



**FILE**

January 5, 2018

North Pike School District  
Dennis Penton, Superintendent  
1036 Jaquar Trail  
Summit, MS 39666

**MAILED**

on 1/4/18 by sw

Dear Mr. Penton:

The State Agency completed an Administrative Review of the National School Lunch Program (NSLP) and School Breakfast Program (SBP) during the week of December 11, 2017. The regulations governing the Administrative Review (7 CFR 210.18) reference two Critical Areas of performance: Performance Standard 1 and Performance Standard 2, as well as several General Areas of Review. Findings were identified and are described below.

**Meal Access and Reimbursement**

- There were three (3) income based applications found without signatures (7 CFR 245.2).
- In review of verification, one (1) income-based application reported irregular earnings. The child's benefit status changed to reduced (7 CFR 245.6(a)). This was corrected on site with a letter mailed to the home.

**Meal Pattern and Nutritional Quality**

- During breakfast, six (6) meals were observed that did not contain all meal components (7 CFR 220.8 or 7 CFR 220.3). This was corrected on site.
- During lunch, seven (7) meals were observed that did not contain all meal components (7 CFR 210.10). This was corrected on site.

**Resource Management**

- An adult price lunch and breakfast are lower than the amount received for a free child's reimbursement rate (7 CFR 210.6 and 220.6).
- Adults are charging meals.

**General Program Compliance**

- The Non-discrimination statement was not printed on menus (Civil Rights).
- Individual tracking of professional standards training not in place (7 CFR 210.30).
- There was no water available at the start of breakfast (78 CFR 39068). This was corrected on site.

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- Planning and Production Record did not indicate the correct contribution of food items (7 CFR 210.23(c)).
- Local Wellness Policy missing the following required elements (Local School Wellness Policy (May 2015)):
  - Nutrition Environment and Service Food Safe Schools Physical Environment- Update weekly minutes of activity for K-8
  - Health Services
  - Counseling, Psychological and Social Services/Social and Emotional Climate
  - Marketing a Healthy School Environment

### **Other Federal Program Reviews**

- N/A

### **Reviewer Comments:**

- Each lunch period should ensure that a child has a minimum of 24 minutes to eat lunch (Mississippi Board of Education Policies). The current lunch period is set for 20 minutes.
- The North Pike Middle school kitchen was very clean.
- Observed teamwork amongst cafeteria staff.

Technical assistance (TA) was provided in several areas for the improvement of the program operations to the Child Nutrition Director. The comments are located in the Mississippi Application and Reimbursement System (MARS), in the comments section of the On-site Assessment Tool.

The Child Nutrition Director must provide in MARS a corrective action response to the findings of this review by February 8, 2018.

If you have any questions, please email me at [GOQUINE@mdek12.org](mailto:GOQUINE@mdek12.org) or call Mary Burks or me at (601) 576-4955.

Sincerely,



Gwentyth O'Quine, Program Specialist  
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2018

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**FILE**

Office of Child Nutrition  
Scott Clements  
Director

January 23, 2018

North Pike School District  
Dennis Penton, Superintendent  
1036 Jaquar Trail  
Summit, MS 39666

**MAILED**

on 1 / 26 / 18 by sw

Dear Mr. Penton:

Your response to the findings of our Administrative Review of your 2017-2018 National School Lunch Program (NSLP) and School Breakfast Program (SBP) has been received and accepted in the Mississippi Application and Reimbursement System (MARS). We are closing the file on this review.

If you have any questions concerning this review or need assistance, please call Mary Burks or me at (601) 576-4955. Thank you for your continued support of the Child Nutrition Programs.

Sincerely,

Gwentyth O'Quine, Program Specialist  
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2018

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