2019-2020

DISTRICT | Learning-at-Home and Summer Enrichment Plan

Revised May 4, 2020

Due May 15, 2020

Updated per Executive Order 1476

DISTRICT NAME	Forest Municipal School District/6220

MISSISSIPPI
DEPARTMENT OF
EDUCATION

Carey M. Wright, Ed.D.
STATE SUPERINTENDENT OF EDUCATION

INTRODUCTION

The Mississippi Department of Education (MDE) is committed to providing **essential technical guidance and support mechanisms** to assist districts during the time of extended school building closure as a result of COVID-19. The MDE recognizes and appreciates that districts are taking different approaches depending on their local capacity and infrastructure during this building closure. The State Board of Education (SBE) has provided **flexibility within existing laws and policies** regarding instructional time, graduation requirements, attendance, assessment and accountability.

In accordance with Governor Tate Reeves' **Executive Order 1476**, school districts shall operate with essential personnel to offer distance learning or other instructional means necessary for students to achieve completion of grade-level essential instruction for the 2019-2020 academic school year. Additionally, school districts shall submit to the SBE plans for summer learning and enrichment measures necessary to (a) mitigate disruption from the Spring 2020 school closure due to COVID-19 and (b) to enhance learning in preparation for the 2020-21 academic school year. Per **Executive Order 1476**, summer learning and enrichment measures are to be provided to all students in all schools.

The District Learning-at-Home and Summer Enrichment Plan is designed to ensure districts are taking deliberate and thoughtful actions to facilitate and individualize continued student learning and progress monitoring during closure.

Taking a traditional school environment online is not a simple task – nor is it one that should be attempted without serious consideration of the practicality and risk.

The MDE is not directing districts that they must transition to delivery of all content online, as we recognize that online access and remote support for rural students and students with disabilities will certainly pose equity issues across the state. Districts need to consider how they can help facilitate continued learning within homes across the state – either through online opportunities, by making grade-level instructional packets, Family Guides for Student Success, or other resources available for pick-up at school or various locations within the district, or through a combination of delivery systems.

RESOURCES

The MDE has compiled a variety of resources for districts to use during the extended school building closure, online at **https://www.mdek12.org/covid19/districtresources**. The materials and tools may be used to provide additional resources to parents or students. This information is only intended to be a general summary of information provided to the public. The MDE does not endorse or promote any commercial products or services. Please make sure that you choose the tool(s), resource(s) or material(s) that are developmentally appropriate and best fit the needs of your students, school, or district.

Resources have been divided into the following categories:

- **Internet Services**

- **Multiple Content Area Resources**

- **Arts (Dance, Music, Theatre, Visual Arts) Resources**

- **Career and Technical Education (CTE) Resources**

- **English Language Arts Resources**

- **Mathematics Resources**

- **Science Resources**

- **Social Studies Resources**

- **World Language Resources**

- **Counselor Resources**

- **English Learner Resources**

- **Intervention Resources**

- **Students with Special Needs Resources**

- **Virtual Learning Resources**

DISTRICT LEARNING-AT-HOME AND SUMMER ENRICHMENT PLAN REQUIREMENTS

- ✓ Consider individual students' needs, grade-level expectations, and district capacity.

- ✓ Communicate with key stakeholders, including staff, parents, students, and other community partners.

- ✓ Submit completed plan, including **SECTION I**, to **rhood@mdek12.org** no later than **May 15, 2020.**

DISTRICT NAME	Forest Municipal School District/6220

SECTION A — Instructional Delivery During School Building Closure

Select all that apply. Note that Option C is a combination of Options A and B.

☐ **Option A:** Distance/Virtual/e-Learning/Remote Method(s)

☐ **Option B:** Packets/Assignments (portfolio, project-based, etc.)

☒ **Option C**: Blended (**combination of Option A and Method B)**

☐ **Option D**: Other (provide brief description):

SECTION B — Instructional Content During School Building Closure

Select all that apply. Note that Option C is a combination of Options A and B.

☐ **Option A:** MDE Resources

    ☐ **Mississippi Online Course Approval (MOCA) Courses**

    ☐ **Learning-at-Home Resources for Districts**

    ☐ **Learning-at-Home Resources for Families**

☐ **Option B:** Individual District Developed/Hosted

    ☐ District-developed online/hybrid content

    ☐ District-selected online/hybrid content

    ☐ District make-and-take packets based on locally selected textbooks/instructional materials

    ☐ Make-and-take packets from another district/vendor (provide brief description):

☒ **Option C:** Other

    ☒ Combination of Option A and Option B

    ☐ Other (provide brief description):

SECTION C	Final Course Grade Calculation for 2019-2020 School Year

Indicate which of the following methods the district is using to calculate student grades, as well as specific grade bands for each method (for example: K-2, K-8, 6-8, 9-12).

