



April 25, 2017

Mrs. Christie Holly, Superintendent  
Tishomingo Spec. Municipal Separate School  
1620 Paul Edmondson Dr.  
Iuka, MS 38852

**MAILED**

on 4/25/17 by sw

Dear Mrs. Holly:

The State agency recently completed an Administrative Review of your district's National School Lunch Program (NSLP) and School Breakfast Program (SBP) for the week of March 27, 2017. As part of the review process, an evaluation of the administrative and site levels was conducted. The results of the review are as follows:

### **Meal Access & Reimbursement**

- There were 3 applications determined incorrectly changing their eligibility from reduced for free. The Administrator must have a second party check to verify the correct determination. Technical Assistance was provided by the State Agency staff.

### **Meal Pattern and Nutritional Quality**

- The K-8 menu for the week of review, March 27 – 31<sup>st</sup>, was over on the sodium requirement of 1230mg. During this week, 1245mg was met.
- There was no signage posted at the beginning of the serving line that explained what constitutes a reimbursable meal for breakfast or lunch at Tishomingo Middle School. Each school that operates the National School Lunch Program must identify at the beginning of the serving lines what constitutes as a reimbursable meal. Technical Assistance was provided by the State Agency staff.

### **General Program Compliance**

- The State Agency verified that production records are being maintained; however, at Tishomingo Middle School the planned portions was not recorded in the menu book for breakfast nor lunch on February 6, 2017. Technical Assistance was provided by the State Agency staff.
- The State Agency observed that the snack machine in the teacher's lounge at Belmont High School did not meet the 50% Smart Snacks requirements. Technical Assistance was provided by the State Agency staff.
- Sun Chips were taken off the lunch line at Belmont High School because it did not meet Smart Snacks standards. Technical assistance was provided by the State Agency staff.

## **Other Federal Programs**

- The “And Justice for All” poster should be displayed in each meal service area and visible to the After-School Care Program (ASCP) participants.

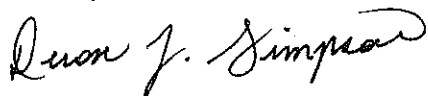
## **Recommendation:**

- The State Agency recommends that students get all items when coming through the serving line. Children came through the line without a reimbursable meal to purchase items such as ice cream and milk at Belmont High School.

I would like to thank Ms. Teresa Stanford, Food Service Administrator, as well as all staff for the excellent job they do in planning and providing reimbursable meals for Tishomingo Municipal School District.

A response to the findings of this review is due by May 17, 2017. If you have any questions concerning this review or need assistance, please contact me or Ginger Gibson at (601) 576-4955.

Sincerely,



Deron J. Simpson, Account Auditor III  
Office of Child Nutrition, School Support Division

# TISHOMINGO COUNTY SCHOOL DISTRICT

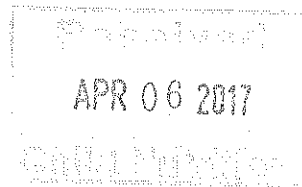
*Christie Holly*

SUPERINTENDENT OF EDUCATION

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April 4, 2017

Deron Simpson, Program Specialists  
Office of Child Nutrition  
School Support Division  
P.O. Box 771  
Jackson, Ms. 39205-0771



Mr. Simpson,

Tishomingo Special Municipal Separate School District submits the following Corrective Action Plan for violations found during the recent Child Nutrition Program review:

#### Meal Access & Reimbursement

A second party check is being done to verify correct determination of all applications.

#### Meal Pattern and Nutritional Quality

Menus will be checked twice for sodium, calories and saturated fat before completion to ensure all menus meet requirements.

Current Signage will be replaced with suggested signage provided by the review team.

#### General Program Compliance

Items in vending machines in teacher lounges will be removed or replaced with items to comply with the 50% Smart Snack requirements.

Additional training will be given to all managers on daily completion of production books.

All snack items sold in school cafeterias will be checked for compliance using the Smart Snack Calculator. Only approved items will be sold. Documentation will be available for review.

This information will be provided to Principals for school snack bars also.

#### Other Federal Programs

The Justice For All Poster previously posted in the area of the After School Care Program had been removed. This poster has now been attached to the containers used for snack items where it can be monitored by the manager to ensure the poster is always in place where snacks are served.

#### Recommendation

Students are now purchasing the extra items at the time they are receiving their meal.

TISHOMINGO COUNTY SCHOOL DISTRICT

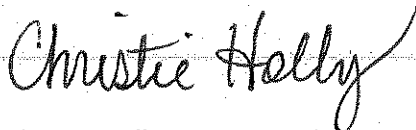
*Christie Holly*

SUPERINTENDENT OF EDUCATION

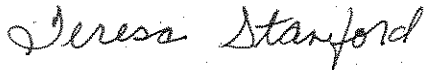
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If you have questions concerning this response, please contact me at (662) 423-3206.

Sincerely,



Christie Holly, Superintendent



Teresa Stanford, FSA



Office of Child Nutrition  
**Scott Clements**  
Director

April 17, 2017

Mrs. Christie Holly  
Tishomingo Spec. Municipal Separate School  
1620 Paul Edmondson Dr.  
Iuka, MS 38852

Dear Mrs. Holly:

Your response to the findings of the Administrative Review of your district's 2016-2017 Child Nutrition Programs has been received and accepted. We are closing the file on this review.

If you have questions, please call me or Ginger Gibson at (601) 576-4955.

Sincerely,

Deron Simpson, Account Auditor III  
Office of Child Nutrition, School Support Division

**MAILED**

on 4/19/17 by sw

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