

April 12, 2019

Mr. Larry Mitchell, Superintendent
Alcorn County School District
P.O. Box 1420
31 CR401
Corinth, MS 38835

Dear Mr. Mitchell:

The State Agency (SA) completed an Administrative Review (AR) of the National School Lunch Program (NSLP), School Breakfast Program (SBP), and Afterschool Care Program (ASCP) during the week of April 1, 2019. The regulations governing the Administrative Review (7 CFR 210.18) reference two Critical Areas of performance: Performance Standard 1 and Performance Standard 2, as well as several General Areas of Review. Over the course of the Review, **four (4) findings were identified**. The SA is pleased to report that none of the findings have resulted in fiscal action. The findings which were identified are described below.

Certification and Benefit Issuance (Performance Standard 1)

- **Denied Benefits:** The household notification of denied benefits is not consistent with the Food and Nutrition Services (FNS) requirements. The letter to the household did not state there was a right to appeal the determination or instructions on how to appeal as mandated under 7 CFR 246.6. The letter must also state that the household may re-apply at any time during the school year. In order to implement corrective action, the SFA must revise the denied benefits letter and incorporate the revised letter into the benefit issuance software for future use. The SA provided a sample of the denied benefits letter to assist the Child Nutrition Director (CND), and **the finding was corrected on-site**. No further action is necessary.

Meal Components and Quantities (Performance Standard 2)

- **Dietary Specs and Nutrient Analysis:** The Reviewer noted that the SFA was not properly applying weighted values to analyzed menus in accordance with 7 CFR 210.10 (h). The NSLP and SBP regulations require weighted averages for conducting nutrient analyses offered for each age/grade group during the review period to determine compliance with the Dietary Specifications for calories, saturated fat, and sodium which are credited by weight. The reimbursement quantity for entrees was not weighted based on students' selections. In order to implement corrective action, The SFA must redo the nutrient analysis to properly represent weighted menus and re-submit to the SA. **This finding was corrected on-site** by the CND and new, properly weighted analyses were submitted to the SA. Future nutrient analyses will be based on properly weighted, planned menus.

This institution is an equal opportunity provider.

500 Greymont Avenue, Suite F
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General Program Compliance (General Areas of Review)

- **Verification Adverse Action:** The household notification of adverse action is not consistent with FNS requirements. The letter to the household did not state there was a right to appeal a determination or instructions on how to appeal as mandated under 7 CFR 245.6a(j). In order to implement corrective action, the SFA must revise the notification of adverse action letter and incorporate the revised letter into the software for future use. The SA provided a sample of the notification of adverse action letter to assist the CND, and **the finding was corrected on-site**. No further action is necessary.
- **Smart Snacks:** According to 7 CFR 210.11, competitive food items sold to students during the school day must meet general nutrition requirements (must be "*Smart Snack Compliant*"). While on-site at Biggersville High/Elementary, the reviewer identified two products vended to students that are not Smart Snack compliant, specifically the baked potato chip and potato skins. To demonstrate corrective action, the LEA/SFA should submit documentation or assurances that the item has been removed from the vending machines by May 5, 2019

The CND must provide a corrective action response in the MS Application and Reimbursement System (MARS) to the findings of this Review by May 5, 2019.

In addition to the Review, the SA provided Technical Assistance (TA) in several areas; those comments can be accessed in MARS.

The SA would like to commend the CND, Ms. Peggy Bundy, and her staff for the great job they do of providing nutritious meals for the Alcorn School District. Ms. Bundy ensured that the required information was readily available for the review, and she was very cooperative and understanding of the issues that were addressed during the review.

If you have any questions concerning this review or need additional assistance, please contact me at aedney@mdek12.org, or call Mary Burks or me at (601) 576-4955.

Sincerely,

Original Signed

Alvin Edney, Program Specialist
Office of Child Nutrition, School Support Division

cc: File

May 14, 2019

Mr. Larry Mitchell, Superintendent
Alcorn County School District
Post Office Box 1420
Corinth, MS 38835

Dear Mr. Mitchell:

The State Agency (SA) completed an Administrative Review (AR) of the National School Lunch Program (NSLP), School Breakfast Program (SBP), and Afterschool Care Program (ASCP) during the week of April 1, 2019. The response to the findings of our Administrative Review has been received and accepted. We are closing the file on this review.

If you have any questions, please contact Mary Burks or me at (601) 576-4955.

Sincerely,

Original Signed

Alvin Edney, Program Specialist
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2019

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