



MISSISSIPPI
DEPARTMENT OF
EDUCATION

Ensuring a bright future for every child

Office of Child Nutrition
Scott Clements
Director

February 13, 2017

West Point Consolidated School District
Burnell McDonald, Superintendent
359 Commerce St
West Point, MS 39773

MAILED

on 2/13/17 by sw

Dear Mr. McDonald:

The State Agency completed an Administrative Review of your organization's 2016-2017 National School Lunch Program (NSLP) and School Breakfast Program (SBP) during the week of January 30, 2017. The findings of the review are as follows:

Meal Counting and Claiming

- The School Food Authority had an under claim of eight (8) meals for SBP at the Learning Center.

Nutritional Quality and Meal Pattern

- Three (3) salads (grilled chicken, tuna, and chef) offered to students, day of review, at the second site West Point High School did not contain all the required items listed in the standardized Mississippi Recipe for Success (MRS). The School Food Authority elected to utilize this recipe.

General Compliance

- The School Food Authority (HACCP) food safety plan was missing the following elements:
 - Description and overview
 - Food preparation plan
 - Monitoring
 - Corrective actions
- The School Food Authority Wellness Policy was missing the following elements:
 - Health services
 - Counseling, psychological, social/science and emotional climate
 - Family engagement and community involvement
 - Employee wellness
 - Physical environment

500 Greymont Avenue, Suite F
P.O. Box 771
Jackson, MS 39205-0771

Phone (601) 576-5000
Fax (601) 354-7595
www.mde.k12.ms.us

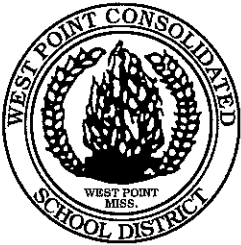
A detailed response to the above findings is due by March 15, 2017. If you have any questions concerning this review or need assistance, please contact me or Ginger Gibson at (601) 576-4955.

In addition, I would like to commend the Food Service Director and staff on a professionally operated program.

Sincerely,

A handwritten signature in cursive script that reads "Gwennyth O'Quine".

Gwennyth O'Quine, Program Specialist
Office of Child Nutrition, School Support Division



OFFICE OF CHILD NUTRITION

WEST POINT CONSOLIDATED SCHOOL DISTRICT

"All students will be successful."

westpoint.k12.ms.us

1840 Church Hill Road
West Point, Mississippi 39773

Telephone: 662-495-2411
Fax: 662-494-6457

March 1, 2017

Mississippi Department of Education
Office of Child Nutrition, School Support
Gwenyth O'Quine, Program Specialist
500 Greymont Avenue
Jackson, MS 39205-0771

Dear Ms O'Quine:

In response to your letter dated February 13, 2017 concerning the Administrative Review for West Point Consolidated School District's 2016-2017 National School Lunch Program (NSLP) and School Breakfast Program (SBP), please see our reply below as to the actions taken regarding the findings of the audit:

Meal Counting and Claiming

- A claim was filed on February 15, 2017 requesting reimbursement for the eight (8) meals at the Learning Center.
- Another child nutrition employee has been assigned to double check totals before submitting claim.

Nutritional Quality and Meal Pattern

- Child Nutrition Managers have been instructed to follow Mississippi Recipe for Success (MRS).

General Compliance

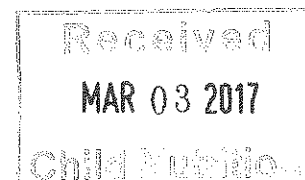
- All necessary documents have been placed in the HACCP food safety plan.
- Educating and training managers and other employees will be done monthly which will include information pertaining to the control of foodborne hazards related to all stages of the food chain.
- The district is in the process of updating the School Wellness Policy. This policy will be updated before the end of the 2016-2017 school year.
- All schools were reminded to provide potable water for all students. West Point High School has made potable water available for students since February 2, 2017.

Please let me know if you need any additional information.

Sincerely,

Susie Walker
Child Nutrition Director

cc: Mr. Burnell McDonald, Superintendent





MISSISSIPPI
DEPARTMENT OF
EDUCATION

Ensuring a bright future for every child

Office of Child Nutrition
Scott Clements
Director

March 28, 2017

West Point Consolidate School District
Mr. Burnell McDonald, Superintendent
1840 Church Hill Rd
West Point, MS 39773

MAILED

on 3/28/17 by sw

Dear Mr. McDonald:

Your response to the findings of our Administrative Review regarding your 2016-2017 National School Lunch Program (NSLP) and School Breakfast Program (SBP) has been received and accepted. We are closing the file on this review.

If you have any questions or need assistance, please call me or Ginger Gibson at (601) 576-4955.

Sincerely,

Gwennyth O'Quine, Program Specialist
Office of Child Nutrition

C: file

500 Greymont Avenue, Suite F
P.O. Box 771
Jackson, MS 39205-0771

Phone (601) 576-5000
Fax (601) 354-7595
www.mde.k12.ms.us