

**OFFICE OF CHIEF INFORMATION OFFICER**  
**Summary of the State Board of Education Agenda Items**  
**December 19, 2019**

**OFFICE OF TECHNOLOGY AND STRATEGIC SERVICES**

02.C. Action: Modify contract with Guidesoft Inc., d/b/a Knowledge Services to provide Information Technology Consulting Services to the MDE [Goal 5 – MBE Strategic Plan]

Awarded Vendor: Guidesoft, Inc., d/b/a Knowledge Services  
Indianapolis, Indiana

Scope of Project: Under the original terms and conditions of the contract, The Office of Technology and Strategic Services will work with Knowledge Services in executing a Statement of Work (SOW) based on the lowest and best responding vendors for the following Information Technology Consulting Services: Project Manager and Database Administrator. The total compensation to be paid under this agreement shall not exceed the specified sum of \$1,525,600.

This is a one-year contract with an option to renew for two additional years under the same prices, terms and conditions and shall be contingent upon the successful completion of prior year's contract and the availability of funds. Personnel associated with this contract are not former Department employees or related to any Department employees.

Scope of Contract:

- Term of Current Contract: January 22, 2019–January 21, 2020
- Cost of Current Contract: \$ 1,488,000
- Modification Increase: \$ 37,600
- Total Cost of Modified Contract: \$ 1,525,600
- Method of Award: ITS Master Consulting Services

Funding Source: Federal Funds

This item references Goal 5 of the *Mississippi Board of Education 2018-2022 Strategic Plan*.

Recommendation: Approval

Back-up material attached

**STAFF AUGMENTATION - Modification #4**

<b>Consulting Services</b>	<b>No. of Contract Days thru 1/21/20</b>	<b>hrs/day</b>	<b>Max rate</b>	<b>\$/day</b>	<b>Travel</b>	<b>Totals</b>
Project Manager	20	8	\$110.00	\$880.00	\$ -	\$ 17,600.00
Database Administrator	20	8	\$125.00	\$1,000.00	\$ -	\$ 20,000.00
						\$ 37,600.00