



April 27, 2017

Dr. Tony McGee
Scott County School District
100 East First Street
Forest, MS 39074

MAILED

on 4/27/17 by sw

Dear Dr. McGee:

The State Agency recently completed an Administrative Review of your district's National School Lunch Program (NSLP) and School Breakfast Program (SBP) for the week of February 27, 2017. As part of the review process, an evaluation of the administrative and site levels was conducted. The results of the review are as follows:

Administrative-

- No findings.

Operational (site visit) ----Meal Pattern and Nutritional Quality

Sebastopol Attendance Center

National School Lunch Program and School Breakfast Program

- **Offer versus Serve signage:** Signage did not state the requirement to pick up at least ½ cup of fruit or vegetable with a reimbursable meal. **Technical assistance** was provided that lunch and breakfast OVS signage must reflect the requirement that each reimbursable meal must have at least ½ cup of fruit or vegetable.

Lake High School

National School Lunch Program

- **Offer versus Serve signage:** Signage did not state the requirement to pick up at least ½ cup of fruit or vegetable with a reimbursable meal. **Technical assistance** was provided that lunch and breakfast OVS signage must reflect the requirement that each reimbursable meal must have at least ½ cup of fruit or vegetable.

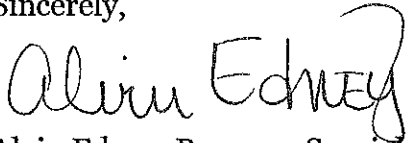
General Program Compliance

- **Professional Development:** Training documents were available, but each individual's training was not being tracked. **Technical assistance** was provided that job title and brief description of duties along with training hours for each individual should be tracked to ensure professional development hours are being met.

I would like to thank Ms. Vivian McGarrity, School Food Administrator as well as all staff for the excellent job they do in planning and providing reimbursable meals for the children in the Scott County School District. Ms. McGarrity does an excellent job with the Child Nutrition program and her dedication is appreciated.

A response to the findings of this review is due by May 18, 2017. If you have any questions concerning this review or need assistance, please contact me or Ginger Gibson at (601) 576-4955.

Sincerely,



Alvin Edney, Program Specialist
Office of Child Nutrition, School Support Division

cc: File

May 2, 2017

Ms. Ginger Gibson, Assistant Director

Office of Child Nutrition

500 Greymont Avenue, Suite F

P.O. Box 771

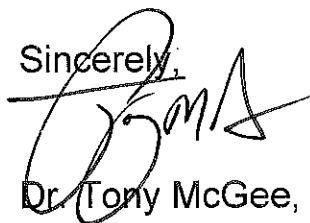
Jackson, MS 39205-0771

Dear Ms. Gibson:

Enclosed is a detailed corrective action plan and procedures of how our district is addressing findings noted according to an administrative review for the National School Lunch Program (NSLP) and School Breakfast Program (SBP) for the week of February 27, 2017.

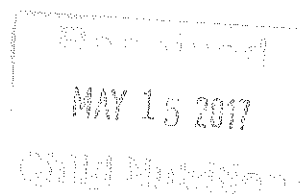
If you have any questions or need assistance, please contact me at 601-469-3861.

Sincerely,



Dr. Tony McGee, Superintendent

Scott County School District



Scott County School District

Corrective Action Plan & Procedures

For 2016-2017 Administrative Review Recommendations

Offer versus Serve Signage:

Sebastopol Attendance Center and Lake High School were visited during review.

Finding: Signage did not state the requirement to pick up at least ½ cup of fruit or vegetable with a reimbursable meal.

Corrective Action: The district's Child Nutrition Program will include a statement that states "Must have at least ½ cup of fruit or vegetable on tray" to the existing signage for all school cafeteria serving lines.

Professional Development Portfolio:

Finding: Professional Development training documents were available but not categorized individually for each staff for tracking purposes.

Corrective Action: The district's Child Nutrition Program will develop a professional development tracker with job title and a brief description of duties along with training hours for each individual staff to ensure professional development hours are being met.



MISSISSIPPI
DEPARTMENT OF
EDUCATION

Ensuring a bright future for every child

Office of Child Nutrition
Scott Clements
Director

June 27, 2017

Dr. Tony McGee, Superintendent
Scott County School District
100 East First Street
Forest, MS 39074

Dear Dr. McGee:

Your district's response to the findings of our Administrative Review of your 2016-2017 National School Lunch Program (NSLP) and School Breakfast Program (SBP) has been received and accepted. We are closing the file on this review.

If you have any questions concerning this review or need assistance, please call Ginger Gibson or me at (601) 576-4955.

Sincerely,

Alvin Edney, Program Specialist
Office of Child Nutrition, School Support Division

cc: File

MAILED

on 6/27/17 by sw

500 Greymont Avenue, Suite F
P.O. Box 771
Jackson, MS 39205-0771

Phone (601) 576-5000
Fax (601) 354-7595
www.mde.k12.ms.us