

May 21, 2019

Meridian Public School District  
Dr. Amy Carter, Superintendent  
1019 25th Ave.  
Meridian, MS 39302

Dear Dr. Carter:

The State Agency (SA) completed an Administrative Review (AR) of the National School Lunch Program (NSLP), and School Breakfast Program (SBP) during the week of April 23, 2019. The regulations governing the Administrative Review (7 CFR 210.18) require the SA to review two Critical Areas of performance: Performance Standard 1 (Meal Access and Reimbursement) and Performance Standard 2 (Meal Pattern and Nutritional Quality). The Review additionally covers several General Areas of Review. Over the course of the SA's review, **two (2) total findings were identified** and are described below. The SA is pleased to report that **none of the findings have resulted in fiscal action.**

#### **General Program Compliance (General Areas of Review)**

- The School Food Authority (SFA) did not complete one-hundred percent (100%) of the On-Site Monitoring Reviews as required in accordance 7 CFR 210.18 (h). The on-site monitoring for lunch was not completed at the following sites: Crestwood Elementary School, North West Jr./West Hill Elementary School, Oakland Heights Elementary School, Parkview Elementary School, and Harris Lower Elementary School. The SFA must complete the On-Site Monitoring Reviews and forward a copy to the SA.
- The SFA's food safety plan (HACCP) is missing the following required elements in accordance with 7 CFR 210.13: Monitoring, Corrective Action, and Review. The SFA must revise the Food Safety Plan to contain all required elements and submit a copy of the revision to the State Agency.

The SFA's response to all areas requiring corrective action must be entered into the Mississippi Application and Reimbursement System (MARS) by the Child Nutrition Director (CND) by **June 20, 2019.**

In addition to conducting the AR, one of the functions of the SA is to provide Technical Assistance (TA). During the course of the review, the SA Reviewer provided Technical Assistance (TA) in several areas to the CND. TA is documented in MARS, specifically in the comment section of the On-Site Assessment Tool. TA is provided for the improvement of the program operations and is not considered a finding.

*This institution is an equal opportunity provider.*

Ms. McPhee and her staff do a great job. The staff was very friendly and courteous, and displayed positive interactions with students.

If you have any questions, please email me at [rmiller@mdek12.org](mailto:rmiller@mdek12.org) or call Mary Burks or me at (601) 576-4955.

Sincerely,

**Original Signed**

Rodney Miller, NSLP Program Specialist  
Mississippi Department of Education, Office of Child Nutrition

cc: File NSLP (AR) 2019



August 20, 2019

Meridian Public-School District  
Dr. Amy Carter, Superintendent  
P. O. Box 31  
Meridian, MS 39302

Dear Dr. Carter:

The State Agency completed an Administrative Review of the National School Lunch Program (NSLP), School Breakfast Program (SBP) during the week April 23, 2019. The regulations governing the Administrative Review (7 CFR 210.18) reference two Critical Areas of Performance: Performance Standard 1 and Performance Standard 2, as well as, several General Areas of Review.

Your response to the findings of our Administrative Review of your 2018-2019 National School Lunch Program (NSLP) and School Breakfast Program (SBP) has been received and accepted. We are closing the file on this review.

We provided technical assistance (TA) in several areas to the Child Nutrition Director. These comments are in the Mississippi Application and Reimbursement System (MARS), in the comments section of the On-Site Assessment Tool. These comments are provided for the improvement of program operations.

If you have any questions, please contact Mary Burks or me at (601) 576-4955.

Sincerely,

**Original Signed**

Rodney Miller, NSLP Program Specialist  
Division of School Support

rgm

cc: File NSLP (AR) 2018

*This Institution is an Equal Opportunity Provider.*