NOTE: Grading policies are a local school district decision. This information is being collected per **Executive Order 1476**.

☐ **Option A:** Third nine-week grades as final grades/completion for the year
   Grade Band:

☐ **Option B:** Average first, second, and third nine-week grades with fourth nine-week assignments (digital, packets, blended, etc.) grade for End-of-Year Grade
   Grade Band:

☐ **Option C:** Final exam grade averaged with first, second, and third nine-week report card grades for End-of-Year Final Grade
   Grade Band:

☐ **Option D:** Credit by Examination" or "Credit by Advancement" through final exam **or** assignment to measure standards mastery
   Grade Band:

☐ **Option E:** Pass/Fail course grade
   Grade Band:

   NOTE: Districts should exercise caution regarding use of pass/fail grades for graduating seniors, as student eligibility for NCAA athletics may be impacted. More information is available through this **NCAA FAQ document**.

☒ **Option F:** Other (provide brief description):
   The LEA averaged Terms 1, 2, and 3 to calculate the final average.
   Grade Band: **PreK-12**

In accordance with **Executive Order 1476**, describe how the district will provide students with feedback/grades on assignments completed during the extended school building closure and during summer learning and enrichment programs.

Extended School Building Closure: Packets were developed for each grade and given out in meal distribution lines, as well as, posted online at the FMSD website available for students to print and complete. Additional packets for enrichment were mailed home to each student.

Summer learning will be delivered in a blended method of digital and paper. This learning will target eliminating skill gaps in core areas and providing a jumpstart on gaining prior knowledge for the upcoming year's content. Special emphasis in grades 9-11 will be ACT readiness.

SECTION D	**Summer Learning and Enrichment**

In accordance with **Executive Order 1476**, please indicate which of the following methods the district is using to offer summer learning, Extended School year (ESY) services, and enrichment to students. Note that ESY is not the same as summer learning.

Select all that apply. Note that Option C is a combination of Options A and B.

☐ **Option A:** Distance/Virtual/e-Learning/Remote Method(s)

☐ **Option B**: Packets/Assignments (portfolio, project-based, etc.)

☒ **Option C**: Blended **(combination of Option A and Method B)**

☐ **Option D**: Other (provide brief description):

ESY services will be offered telephonically for students who do not have access to internet.

Briefly describe the district's summer learning, Extended School year (ESY) services, and enrichment programming (frequency, content areas, and duration, including days per week and number of weeks).

FES…Ready Reading and GoMath workbooks will be returned to all students by having parents drive by school and giving materials to parents while still in the car. Lessons and activities will be assigned for students to complete weekly from June 1 - June 30, 2020. Teachers will be available through School Status to assist students as needed.

HMS:…e-Learning: All students will be assigned iReady assignments to complete in both Reading and Math. Students may complete these assignments at their own convenience throughout the week. However, students will have weekly assignments that will begin on June 1st and end on July 17th. The Hawkins Middle School staff will actively monitor progress, intervene, and provide guidance as needed during the duration of the Summer Learning Program.

HMS:…Packets: Students who do not have access to the internet and cannot access iReady will have the option of an iReady printed packet. These packets will be available for students beginning June 1st. Packets may be returned to Hawkins Middle School after July 17th . Summer Reading Program: All students in grades 5-8 will participate in the Summer Reading Program. Students will be issued Summer Reading Packets. The packets will include a printed copy of a book, summer reading activities that are correlated to the book, a reading log, a story map, a summer reading planner, and a book study packet complete with vocabulary and discussion questions. The Summer Reading Program will begin on June 1 and will conclude on July 31st. Upon returning to school for the 2020-2021 school year, students will be given several performance tasks to complete in order to demonstrate their understanding of the book.

FHS:…USA Test Prep assignments focused on enhancing their future content areas and increasing their ACT Readiness will be assigned to all students grades 9 - 11. Assignments are to be completed at the students' individual pace beginning June 1 - June 30, 2020.

ESY services will be provided Monday through Thursday from June 1 through June 25, 2020. Services will be offered for 30 minutes to 4 hours daily depending on the duration/frequency documented on each student's IEP. The IEP goals addressed on individual IEPs are reading and/or math content.

