

OFFICE OF CHIEF OF OPERATIONS
Summary of State Board of Education Agenda Items
August 17, 2023

OFFICE OF CHILD NUTRITION

02.C. Action: Contract with selected vendors to provide services as Mississippi Recipes for Success Coordinators [Goal 1– MBE Strategic Plan]

Awarded Vendor: (See Attached List)

Scope of Project: Provide updates and additional information for the MRS database and tools based on the requirements of the United States Department of Agriculture Food and Nutrition Services Nutrition Standards for the National School Lunch and Breakfast Programs (NSLP and SBP).

The contractor will provide the following:

- Input new ingredients and recipes into the State approved Nutrient Analysis Software Program for MRS Database.
- Revise existing ingredient and recipe information in the State approved Nutrient Analysis Software Program.
- Review and revise the lunch matrix and templates for MRS.
- Develop breakfast recipes and menus that follow USDA FNS Nutrition Standards for the NSLP and SBP.
- Develop menu matrix and menu templates that follow the USDA FNS Nutrition Standards for the NSLP and SBP
- Assist in training director how to use the State approved Nutrient analysis software.

Renewal of contract for years two (2) through three (3) shall be contingent upon the successful completion of the preceding year's contract and the availability of funds. One personnel associated with this contract are former Department employees or related to any Department employees. The contractor is a PERS retiree.

Scope of Contract:

- Term of Contract: August 18, 2023 - June 30, 2024
- Amount to be Awarded: \$138,000
- Method of Award: Request of Qualifications

Funding Source: Federal (USDA State Administrative Expense)

Summary of Selection Process:

A competitive selection process was utilized to award contracts.

Scoring Criteria:

A. Cost

B. Resume

C. Management

This item references Goal 1 of the *Mississippi Board of Education Strategic Plan*.

Recommendation: Approval

Back-up material attached

**Mississippi Recipes for Success
Coordinators**

CONTRACTORS NAME	CONTRACT AMOUNT
Doris Schneider	\$69,000
Health Regards	\$69,000
Total	\$138,000