



MISSISSIPPI
DEPARTMENT OF
EDUCATION

Ensuring a bright future for every child

Office of Child Nutrition
Scott Clements
Director

February 13, 2017

Union Public School District
Lundy Brantley, Superintendent
417 South Decatur Street
Union, MS 39365

MAILED

on 2/13/17 by sw

Dear Dr. Brantley:

The State Agency completed an Administrative Review of your organization's 2016-2017 National School Lunch Program (NSLP) and School Breakfast Program (SBP) during the week of January 23, 2017. The findings of the review are as follows:

Certification and Benefit Issuance

- One benefit issuance document had an incorrect determination based on the data provided on the benefit documents.

Nutritional Quality and Meal Pattern

- The grilled chicken salad offered to students, day of review, at the targeted site Union Middle School did not contain all the required items listed in the standardized Mississippi Recipe for Success (MRS). The School Food Authority elected to utilize this recipe.

General Compliance

- The School Food Authority (HACCP) food safety plan was missing the following elements:
 - Description and overview
 - Food preparation plan
 - Menu items sorted
 - Monitoring
 - Corrective actions
 - Recording
 - Review

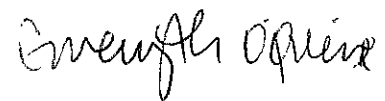
A detailed response to the above findings is due by March 15, 2017. If you have any questions concerning this review or need assistance, please contact me or Ginger Gibson at (601) 576-4955.

500 Greymont Avenue, Suite F
P.O. Box 771
Jackson, MS 39205-0771

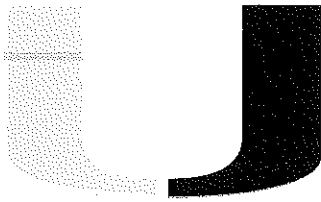
Phone (601) 576-5000
Fax (601) 354-7595
www.mde.k12.ms.us

In addition, I would like to commend the Food Service Director and staff on a professionally operated program.

Sincerely,

A handwritten signature in cursive script that reads "Gwenyth O'Quine".

Gwenyth O'Quine, Program Specialist
Office of Child Nutrition, School Support Division



UNION PUBLIC SCHOOLS

Lundy Brantley, Ph.D.
Superintendent of Schools
P. O. Box 445 ■ Union, MS 39365
Phone: 601-774-9579 ■ Fax: 601-774-0600

February 21, 2017

Gwenyth O'Quine, Program Specialist
Office of Child Nutrition, School Support Division
500 Greymont Avenue, Suite F
Jackson, MS 39205-0771

Dear Ms. O'Quine:

Thank you for the letter outlining the findings of the Administrative Review of Union Public School District's National School Lunch Program (NSLP) and School Breakfast Program (SBP) during the week of January 23, 2017. The following is a detailed response and corrective action to the findings:

Certification and Benefit Issuance

The correct level of benefit was issued to the student who was reduced; the student is now free. In the future, the SFSA will spend more time reviewing issuance documents to ensure the correct benefit is issued to each student.

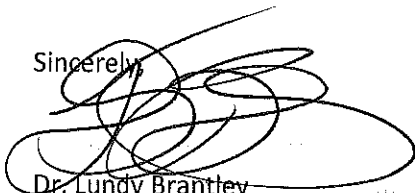
Nutritional Quality and Meal Pattern

Education has been provided to all cafeteria employees in the district on ingredients and food preparation according to Mississippi Recipes for Success (MRS).

General Compliance

The Food Safety Plan (HACCP) is completed and housed in the SFSA's office, as well as each cafeteria in the district. It includes, but is not limited to the following elements: description and overview, food preparation plan, menu items sorted, monitoring, corrective actions, recording, and review.

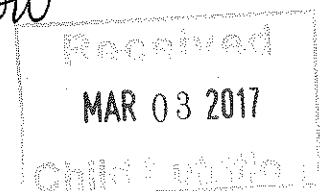
Sincerely,



Dr. Lundy Brantley
Superintendent



Shannon Morrow
Food Service Director





MISSISSIPPI
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Ensuring a bright future for every child

Office of Child Nutrition
Scott Clements
Director

March 28, 2017

Union Public School District
Dr. Lundy Brantley, Superintendent
P.O. Box 445
Union, MS 39365

MAILED

on 3/28/17 by sw

Dear Dr. Brantley:

Your response to the findings of our Administrative Review regarding your 2016-2017 National School Lunch Program (NSLP) and School Breakfast Program (SBP) has been received and accepted. We are closing the file on this review.

If you have any questions or need assistance, please call me or Ginger Gibson at (601) 576-4955.

Sincerely,

Gwennyth O'Quine, Program Specialist
Office of Child Nutrition

C: file

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