

March 6, 2017

North Panola School District
Mr. Cedric L. Richardson, Superintendent
470 Hwy 51 South
Sardis, MS 38666

Dear Mr. Richardson:

The State Agency completed an Administrative Review of your organization's 2016-2017 Child Nutrition Program. The findings of this review are as follows:

Findings:

Meal Access and Reimbursement

- No Findings.

Meal Pattern and Nutritional Quality

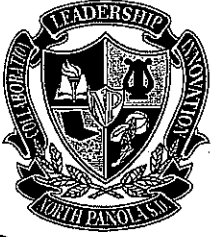
- No Findings.

Resource Management

- The process of providing a copy of a check payable to the CN Fund is not sufficient to ensure funds received from the sale of non-program foods were deposited into the appropriate account.
- There is an outstanding invoice, #929162, to the High School Athletic Department in the amount of \$2,102.40, dated 29 Aug 2016. Unpaid expenses are unallowable and funds must be deposited in the Non- Profit Child Nutrition Fund.

General Program Compliance

- The district did not receive two food safety inspections in the prior school year and only one in the current school year.
- The Food Safety plan in use is dated 2006. The Food safety plan should be updated to the 2015 template. The Food Safety plan should be reviewed annually, preferably prior to school commencement.
- The School Breakfast Program monitoring requirements were not completed.
- Procurement from Hotel & Restaurant Supply: advertised only in the local newspaper with very limited reach, resulted in only 1 response to the IFB. The advertisement ran on the 12th and 19th of June 2015. Bid opening was 19th of June 2015. The response time allowed was inadequate. The advertised IFB did not incorporate a clear and accurate description of the technical requirements for the products to be procured.



NORTH PANOLA SCHOOL DISTRICT

Central Office

121 McLaurin Street

Sardis, MS 38666

Phone: (662) 487-2516

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Pamela Boothe George, Child Nutrition Director

'Providing a Quality Meal for All Students'

05 April 2017

Mr. Bill Urban, Program Specialist
Office of Child Nutrition, School Support Division
500 Greymont Avenue, Suite F
POB 771
Jackson MS 39205-0771

Dear Mr. Urban:

Corrective action response to the findings of the Administrative Review of the North Panola Child Nutrition Program:

Resource Management

- * Checks presented for payment from the sale of non-program foods to the CN Fund will be deposited by the SFA.
- * A copy of the outstanding invoice, #929162 to the High School Athletic Department has been provided to the high school principal, athletic director, secretary, and business manager.

General Program Compliance

- * The Food Safety Inspector was contacted and informed that federal regulations requires school to receive two food safety inspections per year. All school sites second inspection were completed as of 31 March 2017 (copies attached).
- * The Food Safety plan was updated with the template provided by program specialist.
- * The School Breakfast Program required (50%) monitoring were completed on 07 & 09 March 2017.
- * A conference with the business manager and SFA was conducted to fully explain the guidelines and procedures for IFB to prevent and all discrepancies in the future.

If you have any question, please contact me.

Sincerely,

Pamela Boothe George, SFSA II

C: permits



Office of Child Nutrition
Scott Clements
Director

April 26, 2017

North Panola School District
Mr. Cedric L. Richardson, Superintendent
470 Hwy 51 South
Sardis, MS 38666

Dear Mr. Richardson:

Your response to the findings of our Administrative Review of your 2016 - 2017 National School Lunch, School Breakfast and After School Snack Programs (NSLP, NSBP & ASCP) has been received. We do not accept the response for the outstanding invoice #929162 to the High School Athletic Department in the amount of \$2,102.40. Please submit a copy of the PAID invoice, a copy of the deposited check into the CN account or other evidence to support the collection of this outstanding debt. Corrective action to this finding is past due. Failure to submit corrective action documents as requested may result in the withholding of reimbursement payments in accordance with 7 CFR 210.24. If you have any questions, please call me at (601) 576-4955 or email at burban@mdek12.org.

Sincerely,

Bill Urban, Program Specialist
Office of Child Nutrition, School Support Division
C: file

STATE COPY

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MISSISSIPPI
DEPARTMENT OF
EDUCATION

Ensuring a bright future for every child

Office of Child Nutrition
Scott Clements
Director

May 16, 2017

North Panola School District
Mr. Cedric L. Richardson, Superintendent
470 Hwy 51 South
Sardis, MS 38666

Dear Mr. Richardson:

Your response to the findings of our Administrative Review of your 2016 - 2017 National School Lunch, School Breakfast, and After School Care Programs (NSLP, NSBP & ASCP) has been received and accepted. We are closing the file on this review.

If you have any questions concerning this review or need assistance, please call Ginger Gibson or me at (601) 576-4955. Thank you for your continued support of Child Nutrition programs.

Sincerely,

Bill Urban, Program Specialist
Office of Child Nutrition, School Support Division

c: File

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