

April 25, 2019

Newton Municipal School District
Dr. Nola Bryant, Superintendent
Post Office Box 150
Newton, MS 39345

Dear Dr. Bryant:

The State Agency (SA) completed an Administrative Review (AR) of the National School Lunch Program (NSLP) and School Breakfast Program (SBP) during the week of April 8, 2019. The regulations governing the Administrative Review [7 CFR 210.18] reference two Critical Areas of Performance: Performance Standard 1 and Performance Standard 2, as well as several General Areas of Review. Over the Course of the SA Review, **three (3) findings were identified** and are described below:

General Program Compliance

- The District's Food Safety Plan is missing the following element in accordance with 7 CFR 210.13 (c): menu items sorted. The SFA revised and updated the Food Safety Plan on site to include the missing element. No further action is necessary.
- The SFA did not complete annual on-site monitoring as required for lunch and breakfast at the school site Newton High School prior to February 1st for the current school year in accordance with 7 CFR 210.8(a)(1) and 7 CFR 220.11(d)(1). In order to implement and document corrective action, The SFA will be required to complete the on-site monitoring assessment for Newton High School and forward a copy to the SA.

A corrective action response to the findings of this review is due by **May 17, 2019**. The corrective action response must be entered in MARS by the Child Nutrition Director (CND).

Technical Assistance (TA) was provided to the CND regarding areas where program operations could be improved. These comments are located in MARS, specifically in the Technical Assistance section of the Review Dashboard for the Administrative Review.

The SA would like to commend Ms. Cox and her staff for the great job that they do. All data that was requested for the review process was very organized and detailed. All data requested on site was returned very promptly. The site visited was Newton High School. The manager Mrs. Jones and her staff are commended for their display of teamwork, and the kitchen was very clean and organized. The staff were very friendly, courteous, displayed positive interactions with students.

If you have questions, or would like to request additional assistance, please email me at rmiller@mdek12.org or call Mary Burks or me at (601) 576-4955.

Sincerely,

Original Signed

Rodney Miller, Program Specialist
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2019

This institution is an equal opportunity provider.

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May 21, 2019

Newton Municipal School District
Dr. Nola Bryant, Superintendent
Post Office Box 150
Newton, MS 39345

Dear Dr. Bryant:

Your response to the findings of our Administrative Review of your 2018-2019 National School Lunch Program (NSLP) and School Breakfast Program (SBP) has been received and accepted. We are closing the file on this review.

If you have any questions concerning this review or need assistance, please call Mary Burks or me at (601) 576-4955. Thank you for your continued support of the Child Nutrition Programs.

Sincerely,

Original Signed

Rodney Miller, NSLP Program Specialist
Division of School Support

rgm

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