



MISSISSIPPI
DEPARTMENT OF
EDUCATION

Ensuring a bright future for every child

 **FILE**

Office of Child Nutrition
Scott Clements
Director

MAILED

December 10, 2018

Lincoln County School District
Mickey Myers, Superintendent
233 East Monticello Street
Brookhaven, MS 39601

on 12/10/18 by sw

Dear Mr. Myers:

The State Agency completed an Administrative Review of the National School Lunch Program (NSLP) and School Breakfast Program (SBP) during the week of November 26, 2018. The regulations governing the Administrative Review (7 CFR 210.18) reference two Critical Areas of performance: Performance Standard 1 and Performance Standard 2, as well as several General Areas of Review. Findings were identified and are described below.

Meal Access and Reimbursement

- During the verification process, the notice of adverse action sent to households did not contain the following information (7 CFR 245.6(a)):
 - A current certification and benefit issuance status;
 - The date (10 days advance notification) when the adverse action becomes effective;
 - The current cost of the new benefit and issuance; and the
 - Full non-discrimination statement (FNS-113).
- The correct, full, non-discrimination statement was not used in the current Civil Rights training for staff (FNS-113).

Meal Pattern & Nutritional Quality

- The Planning and Production Record credited some food as an item number instead of a weighted measurement and/or volume (7 CFR 210.10).

General Program Compliance

- The Local School Wellness Policy reviewed was not in compliance with the current policy. In addition, the following elements and minimum requirements were missing on the website (Local School Wellness Policy, May 2015):
 - Food Safe Schools
 - Physical Environment

This institution is an equal opportunity provider.

500 Greymont Avenue, Suite F
P.O. Box 771
Jackson, MS 39205-0771

Phone (601) 576-5000
Fax (601) 354-7595
www.mde.k12.ms.us

- Health Services
- Counseling, Psychological and Social Services/Social and Emotional Climate
- Family Engagement and Community Involvement
- Employee Wellness
- Marketing a Healthy School Environment

- Temperature logs were reviewed from August 2018 through November 28, 2018. There were no temperature logs for breakfast food items prepared (7 CFR 210.13(c)). This was corrected on site on November 29, 2018.

Technical assistance (TA) was provided in several areas to the Child Nutrition Director. These comments are located in the Mississippi Application and Reimbursement System (MARS), in the comments section of the On-site Assessment Tool. These comments are provided for the improvement of the program operations.

The SFA must provide a written response and supporting documentation to the SA certifying that it has completed the corrective action required for each finding, as well as corresponding dates of completion. The Child Nutrition Director must provide in MARS a corrective action response to the findings of this review by **January 11, 2019**.

If you have any questions, please email me at goquine@mdek12.org or call Mary Burks or me at (601) 576-4955.

Sincerely,



Gwennyth O'Quine, Director
Office of Child Nutrition, Contracts and Grants Division

cc: File NSLP (AR) 2019

This institution is an equal opportunity provider.



 **FILE**

Office of Child Nutrition
Scott Clements
Director

MAILED

January 25, 2019

Lincoln County School District
Mickey Myers, Superintendent
233 East Monticello Street
Brookhaven, MS 39601

on 1 / 24 / 19 by sw

Dear Mr. Myers:

Your response to the findings of our Administrative Review of your 2018-2019 National School Lunch Program (NSLP) and School Breakfast Program (SBP) has been received and accepted in the Mississippi Application and Reimbursement System (MARS). We are closing the file on this review.

If you have any questions concerning this review or need assistance, please call Mary Burks or me at (601) 576-4955. Thank you for your continued support of the Child Nutrition Programs.

Sincerely,

Gwenth O'Quine, Director
Office of Child Nutrition, Contracts and Grants Division

cc: File NSLP (AR) 2019

This institution is an equal opportunity provider.

500 Greymont Avenue, Suite F
P.O. Box 771
Jackson, MS 39205-0771

Phone (601) 576-5000
Fax (601) 354-7595
www.mde.k12.ms.us