SECTION E   **Communication and Participation**

In order to effectively serve all students within a district, communication is essential. Please note below how the district has communicated its Learning-at-Home and Summer Enrichment Plan with families.

Select all that apply.

☒ **Option A:** Letters mailed to families

☒ **Option B**: Emails to families

☒ **Option C**: Social media posts

☒ **Option D:** Text messages to families

☐ **Option E**: Local print media

☒ **Option F**: Other (provide brief description):

   A message will be included with report cards describing the availabe resources.

   Additionally, School Status, USPS mailouts, and social media will be used to communicate with families.

Briefly describe how the district will monitor participation by students during the extended building closure and summer enrichment programs.

   Extended Building Closure: Returned material was graded by teachers and adjustments were made to assignment grades.

   FHS:….Summer Enrichment Programs: Students will use online learning resources for summer learning and enrichment. Staff will run reports to monitor participation by students and intervene as needed.

   ESY:…Each student meeting criteria for ESY will be monitored through zoom sessions and telephonically to determine participation and progress toward meeting ESY IEP goals.

   HMS: Report Card/Student Schedule Pick-up (Dates and times will be assigned for parents to pick-up report cards. During this time, parents will be given detailed information outlining the Summer Learning and Enrichment Activities that Hawkins Middle School will provide beginning on June 1st. Any report card and summer learning packet that is not picked up during this event will be mailed to the students and parents. In July, parents and students will be given the opportunity to pick-up student schedules for the upcoming school year and additional summer learning packets.)

   FES:…After completion of the assignment/activity, students will scan/photograph assessment pages and return to teachers using School Status. Teachers will print those pages from School Status as documentation of student participation.

SECTION F	Transcripts and Senior Transitions

District supports for graduating seniors may look different during an extended school building closure. High schools must ensure students have the necessary documents to continue their academic pursuits or transition into the work force.

Briefly describe how the district will ensure students receive transcripts and final grades upon graduation.

> On May 7, 2020, all seniors completed and turned in a Transcript Request Form to the counselor while on campus picking up their cap and gowns.
>
> On May 22, 2020, all seniors will receive their diploma and final report cards upon return of their gown.
>
> Transcript Request Forms are availabe on our website for students to print and complete at anytime.

SECTION G	Assurances for Continued Learning for All Students

☒ In accordance with **Executive Order 1476**, the school district is offering distance learning or other instructional means necessary for students to achieve completion of grade-level essential instruction for the 2019-2020 academic school year. Additionally, the school district is offering summer learning and enrichment measures necessary to (a) mitigate disruption from the Spring 2020 school closure due to COVID-19 and (b) to enhance learning in preparation for the 2020-21 academic school year.

SECTION H	Assurances for Students with Disabilities

It is clear the United States Department of Education (ED) does not want school districts to consider the provision of services to students with disabilities under the Individuals with Disabilities Education Act (IDEA) as a barrier or a reason not to offer educational services to any of their students through distance instruction or otherwise.

☒ In compliance with COVID-19 guidance, the following assurances have been discussed and are included in planning efforts for students with disabilities, including students with 504 plans.

  ✓ Assure that services are provided for all students with disabilities, including students with 504 plans, and **maintain appropriate documentation** to support all efforts;

  ✓ Assure that services, materials, assignments, and instruction, are individualized and aligned to student IEP goals;

  ✓ Assure that district plans address how progress or lack of progress will be collected and documented in anticipation of considering the need for ESY and/or compensatory services;

  ✓ Assure that students with disabilities will not be excluded from participating in courses;

  ✓ Comply with all state and federal regulations;

  ✓ Ensure educators and administrators collaborate and utilize creative options to meet the individual needs of the students; and

  ✓ Consider the impact of the district's final course grade calculation method selected in Section C as it relates to IEP review and development for each student. The most recent USDOE guidance can be found **here.**

SECTION I	Assurances for English Language Learners

☒ The district is working collaboratively to:

✓ Provide effective two-way communication with families in a language that they understand.

✓ Tailor instruction and assessments to students' English Language proficiency needs in all four language domains (Listening, Speaking, Reading, and Writing).

SECTION J	District Certification of Assurances

By providing a digital signature or typing my name below and submitting this document, I certify that the school district is providing continued learning experiences, including summer learning and enrichment measures, as outlined in this plan.

District Superintendent's Digital Signature   **Karen Norwood**

District Superintendent's Name   Dr. Karen Norwood

Date   5/15/2020

SECTION K	MDE Approval

5/15/2020

Date Received

Nathan Oakley (for Carey M. Wright)

State Superintendent Acceptance