

FILE

Office of Child Nutrition
Scott Clements
Director

May 4, 2018

MAILED

Dr. Donna Boone, Superintendent
Forrest County AHS
215 Old Hwy 49 E
Brooklyn, MS 39425

on 5/7/18 by sw

Dear Dr. Boone:

The State Agency completed an Administrative Review of the National School Lunch Program (NSLP) and School Breakfast Program (SBP) during the week of May 1, 2018. The regulations governing the Administrative Review (7 CFR 210.18) reference two Critical Areas of performance: Performance Standard 1 and Performance Standard 2, as well as several General Areas of Review. Findings were identified and are described below.

Meal Access and Reimbursement

- During the review of verification, the notification of an adverse action omitted the change in status for denied children and the start date of the new benefit issuance (7 CFR 245.6(a)).
- During the review of the certification and benefit issuance documents, there were six (6) applications missing child name/household name. There was one (1) application without a signature. In addition, there was one (1) application with missing income. This was corrected on site (Eligibility Manual for School Meals, 2017-2018).

Meal Pattern and Nutritional Quality

- No findings

Resource Management

- No findings

General Program Compliance

- The non-discrimination statement is not used on menus (FNS Instruction 113-1).
- Temperature logs for refrigeration, cooking and hot holding were missing the recording time. There were no temperatures recorded for the milk cooler (7 CFR 210.13 (C)).
- Observed brown rice dated for September 2015 and the recommended "use by date" was September 2017 (7 CFR 210.13 (c)). This item will need to be properly destroyed.

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- The PowerAde and Minute Maid fruit juice does not meet smart snacks requirement in size and calories for the 9-12 age/grade groups in the cafeteria (USDA Beverage Guidelines).
- Observed less than 50% of healthy items located in the teachers' lounge (Beverage Regulations in MS Schools).
- Individual tracking of professional standards training not in place (7 CFR 210.30).

Other Federal Program Reviews

- N/A

Reviewer Comments:

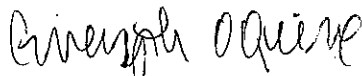
- The dining and kitchen areas are very clean.
- The Director and staff were a pleasure to visit with and very attentive to detail.
- The children were well mannered.
- Observed the cooler temperature between 42-45 Degrees Fahrenheit. The correct temperature is 41 Degrees Fahrenheit or below.

Technical assistance (TA) was provided in several areas for the improvement of the program operations to the Child Nutrition Director. The comments are located in the Mississippi Application and Reimbursement System (MARS), in the comments section of the On-site Assessment Tool.

The Child Nutrition Director must provide in MARS a corrective action response to the findings of this review by June 6, 2018.

If you should have any questions, please email me at GOQUINE@mdek12.org or call Mary Burks or me at (601) 576-4955.

Sincerely,



Gwennyth O'Quine, Program Specialist
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2018

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FILE

Office of Child Nutrition
Scott Clements
Director

August 13, 2018

Dr. Donna Boone, Superintendent
Forrest County AHS
215 Old Hwy 49 E
Brooklyn, MS 39425

MAILED

on 8/13/18 by sw

Dear Dr. Boone:

Your response to the findings of our Administrative Review of your 2017-2018 National School Lunch Program (NSLP) and School Breakfast Program (SBP) has been received and accepted in the Mississippi Application and Reimbursement System (MARS). We are closing the file on this review.

If you have any questions concerning this review or need assistance, please call Mary Burks or me at (601) 576-4955. Thank you for your continued support of the Child Nutrition Programs.

Sincerely,

Gwenth O'Quine, Program Specialist
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2018

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