



FILE

December 21, 2017

Dr. Robert Williams, Superintendent
Hattiesburg Separate School District
P. O. Box 1569
Hattiesburg, MS 39403

MAILED

on 12/21/17 by sw

Dear Dr. Williams:

The State Agency completed an Administrative Review of the National School Lunch Program (NSLP), School Breakfast Program (SBP) and Afterschool Care Program (ASCP) during the week of November 6, 2017. The regulations governing the Administrative Review (7CFR 210.18) reference two Critical Areas of Performance: Performance Standard 1 and Performance Standard 2, as well as several General Areas of Review. While findings were identified, there were no findings related to the two performance standards. The findings are described below:

General Program Compliance

- The written food safety plans for Hattiesburg High School and Lillie Burney Steam Academy were available at the district central office rather than at the actual school site location. The food safety plans were reviewed by the State Agency and missing a few required elements. The food safety plans should be updated and returned to the school sites.
- The production recorded for the (ASCP) was not recorded in the actual production book provided by the State Agency as required, the district was recording production on an alternate document developed by the district. The alternate document had not been approved by the State Agency. The State Agency has elected not to disallow meals for the (ASCP).

We provided technical assistance (TA) in several areas to the Child Nutrition Director. These comments are located in the Mississippi Application and Reimbursement System (MARS), in the comments section of the On-site Assessment Tool. These comments are provided for the improvement of the program operations.

A corrective action response to the findings of this review is due by December 31, 2017. Your corrective action response must be entered in MARS by the Child Nutrition Director.

If you have questions, please email me at rmiller@mdek12.org or call Mary Burks or me at (601) 576-4955.

Sincerely,

Rodney Miller, Program Specialist
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2018



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DEPARTMENT OF
EDUCATION

Ensuring a bright future for every child

Office of Child Nutrition
Scott Clements
Director

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Hattiesburg School District
Dr. Robert Williams, Superintendent
P. O. Box 1569
Hattiesburg, MS 39403

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Dear Dr. Williams:

Your response to the findings of our Administrative Review of your 2017-2018 National School Lunch Program (NSLP), School Breakfast Program (SBP), and After School Care Snack Program (ASCSP) has been received and accepted. We are closing the file on this review.

If you have any questions, please contact Mary Burks or me at (601) 576-4955.

Sincerely,

Rodney Miller, NSLP Program Specialist
Division of School Support

rgm

cc: File NSLP (AR) 2018

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