



Office of Child Nutrition
Scott Clements
Director

May 8, 2017

Dr. Charles Carlisle, Executive Officer
East MS State Hospital
1818 College Dr.
Meridian, MS 39307

MAILED
on 5/8/17 by sw

Dear Dr. Carlisle:

The State Agency recently completed an Administrative Review of your district's National School Lunch Program (NSLP) and School Breakfast Program (SBP) for the week of January 2, 2017. As part of the review process, an evaluation of the administrative and site levels was conducted. The results of the review are as follows:

Administrative-

- No findings

Site Reviews- -East MS State Hospital

Meal Pattern and Nutritional Quality--School Breakfast Program-1/6/2017

- **Offer versus Serve signage (OVS):** Signage did not state the requirement for students to select at least 1/2 cup fruit or vegetable to have a reimbursable meal. **Technical assistance** provided that signage must be posted that states a student must have at least 3 items on their tray, 1 item must be at least 1/2 cup fruit/vegetable. Example signage and resources provided.

National School Lunch Program—1/4/2017

- **Offer versus Serve signage:** Signage did not state the requirement to pick up at least 1/2 cup of fruit or vegetable with a reimbursable meal. **Technical assistance** was provided that lunch OVS signage must reflect the requirement that each reimbursable meal must have at least 1/2 cup of fruit or vegetable. Example signage and resources provided.

General Program Compliance

- **Local Wellness Policy:** Components of a Wellness Policy exists, but a complete and thorough policy was not in place or reviewed as required. **Technical assistance** provided along with a template to develop a Wellness Policy.
- **Professional Development:** Training was documented, but each individual's training was not being tracked. **Technical assistance** provided that the job title and brief description of duties along with training hours for each individual should be tracked to ensure professional development hours are being met.

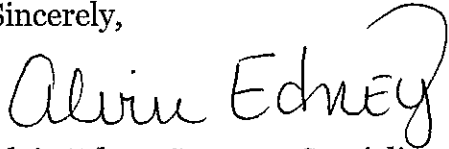
500 Greymont Avenue, Suite F
P.O. Box 771
Jackson, MS 39205-0771

Phone (601) 576-5000
Fax (601) 354-7595
www.mde.k12.ms.us

Coordination with the food service management company is required to ensure that all child nutrition staff meet training requirements.

A response to the findings of this review is due by June 5, 2017. If you have any questions concerning this review or need assistance, please contact me or Ginger Gibson at (601) 576-4955.

Sincerely,

A handwritten signature in cursive script that reads "Alvin Edney". The signature is written in black ink and is positioned above the typed name.

Alvin Edney, Program Specialist
Office of Child Nutrition, School Support Division

cc: File



EAST MISSISSIPPI STATE HOSPITAL

P.O. BOX 4128, WEST STATION, MERIDIAN, MISSISSIPPI 39304-4128

Ph. (601) 581-7600
FAX (601) 581-7882

Charles A. Carlisle, Director

June 20, 2017

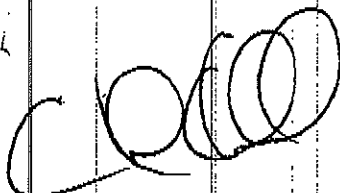
Alvin Edney, Program Specialist
Office of Child Nutrition, School Support Divison

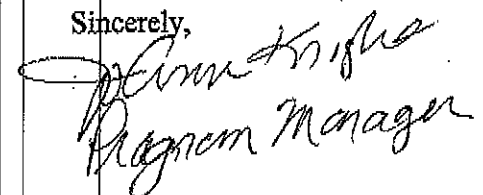
In response to the site review at East Mississippi State Hospital for the week of January 2, 2017,

- **Offer versus Serve signage:** Technical assistance provided example signage and resources. New signs were made and posted in dining area. The signage stated the requirements for students to select at least $\frac{1}{2}$ cup of fruit or vegetable in order to have a reimbursable meal. A sign was also posted that states a student must have at least (3) items on their tray. One of which must be $\frac{1}{2}$ cup of fruit or vegetable.
- **General Program Compliance:** The local wellness policy technical assistance provided a template to be used to develop a wellness policy. A new wellness policy was put into place as required.
- **Professional Development:** The contract company has provided a job title and description of duties along with training hours for each individual working in the kitchen and will continue to provide copies of training.

Magnolia Grove School closed on May 24, 2017. The last meals were served on May 24 for reimbursement.

We would like to thank Mr. Edney and the office of Child Nutrition for your help.


Hospital Director

Sincerely,

Program Manager

EAST MISSISSIPPI STATE HOSPITAL
P. O. Box 4128, West Station, Meridian, Mississippi 39304-4128

EMSH Form - New: 0996 WP \ Forms >>> FAX-1.FRM

TELEPHONE (601) 482-6186

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FAX TRANSMITTAL

To:

Alvin Edney

FAX

601-354-7595

Phone:

Date:

6/20/17

From:

JoAnn Knight East Ms State Hosp

Department:

Magnolia Grove School

Number of Pages:

2

Comments:



Office of Child Nutrition
Scott Clements
Director

June 27, 2016

Dr. Charles Carlisle, Executive Officer
East MS State Hospital
1818 College Dr.
Meridian, MS 39307

Dear Dr. Carlisle:

Your district's response to the findings of our Administrative Review of your 2016-2017 National School Lunch Program (NSLP) and School Breakfast Program (SBP) has been received and accepted. We are closing the file on this review.

If you have any questions concerning this review or need assistance, please call Ginger Gibson or me at (601) 576-4955.

Sincerely,

Alvin Edney, Program Specialist
Office of Child Nutrition, School Support Division

cc: File

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on 6/27/17 by sw

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