to be available on every reimbursable meal service line to all participating students prior to the beginning of meal service until the end of meal service. While on site, the Reviewer noted that during the breakfast service, the site ran out of the fruit component. The issue was corrected on site by offering a fresh apple to meet the fruit component. No further action is necessary.
- In accordance with 7 CFR 210.10, the meals offered must meet the components and quantities required by the meal pattern. While on site at the High School, the Reviewer noted that an insufficient quantity of grains was offered at the beginning of the lunch period; the minimum requirement is 2-ounce equivalent. The issue was corrected on site by offering another grain to meet the meal components and quantities requirement. No further action required.

Resource Management (General Areas of Review)

- In accordance with 2 CFR 200.303 proceeds from the sale of disposed of equipment must be deposited into the Nonprofit School Food Service Account.

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The Reviewer noted that the sale of assets (totaling \$1,186.20) were not transferred into the Nonprofit School Food Service Account. The business manager documented receipt of money into the account and submitted documentation while the Reviewer was on site. No further action is necessary.

- A review of the Nonprofit School Food Service Account indicates that the School Food Authority (SFA) has exceeded the limitation on net cash resources which is 3 months' average monthly expenses [7 CFR 210.14 (b)]. In order to document corrective action, the SFA must develop a plan to reduce the excess balance through the improvement of meal service operations. The SFA must submit a spend-down plan in the Mississippi Application and Reimbursement System (MARS) by June 4, 2019.

The SFA's response to all areas requiring corrective action must be entered into MARS by the Child Nutrition Director (CND) by **June 4, 2019**.

In addition to conducting the AR, one of the functions of the SA is to provide Technical Assistance (TA). During the course of the review, the SA Reviewer provided TA in several areas to the CND. TA is documented in MARS, specifically in the "Technical Assistance" section of the "Compliance" Module. TA is provided for the improvement of the program operations and is not considered a finding.

The SA would like to commend the CND for having all documentation in order and accommodating the Reviewers over the course of the Review. Furthermore, the SA commends the managers and their staff for their willingness to learn and implement corrective action immediately. Additionally, it was noted that both of the managers reviewed (Northside and Brooks) keep a very legible production book.

If you have any questions regarding this review, please email me at mburks@mdek12.org or call Ginger Gibson or me at (601) 576-5000.

Sincerely,

Original Signed

Mary Burks, Director of School Support
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2019

June 10, 2019

North Bolivar Consolidated School District
Mr. Maurice Smith, Superintendent
204 North Edwards Street
Mound Bayou, MS 38762

Dear Mr. Smith:

Your response to the findings of our Administrative Review of your 2018-2019 National School Lunch Program (NSLP), School Breakfast Program (SBP), and After School Care Snack Program (ASCP) has been received and accepted in the Mississippi Application and Reimbursement System (MARS). We are closing the file on this review.

If you have any questions concerning this review or need assistance, please call Ginger Gibson or me at (601) 576-5000. Thank you for your continued support of the Child Nutrition Programs.

Sincerely,

Original Signed

Mary Burks, Division Director
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2019

This institution is an equal opportunity provider.

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