## DISTRICT IDENTIFICATION/DEMOGRAPHICS

## **District Identification Screen**

This screen can be accessed by going to MODULES> DISTRICT/SCHOOL>DISTRICT IDENTIFICATION.

🕌 Mississippi Student Information System											
🖟 Mississippi Student Information System : Maintain District Identification - Production - Enter Mode											
Eile Interfaces Maintenance Modules Reports Security Query Block Help											
Mississippi Student Information System Maintain District Identification											
N	umber	Name	NCES	District Type	pe Status				Count Ind		
0	) <mark>100</mark>	CENTRAL OFFICE	0000000	Other	Ina	active	•	N 💌	N	•	
0	130	NATCHEZ-ADAMS SCHOOL DIST	2803030	Public	Ac	tive	•	N 👻	N	-	
0	170	CATHEDRAL UNIT SCHOOL ADM	0	Non-Public	Ac	tive	•	N T	Y	•	
0	173	HOLY FAMILY ADMINISTRATION	0	Non-Public	Ina	active	*	N T	Y	•	
0	175	TRINITY EPISCOPAL ADMIN	0	Non-Public	Ac	tive	•	N T	Y	•	
0	200	ALCORN SCHOOL DIST	2800390	Public	Ac	tive	•	N T	N	•	
0	210	CORINTH-ALCORN-PRENTISS EARLY LEA	0	Other	Ac	tive	•	N *	N	•	
0	220	CORINTH SCHOOL DIST	2801260	Public	Ac	tive	•	N T	N	•	
0	300	AMITE CO SCHOOL DIST	2800420	Public	Ac	tive	•	N *	N	•	
0	400	ATTALA CO SCHOOL DIST	2800510	Public	Ac	tive	*	N T	Ν	•	
0	420	KOSCIUSKO SCHOOL DISTRICT	2802340	Public	Ac	tive	•	N T	N	•	
0	450	MILLCREEK - KOSCUUSKO	0	Non-Public	Ac	tive	•	N T	Y	•	
0	500	BENTON CO SCHOOL DIST	2800600	Public	Ac	tive	•	N T	N	•	
0	610	BOLIVAR CO SCHOOL DIST	0000000	Other	Ina	active	•	N *	N	•	
0	611	WEST BOLIVAR SCHOOL DIST	2800660	Public	Ina	active	•	N 👻	N	•	
0	612	BENOIT SCHOOL DISTRICT	2800690	Public	Ina	active	-	N 🔻	N	•	
0	613	NORTH BOLIVAR SCHOOL DISTRICT	2800720	Public	Ina	active	•	N 👻	Ν	•	
0	614	CLEVELAND SCHOOL DIST	2800750	Public	Ac	tive	•	N T	Ν	•	•

This screen provides the authorized user with the ability to update and view District Identification data for their new and existing schools. Other MSIS user that has access to this screen will NOT be allowed to update and/or view the Identification data for any school in the state.

MDE will set up any new districts in the state and then the new district would update their demographic information. The NCES number is updated by MDE. The district should not change that number.

## **District Demographics Screens**

This screen can be accessed by going to MODULES> DISTRICT/SCHOOL>DISTRICT DEMOGRAPHICS.

🛃 Mississippi Student Information System											
ᡖ Mississippi Student Information System : District Demographic Data - Production - Enter Mode											
Eile Interfaces Maintenance Modules Reports Security Query Block Help											
Select District Demographics Grades											
Mississippi Student Information System											
District Demographic Data											
[Districts]											
Number 4820 Name ABERDEEN SCHOOL DIST											
NCES 28003 Status Active											
Street Address Mailing Address Phone Superintendent MSIS Contact 7th trades											
Address Line1 205 Hwy 145 North Address Line2											
City Aberdeen Short Name ABERDEEN SCH DIST											
County MONROE School Administrative Package SAM SPECTRA (Central Access											
State MS ZIP 39730 -											
Web Site http://www.asdms.us											

This screen provides the authorized user with the ability to update and view District Demographic data for their new and existing schools. Other MSIS user that has access to this screen will be allowed to VIEW ONLY the Demographic data for any school in the state.

It is very important that the District Demographic information be kept updated. Whenever a Superintendent, address, phone number, MSIS district primary contact or MSIS district secondary contact, grades served by the district, school package, or any other information on these screens changes please update it promptly. <u>Address labels</u> for districts and superintendents will be run from this data regularly and it is important that it be accurate. The data will also be used to print the Ed Directory that is published each year. It is very important the street address and mailing address both be kept updated.

When changing District demographics please make changes under District Demographics and School Demographics School 001.

Grades can only be removed from a district after they have been removed from all schools in the district. Each district must categorize their 7<sup>th</sup> and 8<sup>th</sup> grade as either elementary or secondary.