



FILE

December 18, 2017

Copiah County School District
Ricky Clopton, Superintendent
254 West Gallatin St
Hazlehurst, MS 39083

MAILED

on 12/18/17 by sw

Dear Mr. Clopton:

The State Agency completed an Administrative Review of the National School Lunch Program (NSLP) and School Breakfast Program (SBP) during the week of November 27, 2017. The regulations governing the Administrative Review (7 CFR 210.18) reference two Critical Areas of performance: Performance Standard 1 and Performance Standard 2, as well as several General Areas of Review. Findings were identified and are described below.

Meal Access and Reimbursement

The State Agency validation of student enrollment used towards establishing Community Eligibility Provision (CEP) was undetermined at this time. The original paperwork produced did not correspond with the student enrollment divided by the number of identified students for school year 2014-2015 (FNS Memo SP 5454-2016 and 7 CFR 245.9(h)).

Meal Pattern and Nutritional Quality

- The K-8 Lunch Nutritional Analysis daily grain requirement was not met during the review week, when chef salads were offered (7 CFR 210.10(f) and 7 CFR 220.8(f)).
- The K-12 Breakfast Nutritional Analysis daily calorie requirement was under during the review week (7 CFR 210.10(f) and 7 CFR 220.8(f)).
- There was only one 1/2 cup fruit available at the beginning of breakfast meal service (7 CFR 210.10(f) and 7 CFR 220.8(f)). This was corrected on site.
- There was no potable water available at the start of breakfast (78 CFR 39068). This was corrected on site.

Resource Management

- An adult price lunch and breakfast is lower than the amount received for a free child's reimbursement rate (7 CFR 210.6 and 220.6).

General Program Compliance

- During the on-site lunch review, all meal components were not available on each reimbursable meal service line throughout the lunch service. The

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substituted other vegetable subgroup planned portions were served before the end of lunch service (7 CFR 210.10(f) and 7 CFR 220.8(f)). This was corrected on site.

- Individual tracking of professional standards training not in place (7 CFR 210.30).
- Planning and Production Record did not indicate the correct contribution of food items (7 CFR 210.23(c)) .
- Reviewed temperature logs did not include all times that temperatures were taken and listing food items (7 CFR 210.13(c)).
- HACCP record keeping examples should be updated on damaged or discarded product log and refrigeration log for Crystal Springs Middle School (7 CFR 210.13(c)).
- Observed milk stored in crates on the refrigerator floor (7 CFR 210.13(c)). This was corrected on site.

Other Federal Program Reviews

- N/A

Reviewer Comments:

- Community Eligibility Provision (CEP) enrollment data and the Direct Certification will need to reflect April 1, 2018, for the upcoming school year 2018-2019. The original paperwork will need to be kept on file for the duration of CEP utilization in the district (FNS Memo SP 5454-2016 and 7 CFR 210.23(c)).
- Each lunch period should ensure that a child has a minimum of 24 minutes to eat lunch (Mississippi Board of Education Policies).
- The sell of smart snacks during lunch was not offered to the students in alternative school (Civil Rights Compliance and Enforcement-Nutrition Programs and Activities).
- A top storage shelf in the freezer is physically distorted that can lead to collapsing, while in use (7 CFR 210.13(c)). Recommend repairing or replacing storage shelf. The lighting in the freezer is of low watts. However, when maneuvering in the freezer the employee should be able to see clearly (7 CFR 210.13(c)). Recommend replacing current lighting.
- In review of the current electronic point of service, the system identifies children as paid and reduced instead of free. The adult meals served were not accurate when trying to review revenue (Meal Counting and Claiming). Recommend upgrading current system to maintain program integrity.

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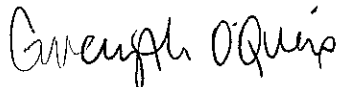
- Observed two of three warmers without operable temperature dials (7 CFR 210.13 (c)).

Technical assistance (TA) was provided in several areas for the improvement of the program operations to the Child Nutrition Director. The comments are located in the Mississippi Application and Reimbursement System (MARS), in the comments section of the On-site Assessment Tool.

The Child Nutrition Director must provide in MARS a corrective action response to the findings of this review by January 19, 2018.

If you have any questions, please email me at GOQUINE@mdek12.org or call Mary Burks or me at (601) 576-4955.

Sincerely,



Gwennyth O'Quine, Program Specialist
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2018

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FILE

Office of Child Nutrition
Scott Clements
Director

January 26, 2018

Copiah County School District
Ricky Clopton, Superintendent
254 West Gallatin St
Hazlehurst, MS 39083

MAILED

on 1/26/18 by sw

Dear Mr. Clopton:

Your response to the findings of our Administrative Review of your 2017-2018 National School Lunch Program (NSLP) and School Breakfast Program (SBP) has been received and accepted in the Mississippi Application and Reimbursement System (MARS). We are closing the file on this review.

If you should have any questions concerning this review or need assistance, please call Mary Burks or me at (601) 576-4955. Thank you for your continued support of the Child Nutrition Programs.

Sincerely,

Gwennyth O'Quine, Program Specialist
Office of Child Nutrition, School Support Division

cc: File NSLP (AR) 2018

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