



Office of Child Nutrition
Scott Clements
Director

May 19, 2017

Mr. Bryan Weaver, Superintendent
Attala County School District
100 Courthouse Building
Kosciusko, MS 39090

MAILED

on 5/19/17 by sw

Dear Mr. Weaver:

The State Agency recently completed an Administrative Review of your district's National School Lunch Program (NSLP) and School Breakfast Program (SBP). As part of the review process, an evaluation of the administrative and site levels was conducted. The results of the review are as follows:

Administrative-

Certification and Benefit Issuance

- One application was found to have an incorrect determination. The application was determined to be free and it should have been a reduced determination. **Technical Assistance** was provided that despite using technology based software, the SFA is still responsible for ensuring that all determinations are correct.

Operational (site visit)----**Meal Pattern and Nutritional Quality**

McAdams High School

National School Lunch Program and School Breakfast Program

- **Offer versus Serve signage:** Signage did not state the requirement for students to select at least 1/2 cup fruit or vegetable to have a reimbursable meal. **Technical assistance** provided that signage must be posted that states a student must have at least 3 items on their tray, 1 item must be at least 1/2 cup fruit/vegetable. Example signage and resources provided.
- **Lunch Offer versus Serve (OVS):** Signage did not state the requirement to pick up at least 1/2 cup of fruit or vegetable with a reimbursable meal. **Technical assistance** was provided that lunch OVS signage must reflect the requirement that each reimbursable meal must have at least 1/2 cup of fruit or vegetable. Example signage and resources provided.

General Program Compliance

- **Professional Development:** Training was documented, but each individual's training was not being tracked. **Technical assistance** was provided to clarify that a job title and a brief description of duties along with training hours for each individual should be tracked to ensure professional development hours are being met.

I would like to thank Ms. Gay Fancher, School Food Administrator as well as all staff for the excellent job they do in planning and providing reimbursable meals for the children in the Attala County School District. Ms. Fancher does an excellent job with the Child Nutrition program and her dedication is appreciated.

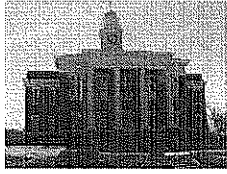
A detailed response to the above findings is due by **June 16, 2017**. If you have any questions concerning this review or need assistance, please call Ginger Gibson or me at (601) 576-4955.

Sincerely,



Alvin Edney, Program Specialist
Office of Child Nutrition, School Support Division

cc: File



ATTALA COUNTY SCHOOL DISTRICT

SUPERINTENDENT: Bryan Weaver

100 Courthouse Building, Suite 3
Kosciusko, MS 39090

Phone: 662-289-2801

Fax: 662-289-2804

June 13, 2017

Dear Mr. Alvin Edney,

JUN 14 2017
6:04 PM

Finding: Administrative – Certification and Benefit Issuance

Response: (One incorrect determination found.) SFA will conduct a second review of our applications to confirm each application was correctly approved based on eligibility information, and that our student roster correctly records student's eligibility status. Incorrect determination was corrected.

Finding: Operational (site visit) – Meal Pattern and Nutritional Quality

Response: SFA corrected our signage to state the requirement for students to select at least ½ cup fruit or vegetable to have a reimbursable meal. Each Manager received the corrected signage that day for both lunch and breakfast. (**Enclosed** corrected signage.)

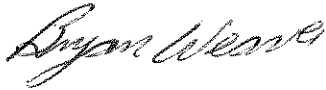
Finding: General Program Compliance – Professional Development

Response: We did not discuss this in our exit conference. I have questioned Mrs. Fancher about this matter. Mrs. Fancher states she had documented tracked individual's training. Mrs. Fancher has in place a copy of SNA training tracking grid for USDA professional standards on each staff. This grid includes name, school, job title, training title, date, key area, and code and hours attended. Mrs. Fancher talked with Mrs. Ginger Gibson on 5/23/17 in regard to this matter.

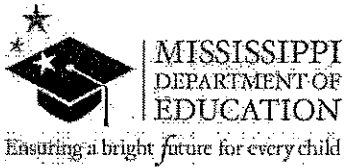
(Enclosed is a copy of our USDA Professional Tracking Grid.)

Thank you for your continued support of our Child Nutrition Department.

Thank you,

A handwritten signature in cursive script that reads "Bryan Weaver".

Bryan Weaver
Superintendent
Attala County School District



Office of Child Nutrition
Scott Clements
Director

June 27, 2017

Mr. Bryan Weaver, Superintendent
Attala County School District
100 Courthouse Building
Kosciusko, MS 39090

Dear Mr. Weaver:

Your district's response to the findings of our Administrative Review of your 2016-2017 National School Lunch Program (NSLP) and School Breakfast Program (SBP) has been received and accepted. We are closing the file on this review.

If you have any questions concerning this review or need assistance, please call Ginger Gibson or me at (601) 576-4955.

Sincerely,

Alvin Edney, Program Specialist
Office of Child Nutrition, School Support Division

cc: File

MAILED

on 6/27/17 by sw

500 Greymont Avenue, Suite F | Phone (601) 576-5000
P.O. Box 771 | Fax (601) 354-7595
Jackson, MS 39205-0771 | www.mde.k12.ms.us