

May 31, 2019

Carroll County School District
Mr. Billy Joe Ferguson, Superintendent
Post Office Box 256
North Carrollton, MS 38917

Dear Mr. Ferguson:

The State Agency (SA) completed an Administrative Review (AR) of the National School Lunch Program (NSLP), and School Breakfast Program (SBP) during the week of May 14, 2019. The regulations governing the Administrative Review (7 CFR 210.18) require the SA to review two Critical Areas of performance: Performance Standard 1 (Meal Access and Reimbursement) and Performance Standard 2 (Meal Pattern and Nutritional Quality). The Review additionally covers several General Areas of Review. Over the course of the SA review, **six (6) total findings were identified, including two (2) relating to Performance Standards 1 & 2.** The SA is pleased to report that **none of the findings have resulted in fiscal action.** The findings which were identified are described below.

Performance Standard One (Meal Access and Reimbursement)

- The School Food Authority (SFA) had one benefit issuance document with no Social Security Number (SSN) as required on all income applications in accordance with 7 CFR 245.1. In order to implement and document corrective action, the SFA must obtain a SSN from the household and submit a plan to the SA to conduct a second party check of all meal applications.

Performance Standard Two (Meal Pattern and Nutritional Quality)

- The SFA did not have signage explaining what constitutes a reimbursable meal (with the requirement to select at least ½ cup fruit or vegetable) posted at or near the beginning of the serving line in accordance with 7 CFR 210.10. In order to implement and document corrective action, the SFA must post signage as required and submit documentation to the SA that the signage has been posted.

General Program Compliance

- The written food safety plan was missing the following element in accordance with 7 CFR 210.13: Menu Items Sorted. In order to implement and document corrective action, the SFA must revise the Food Safety Plan to contain all required elements and submit a copy of the revision to the SA.

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- The SFA does not maintain relevant temperature logs as required in accordance to 7CFR 201.13. The Reviewer noted that the following temperature logs were not maintained: Dry Storage, Walk in Cooler, Walk in Freezer, and hot and cold food temperatures. In order to implement and document corrective action, the SFA will be required to complete temperature logs daily, effective immediately, and submit completed logs to the SA.
- The SFA had an on-site storage violation, specifically, food that was not stored at least six (6) inches off the floor in the walk-in freezer as required in accordance with 7 CFR 210.13. In order to implement and document corrective action, the SFA must correct storage violations immediately and submit documentation to the SA that the violations have been corrected.
- The SFA did not visibly display the “And Justice for All poster” at the point of delivery for the After-School Snack Program in accordance with FNS 113-1. In order to implement and document corrective action, the SFA will be required to post the “And Justice for All Poster” immediately and submit documentation to the SA that the poster has been posted.

The SFA’s response to all areas requiring corrective action must be entered into the Mississippi Application and Reimbursement System (MARS) by the Child Nutrition Director (CND) by **June 28, 2019**.

In addition to conducting the AR, one of the functions of the SA is to provide Technical Assistance (TA). During the course of the review, the SA Reviewer provided TA in several areas to the CND. TA is documented in MARS, specifically in the comment section of the On-Site Assessment Tool. TA is provided for the improvement of the program operations and is not considered a finding.

If you have any questions, please email me at rmiller@mdek12.org or call Mary Burks or me at (601) 576-4955.

Sincerely,

Original Signed

Rodney Miller, NSLP Program Specialist
Mississippi Department of Education, Office of Child Nutrition

cc: File NSLP (AR) 2019

June 10, 2019

Carroll County School District
Mr. Billy Ferguson, Superintendent
Post Office Box 256
Carrollton, MS 38917

Dear Mr. Ferguson:

Your response to the findings of our Administrative Review of your 2018-2019 National School Lunch Program (NSLP) and School Breakfast Program (SBP) has been received and accepted. We are closing the file on this review.

If you have any questions concerning this review or need assistance, please call Mary Burks or me at (601) 576-4955. Thank you for your continued support of the Child Nutrition Programs.

Sincerely,

Original Signed

Rodney Miller, NSLP Program Specialist
Division of School Support, Office of Child Nutrition

rgm

cc: File NSLP (AR) 2019

This institution is an equal opportunity provider.

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