

April 10, 2017

MS Band of Choctaw Indians
Honorable Phyllis Anderson
P. O. Box 6010/141 Industrial R
Choctaw, MS 39350

MAILED

on 4/10/17 by sw

Dear Honorable Anderson:

The State Agency completed an Administrative Review of your organization's 2016-2017 National School Lunch Program (NSLP), School Breakfast Program (SBP) and After School Snack Program (ASCP) during the week of February 20, 2017. The findings of the review are as follows:

Certification and Benefit Issuance

- Seven (7) benefit issuance documents had incorrect determinations based on the data provided on the benefit documents.

Verification

- One application had an incorrect determination based on the income provided on the benefit issuance document along with the supporting documents the applicant provided.

Meal Counting and Claiming

- The School Food Authority (SFA) had an over claim for the review month of January for the (ASCP). The (SFA) counted (1683) the State Agency counted (1676) for the Bogue Chitto School site.
- The SFA had a under claim for the review month of January for the NSLP at the sites: Standing Pine Elementary (the SFA counted (2138), SA counted (2308), Red Water Elementary School the (SFA counted (2601), SA counted (2983), Tucker School (the SFA counted (2180), SA counted (2187).

Nutritional Quality and Meal Pattern

- The meal pattern for the NSLP on field trips for students is not being met for the age/grade group on the field trip. The vegetable component portion size provided to the students on the field trip did not meet the required portion size for the age/grade group.

- No signage posted as required by federal regulations for the Offer vs. Serve Provision at breakfast to identify the components of the meal pattern and required items the students have to select for a reimbursable meal.
- The planned menus for the district at the targeted site for the review (Standing Pine Elementary) for the review month of January are not being followed as planned by the menu planner.
- The SA observed eleven (11) students for the breakfast meal at the review site Standing Pine Elementary who did not have a reimbursable meal after leaving the Point of Service; each meal did not contain the required component fruit/vegetable.

General Compliance

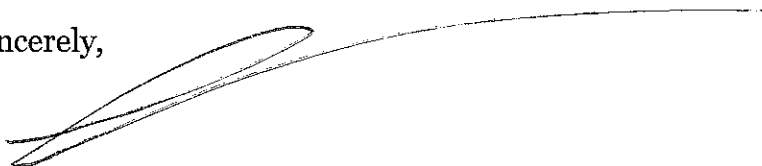
- The SFA did not conduct an annual on-site monitoring of the SBP as required.
- The SFA did not provide water as a beverage for breakfast at the review site Standing Pine Elementary as required.
- The School Food Authority has not developed a procurement plan.
- The SFA has not met all civil rights requirements in accordance with the instruction FNS 113-1 the nondiscrimination statement was missing on menus and the SFA website that is available to the public.

Other Federal Programs

- The After Care School Program had no production recorded in the Required Planning and Production record since the start of the program at the review site Standing Pine Elementary.
- The Required Planning and Production record for the ASCP at the Conehatta Elementary site listed three days of production, for which the fruit component did not meet the minimum portion size of (6) ounces for the age/grade group being served.

A detailed response to the above findings is due by May 12, 2017. If you have any questions concerning this review or need assistance, please contact me or Ginger Gibson at (601) 576-4955.

Sincerely,



Rodney Miller, NSLP Program Specialist
Office of Child Nutrition, School Support Division



CHOCTAW TRIBAL SCHOOLS

MISSISSIPPI BAND OF CHOCTAW INDIANS
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CHOCTAW, MS 39350
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FILE

Mississippi Department of Education
Rodney Miller, NSLP Program Specialist
Office of Child Nutrition, School Support Division
P.O. Box 771
Jackson, MS 39205-0771

July 28, 2017

Dear Mr. Miller,

Thank you for the letter outlining the findings of the Administrative Review of the MS Band of Choctaw Indians' National School Lunch Program (NSLP), School Breakfast Program (SBP), and After School Snack Program (ASCP) during the week of February 20, 2017. The following is a detailed response and corrective action to the findings:

Certification and Benefit Issuance

- A second party check will be conducted to ensure correct determinations are made regarding certification and benefit issuance.

Verification

- A second party check will be conducted to ensure correct determinations are made based on the information that the applicant provides.

Meal Counting and Claiming

- After the final claim information is entered, a second party check will be completed for accuracy of the numbers for submission.

Nutritional Quality and Meal Pattern

- A training session will be conducted with all cafeteria staff on the following: field trip meals to ensure that all meals contain all components and proper portion sizes for age/grade group, menus are being followed exactly as planned, meal patterns for the breakfast meal to ensure students are leaving the Point of Service with a reimbursable meal.

- Signage was received from the state agency and will be posted throughout all cafeterias.
- Food Service Administrator will ensure all menus are followed exactly as planned.

General Compliance

- As the new Food Service Administrator, as of July 27, 2017, I will ensure on-site monitoring of the SBP is completed, a new procurement plan is developed, water is provided as a beverage, and all civil rights requirements are met.

Other Federal Programs

- As the new Food Service Administrator, as of July 27, 2017, I will conduct a training session for all cafeteria staff on production records and portion sizes for age/grade groups.

Sincerely,



David Germany
Director of Schools



Shannon Morrow
Food Service Coordinator



Office of Child Nutrition
Scott Clements
Director

July 31, 2017

MS Band of Choctaw Indians
Honorable Phyllis Anderson
P. O. Box 6010/141 Industrial R
Choctaw, MS 39350

Dear Honorable Phyllis Anderson:

Your response to the findings of the Administrative Review of your district's 2016-2017 Child Nutrition Programs has been received and accepted. We are closing the file on this review.

If you have questions, please call me or Ginger Gibson at (601) 576-4955.

Sincerely,

Rodney Miller, NSLP Program Specialist
Office of Child Nutrition, School Support Division

MAILED

on 8/1/17 by sw

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