

OFFICE OF CHIEF ACADEMIC OFFICER
Summary of State Board of Education Agenda Items
May 9, 2019

OFFICE OF CAREER AND TECHNICAL EDUCATION

03.E. Action: Renew contract with Amy Summerlin for Fiscal Year 2020 for the MDE Office of Career and Technical Education - Programmer Analyst position [Goals 1 and 2 – MBE Strategic Plan]

Awarded Vendor: Amy Summerlin
Florence, Mississippi

Scope of Project: This Programmer Analyst contract renewal includes services for Fiscal Year 2020. The contractor will provide technical assistance and training related to software development for the Lotus Notes application package for the second year of a two-year procurement including, but not limited to, the following:

- Performing duties as requested for the Office of Career and Technical Education;
- Developing instructional resources and/or training;
- Conducting special assignments as requested by the Office of Career and Technical Education;
- Developing and maintaining application programs;
- Testing and debugging of application programs; and
- Preparing documents, applications, and modifications or enhancements to existing systems and researches third party solutions.

This is year two (2) of a two (2) year contract. Personnel associated with this contract are not former Department employees or related to any Department employee.

- 2019-2020 Renewal Cost: \$31,003.20
- Method of Award: Request for Application

Funding Source: State funds

This item references Goals 1 and 2 of the *Mississippi Board of Education 2018-2022 Strategic Plan*.

Recommendation: Approval

Back-up material: None