

**OFFICE OF CHIEF OPERATIONS OFFICER**  
**Summary of State Board of Education Agenda Items**  
**Consent Agenda**  
**October 10, 2019**

**OFFICE OF CHILD NUTRITION**

I. Approval of Statewide Purchasing Program fee structure for School Year 2019-2020

Background: Pursuant to Miss. Admin. Code 7-3:17.8, State Board Policy Chapter 17, Rule 17.8, annual fees for participants in the Statewide Purchasing Program shall be assessed in amounts as necessary to cover the cost of operation for the fiscal year. Any excess fees collected shall be utilized to cover a portion of the cost in the next year. An annual report of the revenue and expenditures shall be made to the State Board of Education, and the Board shall approve the fee structure for each fiscal year.

Purpose: The Statewide Purchasing Program financial statement for school year 2018-2019 indicates a balance sufficient to cover the projected operating expenses and maintain a low fund balance for the program in school year 2019-2020; therefore, the Office of Child Nutrition projects that no fee will be assessed from participating organizations for the current school year.

Recommendation: Approval

Back-up material attached

**Office of Child Nutrition  
Statewide Purchasing Program  
Budget for SY 2019 – 2020**

	<b>Expense</b>	<b>Revenue</b>
Balance brought forward July 1, 2019		\$320,515.87
Salaries - MDE Staff	\$169,097.60	
Travel - MDE Staff	\$10,000.00	
Contractual - PMC, GCR	\$90,000.00	
Miscellaneous	\$15,217.00	
Total Projected Expenditures	\$284,314.60	
Revenue from Fees		\$0.00
Low Fund Balance (1 1/2 Mos. Expenditures)	\$36,201.44	
<b>TOTAL</b>	\$320,515.87	\$320,515.87
<b>SURPLUS \ SHORTFALL</b>	<b>0.00</b>	