Unit #3 Title: Personal Job Skills  

Number of Lessons in Unit: 2

Time required for each lesson: 30 minutes

Best time of year to implement this unit: Anytime

Lesson Titles:
Lesson 1: School Success
   Materials/Special Preparations Required:
   * I Am Wonderful Poem written by A. Moffatt
   * Personal Skills for School Success Activity Sheet (one copy for each student)
   * Crayons, pencils, markers

Lesson 2: My School Job
   Materials/Special Preparations Required:
   * Classroom Helper Job Application Activity Sheet
   * Dry erase board/SMART board/other visual display
   * Blank pieces of paper for several small groups

Mississippi College and Career Readiness Standard:
W.2.2, SL.2.1, SL.2.1A, SL.2.1B, SL.2.2, SL.2.3, SL.2.4, SL.2.6, L.2.1, L 2.6

American School Counselor Association (ASCA) Mindsets and Behaviors:
M 1, M 2, M 5, M 6
B-LS.2, B-LS.4, B-LS.5, B-LS.6, B-LS.9
B-SMS.1, B-SMS.2, B-SMS.6, B-SMS.9
B-SS.1, B-SS.5, B-SS.7

Unit Essential Questions:
* Why do people need good work habits?
* Why is honesty important at work and at school?
* What makes a good helper?

Unit Measurable Learning Assessment:
The student will identify three skills he/she models in the three skill areas: personal, ethical, and work habits.
The student will complete a classroom job application through which he/she identifies personal helper qualities and ethical behavior.
**Unit Instructional Strategies/Instructional Activities:**

- Direct (Compare & Contrast, Guided & Sharing-Reading, Listening, Viewing, Thinking)
- Indirect (Concept Formation)
- Experiential (Surveys, Simulations)
- Independent study
- Interactive Instruction (Brainstorming, Discussion)

**Unit Summative Assessment (acceptable evidence):**

Summative assessment should relate to the performance outcome for goals and objectives. Assessment can be question answer, performance activity, etc. Students will demonstrate knowledge of personal, ethical, and work habit skills for school success by completing the activity sheet.

**Brief Summary of Unit:**

This unit reviews basic skills in the areas of personal, ethical, and work habits. Students then compare those skills to school and job success.

**Student Prior Knowledge:**

What prior knowledge do students need to be successful in this unit?

Students will need previous knowledge of personal, ethical and work habit skills.