



MISSISSIPPI
DEPARTMENT OF
EDUCATION

Ensuring a bright future for every child

FILE

Office of Child Nutrition
Scott Clements
Director

April 10, 2018

Pass Christian School District
Dr. Carla Evers, Superintendent
6457 Kiln-DeLisle Road
Pass Christian, MS 39571

MAILED

on 4/13/18 by sw

Dear Dr. Evers:

The State Agency completed an Administrative Review of the National School Lunch Program (NSLP) and School Breakfast Program (SBP) during the week of January 29, 2018. The regulations governing the Administrative Review (7CFR 210.18) reference two Critical Areas of Performance: Performance Standard 1 and Performance Standard 2, as well as, several General Areas of Review. Findings were identified and are described below.

General Program Compliance

- The District was vending products to students during normal school hours that did not meet Smart Snack Regulations (Regulation 7 CFR 210.11).
- The District tracker tool that is utilized for Professional Development was missing the required data: 1. Date hired 2. Title/Position 3. Duties/Responsibilities 4. Employment Status 5. Professional Standards Category (Regulation 7 CFR 210.30).
- The School Food Administrator (SFA) Food Safety Plan is missing the following Elements: 1. Description and Overview 2. Food Preparation Plan 3. Menu Items Sorted 4. Monitoring 5. Corrective Action and Review (Regulation 7 CFR 210.13).

Performance Standard 2

- The SFA has elected to utilize the State Agency's recipes "Mississippi Recipes for Success" even though the SFA is not following the recipes exactly as written. Federal Regulations require all organizations to follow standardized recipes (Regulation 7 CFR 210.10).

We provided technical assistance (TA) in several areas to the Child Nutrition Director. These comments are located in the Mississippi Application and Reimbursement System (MARS), in the comments section of the On-site Assessment Tool. These comments are provided for the improvement of the program operations.

A corrective action response to the findings of this review is due by May 18, 2018.

This institution is an equal opportunity provider.

500 Greymont Avenue, Suite F
P.O. Box 771
Jackson, MS 39205-0771

Phone (601) 576-5000
Fax (601) 354-7595
www.mde.k12.ms.us

Your corrective action response must be entered in MARS by the Child Nutrition Director.

If you have questions, please email me at rmiller@mdek12.org or call Mary Burks or me at (601) 576-4955.

Sincerely,



Rodney Miller, Program Specialist
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2018

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Office of Child Nutrition
Scott Clements
Director

May 1, 2018

Pass Christian School District
Dr. Carla Evers, Superintendent
6457 Kiln-DeLisle Road
Pass Christian, MS 39571

MAILED

on 5/1/18 by sw

Dear Dr. Evers:

Your response to the findings of our Administrative Review of your 2017-2018 National School Lunch Program (NSLP), and School Breakfast Program (SBP) has been received and accepted. We are closing the file on this review.

If you have any questions, please contact Mary Burks or me at (601) 576-4955.

Sincerely,

Rodney Miller, NSLP Program Specialist
Division of School Support

rgm

cc: File NSLP (AR) 2018

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